

**ADDENDUM NO. 1  
TO  
REQUEST FOR PROPOSAL FOR  
GROUND TRANSPORTATION MANAGEMENT SYSTEM (GTMS)  
GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
January 2, 2024**

This ADDENDUM forms a part of the Request for Proposal dated 12/13/2023. Acknowledge receipt of this ADDENDUM in proposal. Failure to do so may subject Bidder to disqualification.

**Question #1:** The RFP specifications mention utilizing 2-4 existing cameras. Is there a larger opportunity beyond these 2-4 cameras? (Pg. 12 - Technical Specifications and Requirements).

**Answer #1:** Yes, additional cameras/devices can be added. However, this cost must be included in the bid.

**Question #2:** What is the annual volume of vehicles accessing the curb?

**Answer #2:** Approximately 2,500-3,500 daily vehicle operations on the curb.

**Question #3:** What is the estimated % of vehicle activity that is commercial?

**Answer #3:** Estimated to be between 15-25%.

**Question #4:** Does the airport intend to charge all vehicles the same rates for curb access?

**Answer #4:** Currently the rate structure for commercial vehicles varies by the size of the vehicle. The District is working towards a standard trip fee for all modes of transportation (TNC, Hotel, Taxi, Limo, etc.).

**Question #5:** What is the trip fee (if different per operator type - please list out) and is it charged for both pickups and drop-offs?

**Answer #5:** Current rates are below (subject to change July 1).

- Limo/Taxi (6 or less pax) - \$4.12/pick-up only.
- Bus (more than 6 pax) - \$10.09/pick-up only.
- Baggage transporter - \$2.07/pick-up only.
- Hotel/motel - \$4.12 per room (annual).
- TNC - \$3.75 per trip (pick-up and drop-off).

- Question #6:** Does the airport have a rate structure in mind for curb use?
- Answer #6:** The District is currently evaluating the current rate structure, with pending changes to go in effect on 1 July.
- Question #7:** What is the cost for citations?
- Answer #7:** Varies based on the offense.
- Question #8:** Does the airport have the authority to send citations by mail?
- Answer #8:** Yes.
- Question #9:** Can the airport elaborate on the desired use cases for pg. 12, Technical Specifications and Requirements Item 4. "The ability to track document submissions?" mentioned in the technical specifications and requirements section? What documents would need to be tracked, submitted by home, and what is the intended workflow?
- Answer #9:** The intent of this statement is to track Non-Tenant Permit document submissions. The intended workflow would be to direct Commercial Vehicle operators to a site for submission of the permit and required documents.
- Question #10:** Is there a strong preference to charge immediately per trip or is weekly/monthly invoicing also an option?
- Answer #10:** Monthly invoices are the preferred option; however the ability to document/track per-trip operations is a must.
- Question #11:** Would the airport consider extending the submission deadline by 3 weeks?
- Answer #11:** Yes, the District is open to extending the deadline to Friday, February 2, 2024 which will be communicated as Addendum No. 2.
- Question #12:** What (if any) technologies are being used to manage ground transportation today?
- Answer #12:** There is currently no technologies in use to manage ground transportation at GSP.

Greenville-Spartanburg Airport District  
January 2, 2024

Request For Proposals (RFP)  
*Ground Transportation Management System (GTMS)*