

GREENVILLE-SPARTANBURG AIRPORT DISTRICT
2000 GSP Drive, Suite 1 Greer, South Carolina 29651-9202
(864) 877-7426

**NON-TENANT BUSINESS GROUND TRANSPORTATION OPERATOR
TERMS AND CONDITIONS**

Permit term period: July 1, 2026 – June 30, 2027.

1. Non-Tenant Operators agree to:
 - a. Operators will use the commercial lanes and designated FBO area ONLY. No other location on Airport property shall be used for any business or commercial purpose, directly or indirectly, by non-tenant operator, unless approved by the District. Failure to abide may result in suspension or revocation of permit.
 - b. Each Operator vehicle shall maintain and display District-issued Hang Tags, within such vehicles at all times while upon Airport property, and Trade-dress in accordance with applicable laws and as reviewed and approved by the Airport District.
 - c. Operator vehicles shall not be left standing unattended in any parking place, area or road and shall not use areas designated for use by any other class of vehicles.
 - d. Operators and company personnel who may accompany them shall not solicit business in any manner on, at, or from Airport.
 - e. Operators shall complete all of the required/requested information to permit their company and each vehicle that will be operated on Airport Property on the web-based Ground Transportation Management System (GTMS) or, if requested by the Airport District, by paper/electronic application.
2. In making this application/permit, Operator covenants and agrees with the Airport District as follows:
 - a. Operator will observe, obey and follow all standards, Airport Rules and Regulations, and Administrative Policies and Procedures (Section 118) promulgated by the Airport District.
 - b. To submit proof of all business and motor vehicle permits required by local, state and federal regulations.
 - c. Operator vehicles will park only in parking areas or stand only in standing areas specifically designed by the Airport District for non-tenant business vehicle use. Failure to abide may result in suspension or revocation of permit.
 - d. To indemnify and hold the Airport District harmless from any and all claims and actions whatsoever which arise out of business operations conducted by operator on, at or from Airport premises.
 - e. Provide proof of insurance as required herein. Copy of insurance certificate to be included with application (minimum insurance required):
 - (1) If regulated by the South Carolina Public Service Commission, the minimum insurance Requirements listed under the S.C. Code of Regulations Chapter 103, Article 2 regarding Motor Carriers.
 - (2) If not regulated by the South Carolina Public Service Commission
 - a. Bodily injury per person \$25,000.00
 - b. Bodily injury per accident
1 to 7 passengers \$50,000.00, 8 to 15 passengers \$100,000.00, 16 or more passengers \$300,000.00
 - c. Property Damage \$10,000.00
 - (3) Workers' Compensation coverage as required by law (statutory limits).
 - f. To submit payment of an annual permit fee payable in advance to cover the administrative and GTMS costs. No part of such charge shall be refundable in the event the application is denied or the permit, if issued, is subsequently suspended or revoked.
 - g. An accounting will be maintained by the Operator that shows separately the gross receipts derived from services rendered on Airport property. These revenues will be separately accounted for an

shown in the Operators CPA's certified annual audit, a copy of which will be provided at no expense to the Airport District.

- h. To obtain permit from Airport District and pay required fees. Permit may be suspended or revoked by the District for cause five days after delivery of notice to the holder thereof, either in person, by e-mail, or by registered or certified mail, postage prepaid. The term "cause" shall include:
 - (1) Breach of or failure to perform any agreement herein stated;
 - (2) Failure to make timely payments of amounts due the Airport District;
 - (3) Failure to provide a year-end CPA certified report indicating business derived from use of Airport;
 - (4) Violation of Airport Rules and Regulations, Administrative Policies and Procedures (Section 118) or failure to comply with the reasonable requests or directions of any officer or employee of the Airport District;
 - (5) Violation of Federal, State or local laws and ordinances;
 - (6) The occurrence of an event or a situation which, in the opinion of the President/CEO requires revocation of a permit in order to protect the public health, safety, welfare or morals, or to preserve the financial stability of the Airport District.
 - (7) Committing or attempting to commit any act that causes the GTMS to fail to detect the presence of an Operators vehicle or failure to register a vehicle in the GTMS.
- i. In the event of suspension or revocation of the permit, all sums then owing to the District by the permit holder shall immediately become due and payable.
- j. All charges and fees (to include but not limited to credit card and GTMS processing fees) shall be payable in advance prior to issuance of a permit and prior to each annual renewal thereof, except for the Activity Fee which shall be due and payable monthly on or before the 15th of each month based upon the results of the Operator's business for the preceding month. All payments due shall be remitted in full without demand, set-off or deduction.
- k. At the request of the District, Operator will before the 15th day of each calendar month, deliver to District in such form (unaltered) and with such detail as District may reasonably request, setting forth Operator's business activity during the preceding calendar month.

- 3. Operator agrees that the information stated in the application/permit is correct and agrees to abide by the Terms and Conditions and the Administrative Policies & Procedures for Non-Tenant Businesses adopted by Greenville-Spartanburg Airport District on December 1, 1989 or as amended from time to time.

**FY27 (period from July 1, 2026 to June 30, 2027)
NON-TENANT BUSINESS GROUND TRANSPORTATION FEES**

Vehicle Size/Type	Activity Fee (per Trip)	Permit Fee (annual)
1-15 Passengers	\$3.00	\$300.00
16+ Passengers	\$8.00	\$300.00
Baggage Transportation Service	\$3.00	\$300.00