



# GSP COMMISSION MEETING

## January 24, 2022



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## **AGENDA**

Greenville-Spartanburg Airport Commission Regular Meeting  
Greenville-Spartanburg International Airport Commission Boardroom  
Monday, January 24, 2022  
9:00 a.m.

### **\*NOTE TO ALL PUBLIC ATTENDEES:**

The public may speak on any item on the agenda. There are request cards located outside the public seating area. These cards must be completed and presented to the Recording Secretary prior to the item being heard. Your comments will be addressed prior to the Airport Commission's discussion, and you will have 5 minutes to address the Airport Commission. Thank you for your attention.

I. CALL TO ORDER:

II. CONSENT AGENDA:

- A. Approval of the Greenville-Spartanburg Airport Commission November 30, 2021 Regular Meeting Minutes ([document](#))
- B. Acceptance of the Greenville-Spartanburg Audit Committee November 19, 2021 Audit Committee Minutes ([document](#))

III. PRESENTATIONS:

- A. Transportation Security Administration Update ([document](#))
- B. Airport District Awards Presentation ([document](#))
- C. Terminal Landside Roadway Improvements Project Update ([document](#))
- D. Corporate Aviation Hangar Construction Estimate Review ([document](#))

IV. OLD BUSINESS: None

V. NEW BUSINESS:

- A. Approval of Elevator and Escalator Maintenance Services Agreement ([document](#))

VI. PRESIDENT/CEO REPORT:

- A. Aviation Industry Update
- B. Federal and State Legislative Update
- C. Coronavirus (COVID-19) Update

VII. INFORMATION SECTION:

(Staff presentations will not be made on these items. Staff will be available to address any questions the Commission may have.)

- A. November/December 2021 – Traffic Report ([document](#))
- B. November 2021 – Financial Report ([document](#))
- C. December 2021 – Development/Project Status Report ([document](#))
- D. December 2021 – Communications Status Report ([document](#))
- E. December 2021 – Commercial Business and Marketing Report ([document](#))
- F. December 2021 – OSHA Reportable Injury Report ([document](#))

VIII. COMMISSION MEMBER REPORTS

IX. EXECUTIVE SESSION:

The Airport Commission may hold an Executive Session for the purpose of receiving legal advice on various matters.

X. ADJOURNMENT

*This agenda of the Greenville-Spartanburg Airport Commission is provided as a matter of convenience to the public. It is not the official agenda. Although every effort is made to provide complete and accurate information to this agenda, The Airport Commission does not warrant or guarantee its accuracy or completeness for any purpose. The agenda is subject to change before or at the Airport Commission meeting.*

# **GREENVILLE-SPARTANBURG AIRPORT COMMISSION**

## **MINUTES**

**November 30, 2021**

The Greenville-Spartanburg Airport Commission met on September 20, 2021 at 9:00 a.m. in the Greenville-Spartanburg District Office Board Room located at 500 Aviation Parkway Greer, South Carolina 29651. The public and media were given proper notice of this meeting, under applicable law. This was a regular, non-emergency meeting.

**MEMBERS PRESENT:** Minor Shaw, Hank Ramella, Leland Burch, Valerie Miller, Jay Beeson, Doug Smith

**MEMBERS NOT PRESENT:** None

**STAFF AND LEGAL COUNSEL PRESENT:** David Edwards, President/CEO; Kevin Howell, Senior Vice President/COO; Basil Dosunmu, Senior Vice President-Administration and Finance/CFO; Scott Carr, Vice President Commercial Business and Communications; Betty O. Temple, WBD; Thomas Tyra, Director of Communications & Air Service Development; Casey Cooperman, Executive Assistant/Recording Secretary

**GUESTS PRESENT:** Paul Smith, WK Dickson; Jon McCalmont, Parrish & Partners; Mark Waller, AVCON; James Moose, AVCON; Daniel Tuerk, ZT/2getthere; Norbert Schmelz, ZF/Aftermarket; Mike Shutt, Plenary Americas; Kiel Clasing, Oceaneering International, Inc.; Jonathan Chasteen, HDR; Eric Rysdon, HDR

**CALL TO ORDER:** Chair Minor Shaw called the meeting to order at 9:00 a.m.

**CONSENT AGENDA:** A motion was made, seconded, and unanimous vote received to approve the Consent Agenda as follows:

- A. The Greenville-Spartanburg Airport Commission September 20, 2021 Regular Meeting Minutes.

**PRESENTATIONS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**A. Approval of Property Acquisition – 1.21 Acre Residential Property & 0.77 Acre Lot with Garage Located on Taylor Road**

Mr. Scott Carr, Vice President of Commercial Business & Communications presented the request for approval of a Property Acquisition for a 1.21 acre residential property and a 0.77 acre lot with garage located on Taylor Road.

Mr. Carr explained that these properties are part of seven separate parcels of residential property owned by others that has been identified for future acquisition for airspace control in the Federal Aviation Administration approved master plan dated December 2019.

Mr. Carr provided the Commission with photos of the properties and details on the appraisal. He then discussed the potential purchase price based on this appraisal.

If the purchase is approved by the Commission, the District plans to lease the property in an "as is" condition and it is anticipated that it will generate approximately \$25,000 - \$30,000 in annual revenue to the District.

The Commissioners requested to be kept up-to-date on the progress of the purchase.

There was a motion to (1) authorized Staff to negotiate the purchase of the two parcels of property located on Taylors Road in Greer, SC in an amount not to exceed \$308,000 and (2) authorize the President/CEO to execute all required documentation for the property purchase. The motion was seconded, and unanimously approved.

## **B. Approval of Design Phase Budget for Cargo Apron Phase 2 Project**

Mr. Kevin Howell, Senior Vice President/COO, presented a request for approval of the Design Phase Budget for the Cargo Apron Phase 2 Project.

GSP continues to experience record all cargo traffic with no relief in sight. Requests for service and inquiries for opportunities at GSP regularly exceed current capacity. With the ongoing 50,000 SF expansion of the air cargo facility expected to be completed in Summer 2022 and the number of potential customers it is important for the District to begin planning for the next phase of air cargo facility expansion.

In Spring 2021, the District applied for a DOT INFRA grant to help fund the construction of the Phase 2 Cargo Apron Expansion. Ultimately the INFRA grant was denied, but DOT advised the District to submit the Phase 2 Cargo Building for consideration in 2022. The District also recently applied for an EDA grant to assist with construction funding for Phase 2 of the cargo apron. If the EDA grant is approved, the District will be responsible for funding the design phase costs prior to starting construction.

Design for the Phase 2 Cargo Apron Project is approximately 30% complete and Staff feels it is important to go ahead and complete the design in order to have construction documents ready for procurement should a grant be approved. Completing the design now will save time and enable the District to move quickly.

Design phase costs for Cargo Apron Phase 2 Project are estimated at \$450,000. Work elements include a mirror image of the existing cargo apron capable of servicing 3 widebody aircraft, extension of Gateway Drive and utilities to the future building site for Cargo Phase 2. Approval of this project requires authorization of a project budget.

Cargo revenues outperformed budget by approximately \$250,000 in the first quarter of FY22. Commercial fuel revenue exceeded budget projections by more than \$400,000 in the same time period.

The Commission requested a general cargo update from Mr. Howell to which Mr. Howell provided an overview of the weekly flights and growth in the upcoming months, noting the

current strain on capacity with the square footage needed to break down cargo charter flights.

There was a motion to (1) authorize the Design Phase of the Phase 2 Cargo Apron Project with a budget of \$450,000; and (2) authorize the President/CEO to execute all necessary documents. The motion was seconded, and unanimously approved.

## **PRESIDENT/CEO REPORT:**

### **Aviation Industry Update:**

Mr. Edwards noted that Thanksgiving week went very well at GSP, with high numbers for enplanements and parking. The District will observe airline schedule changes going into January and February 2022; adding flight frequency to certain destinations. Mr. Edwards said that in November 2021 the District will experience an 83-84% recovery to 2019 numbers. The goal is to continue at that rate of recovery.

### **Federal and State Legislative Update:**

Mr. Edwards discussed the Federal \$1.2 trillion Infrastructure Bill that was signed into law. The Associate Administrator of Airports at ACI is anticipating that it could be up to twelve (12) months before funds are received, specifically the \$20 billion for airports, \$15B to be received as \$3 billion over five (5) years and the remaining \$5 billion to be reserved specifically for terminal improvements. The District is trying to position itself for that over the next five (5) years. Approximately \$290 million is needed for GSP terminal improvements.

Mr. Edwards is continuing his work with state legislators to move forward a commercial service airport recovery package, using American Rescue Plan Act (ARPA) money. He has been meeting with the South Carolina Aviation Association (SCAA) for lobbying efforts and with state legislators for ARPA funding. Mr. Edwards will keep the Commission updated. The Commissioners requested that Staff provide verbiage they can use when reaching out and speaking to state legislators.

### **Coronavirus (COVID-19) Update:**

Mr. Edwards provided an update that the District is continually tracking any changes in state and/or federal requirements for COVID vaccinations. At this time there is no requirement for our employees to be vaccinated. A mandatory survey was sent out to all District employees, requiring an answer to if they are currently vaccinated, and if not, would they be willing to get vaccinated if required. About 50% of District employees are vaccinated, and of the 50% of those who are not, 72.2% of them said they would not get vaccinated if required. Mr. Edwards provided a further breakdown of the survey responses by department.

Mr. Edwards noted that the District is now requiring all new hires be fully vaccinated. Human Resources is also working to set up the database which will collect and track vaccination records for employees.

### **Employee Incentive Pay Plan:**

Mr. Edwards presented the results of the EIPP criteria for FY2021.

The motion was made and unanimously approved that District Employees would receive an EIPP bonus this year.

### **Group Rapid Transit (GRT) Update and Demo**

Mr. Edwards provided background information that in 2015 the District completed a Personal Rapid Transit (PRT) study. The impetus for the study at GSP was traveler dissatisfaction with no shuttles, parking demand, and a tract of land on I-85 that will connect to the airport in the future. A Request for Proposals (RFP) was advertised and after receiving the proposals, 2getthere, was selected. Mr. Edwards then introduced Kiel Clasing of Oceaneering International and Michael Schutt of ZF.

Mr. Clasing and Mr. Schutt made a presentation to the Commission regarding the 2getthere product and summary of meetings held with District Staff. Following the original RFP process, it was decided that a Group Rapid Transit (GRT) model would be best suited for GSP. Oceaneering International and 2getthere are collaborating on autonomous transport systems. ZF purchased a majority equity stake in 2getthere. Mr. Clasing and Mr. Schutt provided detail into the vehicle type; the REVO-GT, the platform used, and how the product could be adapted for future use by not only GSP passengers, but also by cargo. Mr. Clasing noted features of the vehicle and Mr. Schutt provided the summary system details. Highlighted is that the GRT system is very scalable and is not tied to established routes.

The objective, as shared by Mr. Clasing and Mr. Schutt, is to improve groundside passenger transportation connections to support providing best in class customer service.

Mr. Schutt then went through the public-private partnership model, which is aimed to align with the District's objectives.

Following the presentation, the Commissioners asked questions regarding the GRT system, specifically about the reliability, risk, financing, timing, lifespan, and use of the product to which discussion ensued between the Commissioners, District Staff, Mr. Clasing and Mr. Schutt.

Following the meeting, a demonstration of the GRT vehicle was provided in the parking area.

### **COMMISSIONER'S REPORT:**

Mr. Ramella shared with the group a video from Delta introducing their new precheck TSA facial recognition system for domestic flights, which will soon be operating in the Atlanta and Detroit airports. Mr. Ramella also provided a brief recap of the ACI Annual Conference.

### **ADJOURNMENT:**

There being no further business, a motion was made, seconded and unanimous vote received to adjourn meeting. The meeting was adjourned at approximately 10:44 a.m. The next meeting is scheduled for Monday, January 11 at 11:04 a.m.

### **SIGNATURE OF PREPARER:**

  
Casey Cooperman

## **GREENVILLE-SPARTANBURG AIRPORT (GSP) COMMISSION**

### **AUDIT COMMITTEE MINUTES**

**November 19, 2021**

The Greenville-Spartanburg Airport Commission's Audit Committee met at 9:00 a.m. in the Greenville-Spartanburg Airport District Administration Conference Center located at 2000 GSP Drive, Greer, SC 29651.

**COMMITTEE MEMBERS PRESENT:** Leland Burch (Chair), Minor Shaw, Jay Beeson

**STAFF PRESENT:** David Edwards, President/CEO; Basil Dosunmu, Senior Vice President Administration and Finance/CFO; Casey Cooperman, Executive Assistant/Recording Secretary.

**EXTERNAL AUDIT REPRESENTATION:** Andy Rinzel, Partner, BKD; Emily Tursi, Senior Manager, BKD

The meeting package was distributed to the Audit Committee on November 16, 2021 and included the following documents for review: Audit Committee Agenda, BKD Communication Letter with GSP Audit Committee, GSP Audit Committee Presentation, FY2021 Annual Comprehensive Financial Report (ACFR), and FY2021 Passenger Facility Charge (PFC) Audit Report.

Mr. Burch called the meeting to order at 9:04 a.m. and opened the floor for introductions.

Mr. Edwards welcomed the Audit Committee, and Emily Tursi and Andy Rinzel of BKD. He then turned the meeting over to Mr. Dosunmu. Mr. Dosunmu gave a brief welcome before handing the meeting over to Mr. Rinzel and Mrs. Tursi to discuss BKD's role in the audit process. Mrs. Tursi started by sharing both GSP Management and BKD's responsibilities for the audit, noting specifically that BKD is to conduct their audit in accordance with auditing standards generally accepted in the United States, government auditing standards, uniform guidance and the passenger facility charge audit guide for public agencies (PFC Guide). Mr. Rinzel stated that when performing the audit, BKD uses scopes and sampling techniques. They do not test every transaction.

BKD is prepared to issue an unmodified or clean opinion on the financial statements consistent with last year. BKD does not provide an opinion on the transmittal letter, Management's Discussion and Analysis (MD&A), required supplementary information (RSI) and statistical section, but they do review each to ensure a match of the opinion.

BKD went over other required auditor communications included GSP management's judgments and accounting estimates for the following; #1) estimated useful lives used to depreciate capital assets, #2) allowance for uncollectable receivables, #3) net pension liability actuarial assumptions and #4) other postemployment benefit obligation actuarial assumptions.



Additionally, BKD discussed that it is required they provide any financial statement disclosures that are significant or revised. These include Note 9 – term note payable, Note 14 – pension plan and Note 15 – postemployment benefits other than pensions (OPEB).

Mr. Rinzel stated that there were four proposed audit adjustments identified but not reported in the audit, which were Recognition of Capital Contribution, Adjustment to Depreciation Expense, Adjust Accounts Payable, and Adjust Year-End Payroll Accrual. No matters were reportable regarding the auditor's judgments about the quality of accounting principles.

Mr. Rinzel explained that BKD is required to report any internal control inefficiencies and noncompliance. GSP did not have any reports of either and there were no reported material weaknesses, but one significant deficiency was found, relating to controls over financial reporting as a result of the adjustments identified. The deficiency over financial duties pertain to the segregation of duties, specifically the cash inflows cycle and the cash outflows cycle, both of which are experiencing ongoing improvements with other mitigating controls.

Mr. Rinzel handed the meeting over to Mrs. Tursi who discussed other matters, suggestions and best practices. The following matters discussed relate to GSP's future accounting pronouncements: #1) GASB 87, Leases (FY22 applicable), #2) GASB 93, Replacement of Libor (FY22 & 23 applicable), #3) GASB 91, Conduit Debt Obligations (FY23 applicable), #4) GASB 94, Public-Private & Public-Public Partnerships (FY23 applicable), #5) GASB 96, Subscription-Based Information Technology Arrangements (FY23 applicable).

Mr. Rinzel and Mrs. Tursi then went through GSP's 2021 Financial Highlights, including days of cash and investments on hand, total debt per enplaned passengers, and total cost per enplaned passenger. Mrs. Tursi then opened the floor for questions.

Mrs. Shaw and Mr. Edwards discussed the value of the debt per enplaned passenger metric with the auditors, given that passenger traffic has not yet returned to pre-COVID numbers. Mr. Dosunmu noted that Staff will be looking to the industry as a benchmark on recovery, not to historical activity.

Additionally, the Audit Committee discussed the PFC Report. While the GASB 87 requirement does not go into effect until 2022, Mr. Dosunmu asked the Audit Committee if they would like to keep a two-year report for comparative financials, or if they want to only show one year until 2023? Conversation ensued between BKD and the Audit Committee, and the final decision was made to move ahead with a one-year audit to comply with GASB 87, and to provide supplemental information to the Audit Committee for comparison as needed.

Additional conversation ensued regarding the noted deficiency and the plans in place to remedy it in the upcoming year. The addition of a senior accountant to the finance team will allow for some reassignment of roles. Mr. Dosunmu noted he is looking to complete the reorganization needed in the accounting department by the end of calendar year 2021, with input from BKD.

Further discussion took place regarding the PFC Audit, pension liability and pension reform with no action being taken.

At approximately 9:55 a.m., Mr. Burch and the Audit Committee met with Mr. Tursi and Mr. Rinzel alone.

The Audit Committee then met with Mr. Edwards and Mr. Dosunmu in separate, private sessions.

The Audit Committee meeting adjourned at approximately 11:45 a.m.

**SIGNATURE OF PREPARER:**



Casey Cooperman



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## **MEMORANDUM**

TO: Members of the Airport Commission

FROM: David Edwards, President/CEO

DATE: January 24, 2022

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### **ITEM DESCRIPTION – PRESENTATION ITEM A**

Transportation Security Administration Update

### **BACKGROUND**

The Federal Security Director (David McMahon) for the Transportation Security Administration (TSA) will provide a 2021 TSA review and a look at upcoming projects for 2022. Mr. McMahon is the FSD that oversees the operation at the Greenville-Spartanburg International Airport (GSP).



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## **MEMORANDUM**

TO: Members of the Airport Commission

FROM: Scott C. Carr, A.A.E., Vice President – Commercial Business & Communications

DATE: January 24, 2022

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### **ITEM DESCRIPTION – Presentation Item B**

Airport District Awards Presentation

### **BACKGROUND**

The Airport District recently received several awards from Greenville Business, Charleston Business, and Columbia Business Monthly magazines, Airports Council International - North America, Graphic Design USA, and the Association of Marketing and Communication Professionals.

Staff will review each of the six awards received and discuss the projects that were submitted for consideration.



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## **MEMORANDUM**

TO: Members of the Airport Commission

FROM: Kevin E. Howell, Vice President/COO

DATE: January 24, 2022

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### **ITEM DESCRIPTION - Presentation Item C**

#### Terminal Landside Roadway Improvements Project Update

The Terminal Landside Roadway Improvements Project is a FY2022 budgeted capital project. This Wingspan 2040 project includes planning, design and construction of various landside roadway improvements as outlined in the GSP Master Plan and identified as enabling work for the future terminal expansion program. Staff is working with the District's planning consultant, McFarland Johnson, to refine the program scope and identify the work elements for this project. A presentation will be provided for Commissioner feedback and group discussion.



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## **MEMORANDUM**

TO: Members of the Airport Commission

FROM: Kevin E. Howell, Vice President/COO

DATE: January 24, 2022

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### **ITEM DESCRIPTION - Presentation Item D**

#### Corporate Aviation Hangar Construction Estimate Review

As widely covered by the media and industry publications, construction costs and product lead times have been significantly impacted over the past two (2) years. Staff continues to work with the project design team, led by McMillan Pazdan Smith, and project construction manager Myers & Chapman, on the Corporate Aviation Hangar Project. Staff is reviewing the latest cost estimates in preparation for design completion and bidding. A brief presentation will be provided for the Commission.



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## **MEMORANDUM**

TO: Members of the Airport Commission

FROM: Kevin E. Howell, Senior Vice President/COO

DATE: January 24, 2022

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### **ITEM DESCRIPTION - New Business Item A**

Approval of Elevator and Escalator Maintenance Services Agreement

### **BACKGROUND**

The District's current elevator and escalator service agreement began in 2014 and is set to expire August 2022. Staff recently negotiated a new agreement with Schindler Elevator Corporation for a ten (10) year agreement for elevator and escalator maintenance services, utilizing a national cooperative purchasing contract. The new agreement will be in effect from February 1, 2022 until January 31, 2032.

### **ISSUES**

The new elevator and escalator agreement is a ten (10) year agreement. Multiyear vendor agreements require approval from the Commission. The cooperative agreement is a competitively bid, nationally available contract that was awarded in 2020 to Schindler by Sourcewell. Other Airports and municipalities around the country have utilized this cooperative purchasing agreement which meets the District's procurement policies.

### **ALTERNATIVES**

Staff does not recommend any alternatives.

### **FISCAL IMPACT**

The total cost for elevator and escalator maintenance services varies annually based on actual labor required, parts pricing, and other factors. The annual costs for the primary



preventative maintenance services \$100,932 for year #1. There is a cap of 4% per year increase for years 2 thru 10. The total 10-year cost will exceed \$1,000,000. The base cost of \$100,932 for year #1 under the new agreement is less than the current year annual base cost of \$112,264.

## **RECOMMENDED ACTION**

It is respectfully requested that the Airport Commission resolve to (1) approve a ten-year service agreement with Schindler Elevator Corporation using the Sourcewell cooperative purchasing agreement; and (2) authorize the President/CEO to execute all necessary documents.





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## MEMORANDUM

TO: Members of the Airport Commission

FROM: David Edwards, President/CEO

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item A

November 2021 - Traffic Report

### SUMMARY

Passenger traffic continues to recover at a much better rate. For November 2021, passenger traffic was 87.1% of normal traffic levels. In November 2021 passenger traffic reflects a **124.3%** increase over the same month in 2020. Cargo numbers for November 2021 were up **9.8%** for the same period. Passenger load factors were up **33.1%** for the month, at an average of **79.4%**.

A comparison of the North America National Passenger Traffic Growth Averages for **2021** to GSP's Passenger Traffic Growth is depicted below:

Month	2021		
	GSP	National Average	Difference
Jan	-65.30%	-64.20%	-1.10%
Feb	-63.40%	-63.80%	0.40%
Mar	-51.70%	0.80%	-52.50%
April	1359.00%	1397.10%	-38.10%
May	472.80%	618.90%	-146.10%
June	231.40%	311.80%	-80.40%
July	169.90%	212.39%	-42.49%
August	126.70%	170.17%	-43.47%
September	115.20%	136.70%	-21.50%
October	149.50%	122.29%	27.21%
November	124.30%	Data Not Available	
December			
Average	233.49%	284.22%	-50.72%

Attached are copies of the detailed traffic report for November 2021.

Providing a look forward into the service levels for **January 2022** is a schedule comparison for the month vs the same month last year, including flights and seats by airline and non-stop markets served. Currently in the schedules, GSP flights are up at 64.2%, and seats are up at 79.2%.

Schedule Monthly Summary Report for Passenger (Air - All) flights from GSP for travel January 2022 vs. January 2021									
All flights, seats, and ASMs given are per month.									
Travel Period		Jan 2022		Jan 2021		Diff		Percent Diff	
Mkt AI	Dest	Flights	Seats	Flights	Seats	Flights	Seats	Flights	Seats
3M	JAX	9	423	0	0	9	423		
3M	MCO	9	573	0	0	9	573		
3M	TPA	9	423	0	0	9	423		
AA	CLT	221	15,330	191	13,878	30	1,452	15.7%	10.5%
AA	DCA	88	5,720	0	0	88	5,720		
AA	DFW	87	6,794	62	4,712	25	2,082	40.3%	44.2%
AA	MIA	31	2,356	0	0	31	2,356		
AA	ORD	47	2,515	18	900	29	1,615	161.1%	179.4%
AA	PHL	72	4,332	26	1,690	46	2,642	176.9%	156.3%
DL	ATL	190	30,706	201	16,976	(11)	13,730	(5.5%)	80.9%
DL	DTW	33	2,508	48	3,550	(15)	(1,042)	(31.3%)	(29.4%)
DL	LGA	78	5,904	0	0	78	5,904		
G4	FLL	9	1,593	8	1,416	1	177	12.5%	12.5%
G4	PIE	9	1,665	8	1,443	1	222	12.5%	15.4%
G4	SFB	9	1,446	9	1,464	0	(18)	0.0%	(1.2%)
LF	BNA	22	660	0	0	22	660		
UA	DEN	31	2,242	2	140	29	2,102	1450.0%	1501.4%
UA	EWR	60	4,056	0	0	60	4,056		
UA	IAD	58	2,900	54	2,700	4	200	7.4%	7.4%
UA	IAH	30	2,268	31	2,150	(1)	118	(3.2%)	5.5%
UA	ORD	61	4,582	35	1,830	26	2,752	74.3%	150.4%
WN	ATL	64	10,240	36	5,212	28	5,028	77.8%	96.5%
WN	BWI	31	4,721	31	4,497	0	224	0.0%	5.0%
WN	HOU	31	4,561	25	3,575	6	986	24.0%	27.6%
TOTAL		1,289	118,518	785	66,133	504	52,385	64.2%	79.2%

Attachment

# Monthly Traffic Report

## Greenville-Spartanburg International Airport

November 2021



Category	Nov 2021	Nov 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change	*MOV12-2021	*MOV12-2020	Percentage Change
<b>Passenger Traffic</b>									
Enplaned	97,959	44,172	121.8%	812,444	492,144	65.1%	856,245	605,721	41.4%
Deplaned	<u>97,319</u>	<u>42,904</u>	126.8%	<u>807,467</u>	<u>487,453</u>	65.7%	<u>849,568</u>	<u>596,583</u>	42.4%
<b>Total</b>	<b>195,278</b>	<b>87,076</b>	<b>124.3%</b>	<b>1,619,911</b>	<b>979,597</b>	<b>65.4%</b>	<b>1,705,813</b>	<b>1,202,304</b>	<b>41.9%</b>
<b>Cargo Traffic (Pounds)</b>									
<b>Express and Mail</b>									
Enplaned	709,019	817,298	-13.2%	8,987,070	9,713,579	-7.5%	9,833,712	10,613,827	-7.3%
Deplaned	<u>1,011,365</u>	<u>906,698</u>	11.5%	<u>10,422,095</u>	<u>9,209,122</u>	13.2%	<u>11,721,205</u>	<u>10,288,584</u>	13.9%
<b>Subtotal</b>	<b>1,720,384</b>	<b>1,723,996</b>	<b>-0.2%</b>	<b>19,409,165</b>	<b>18,922,701</b>	<b>2.6%</b>	<b>21,554,917</b>	<b>20,902,411</b>	<b>3.1%</b>
<b>Freight</b>									
Enplaned	3,697,021	2,833,524	30.5%	52,283,397	32,615,618	60.3%	55,092,422	34,875,265	58.0%
Deplaned	<u>9,228,528</u>	<u>8,782,229</u>	5.1%	<u>105,970,604</u>	<u>60,586,679</u>	74.9%	<u>115,179,207</u>	<u>65,084,215</u>	77.0%
<b>Subtotal</b>	<b>12,925,549</b>	<b>11,615,753</b>	<b>11.3%</b>	<b>158,254,001</b>	<b>93,202,297</b>	<b>69.8%</b>	<b>170,271,629</b>	<b>99,959,480</b>	<b>70.3%</b>
<b>Total</b>	<b>14,645,933</b>	<b>13,339,749</b>	<b>9.8%</b>	<b>177,663,166</b>	<b>112,124,998</b>	<b>58.5%</b>	<b>191,826,546</b>	<b>120,861,891</b>	<b>58.7%</b>

\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.

Category	Nov 2021	Nov 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change	*MOV12-2021	*MOV12-2020	Percentage Change
<b>Aircraft Operations</b>									
Airlines	2,453	1,695	44.7%	24,130	18,207	32.5%	25,963	20,780	24.9%
Commuter/Air Taxi	<u>761</u>	<u>352</u>	116.2%	<u>7,587</u>	<u>5,819</u>	30.4%	<u>7,970</u>	<u>6,849</u>	16.4%
<b>Subtotal</b>	<b>3,214</b>	<b>2,047</b>	<b>57.0%</b>	<b>31,717</b>	<b>24,026</b>	<b>32.0%</b>	<b>33,933</b>	<b>27,629</b>	<b>22.8%</b>
General Av.	1,137	783	45.2%	10,562	8,388	25.9%	11,380	9,078	25.4%
Military	<u>251</u>	<u>227</u>	10.6%	<u>2,201</u>	<u>1,918</u>	14.8%	<u>2,408</u>	<u>2,031</u>	18.6%
<b>Subtotal</b>	<b>1,388</b>	<b>1,010</b>	<b>37.4%</b>	<b>12,763</b>	<b>10,306</b>	<b>23.8%</b>	<b>13,788</b>	<b>11,109</b>	<b>24.1%</b>
<b>Total</b>	<b>4,602</b>	<b>3,057</b>	<b>50.5%</b>	<b>44,480</b>	<b>34,332</b>	<b>29.6%</b>	<b>47,721</b>	<b>38,738</b>	<b>23.2%</b>
<b>Fuel Gallons</b>									
<b>General Aviation</b>									
100LL	1,833	1,769	3.6%	27,754	19,086	45.4%	29,598	21,122	40.1%
Jet A	<u>147,313</u>	<u>89,022</u>	<u>65.5%</u>	<u>1,506,603</u>	<u>977,077</u>	<u>54.2%</u>	<u>1,583,530</u>	<u>1,071,407</u>	<u>47.8%</u>
<b>Subtotal</b>	<b>149,146</b>	<b>90,791</b>	<b>64.3%</b>	<b>1,534,357</b>	<b>996,163</b>	<b>54.0%</b>	<b>1,613,128</b>	<b>1,092,529</b>	<b>47.7%</b>
<b>Commercial Aviation</b>									
Jet A	1,727,929	1,079,665	60.0%	19,419,227	10,806,367	79.7%	20,525,673	12,305,622	66.8%
<b>Total</b>	<b>1,877,075</b>	<b>1,170,456</b>	<b>60.4%</b>	<b>20,953,584</b>	<b>11,802,530</b>	<b>77.5%</b>	<b>22,138,801</b>	<b>13,398,151</b>	<b>65.2%</b>

\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.

# Scheduled Airline Enplanements, Seats, and Load Factors Greenville-Spartanburg International Airport

November 2021



	Nov 2021	Nov 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change
<b>Allegiant Air</b>						
Enplanements	3,951	3,114	26.9%	32,330	24,771	30.5%
Seats	5,055	5,184	-2.5%	48,435	42,510	13.9%
Load Factor	78.2%	60.1%	30.1%	66.7%	58.3%	14.5%
<b>American Airlines</b>						
Enplanements	31,761	15,603	103.6%	286,705	187,842	52.6%
Seats	39,168	21,462	82.5%	365,584	297,409	22.9%
Load Factor	81.1%	72.7%	11.5%	78.4%	63.2%	24.2%
<b>Contour Airlines</b>						
Enplanements	214	0	-	214	0	-
Seats	330	0	-	330	0	-
Load Factor	64.8%	-	-	64.8%	-	-
<b>Delta Air Lines</b>						
Enplanements	33,739	12,285	174.6%	247,304	148,940	66.0%
Seats	41,065	22,851	79.7%	321,039	275,478	16.5%
Load Factor	82.2%	53.8%	52.8%	77.0%	54.1%	42.5%

	Nov 2021	Nov 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change
<b>Silver Airways</b>						
Enplanements	743	0	-	6,850	0	-
Seats	1,142	0	-	11,600	0	-
Load Factor	65.1%	-	-	59.1%	-	-
<b>Southwest Airlines</b>						
Enplanements	12,365	5,804	113.0%	105,979	49,224	115.3%
Seats	18,805	13,984	34.5%	189,208	138,087	37.0%
Load Factor	65.8%	41.5%	58.4%	56.0%	35.6%	57.1%
<b>United Airlines</b>						
Enplanements	14,630	6,828	114.3%	129,895	71,134	82.6%
Seats	17,160	9,696	77.0%	159,110	118,629	34.1%
Load Factor	85.3%	70.4%	21.1%	81.6%	60.0%	36.1%
<b>Totals</b>						
Enplanements	97,403	43,634	123.2%	809,277	481,911	67.9%
Seats	122,725	73,177	67.7%	1,095,306	872,113	25.6%

Load Factor	79.4%	59.6%	33.1%	73.9%	55.3%	33.7%
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**\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.**

**Totals**

Enplanements	97,403	43,634	123.2%	809,277	481,911	67.9%
Seats	122,725	73,177	67.7%	1,095,306	872,113	25.6%

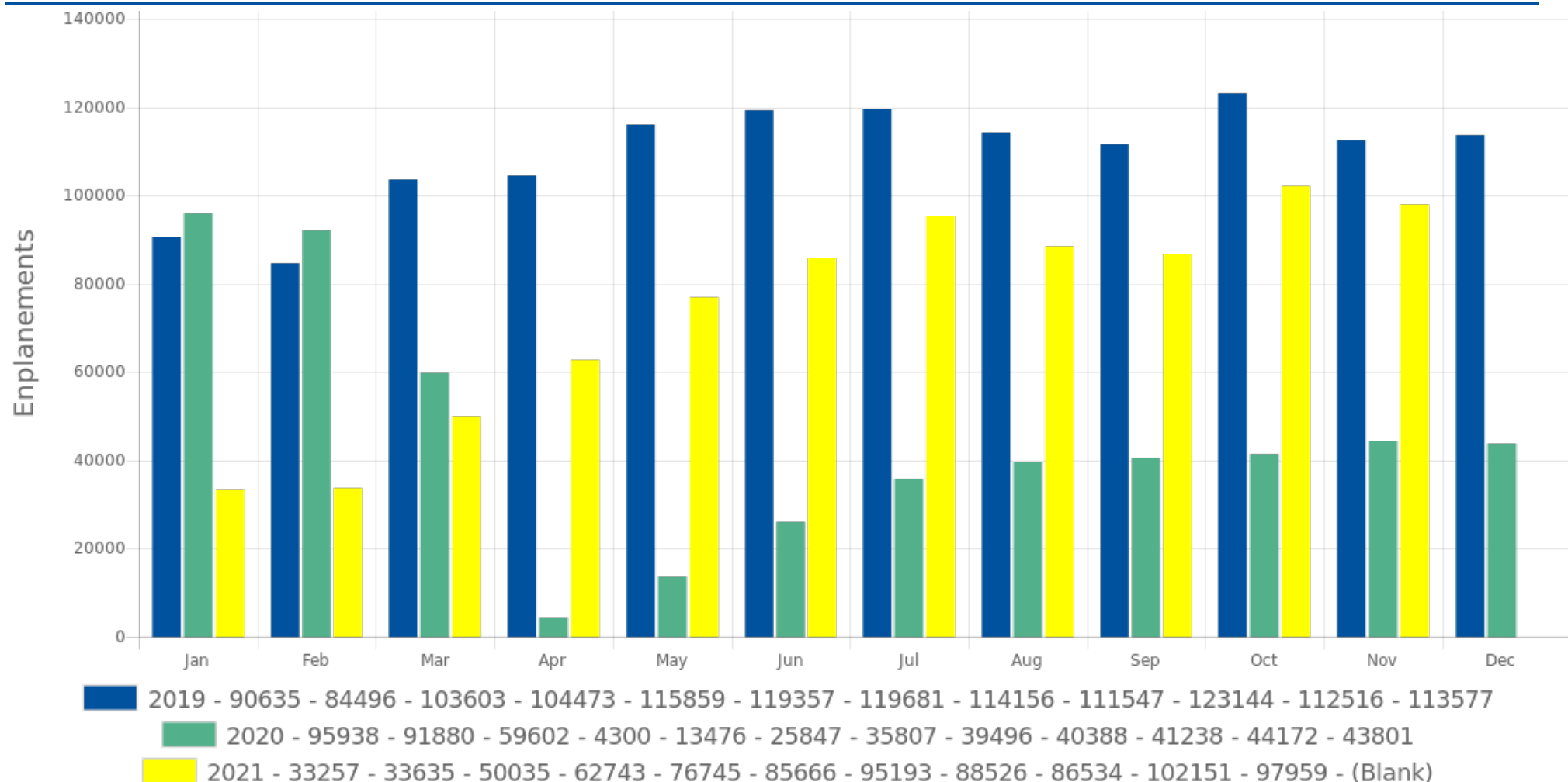
Load Factor	79.4%	59.6%	33.1%	73.9%	55.3%	33.7%
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**\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.**

# Monthly Enplanements By Year

## Greenville-Spartanburg International Airport

Report Period From January 2019 Through November 2021

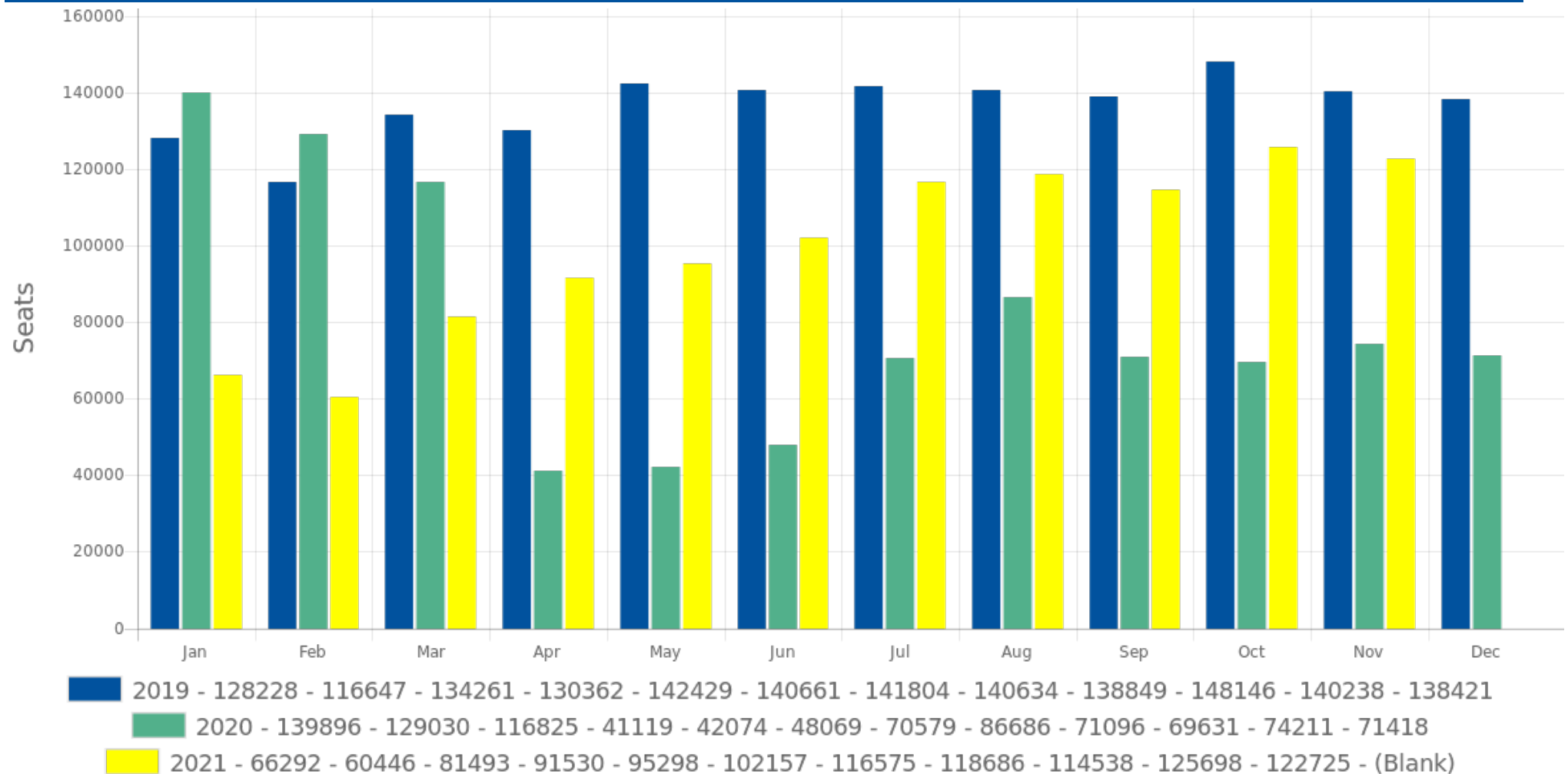




# Monthly Seats By Year

## Greenville-Spartanburg International Airport

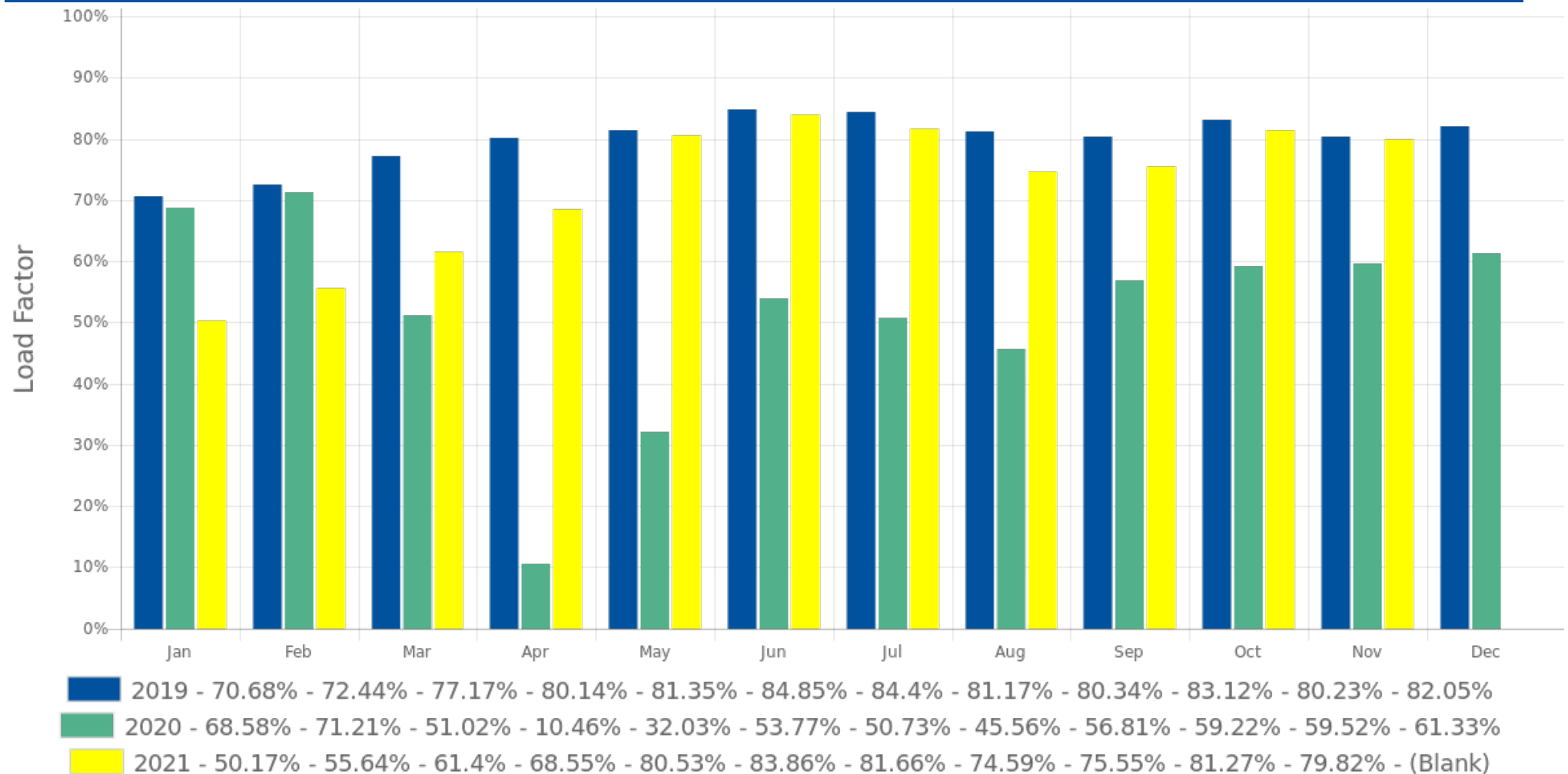
Report Period From January 2019 Through November 2021



# Monthly Load Factors By Year

## Greenville-Spartanburg International Airport

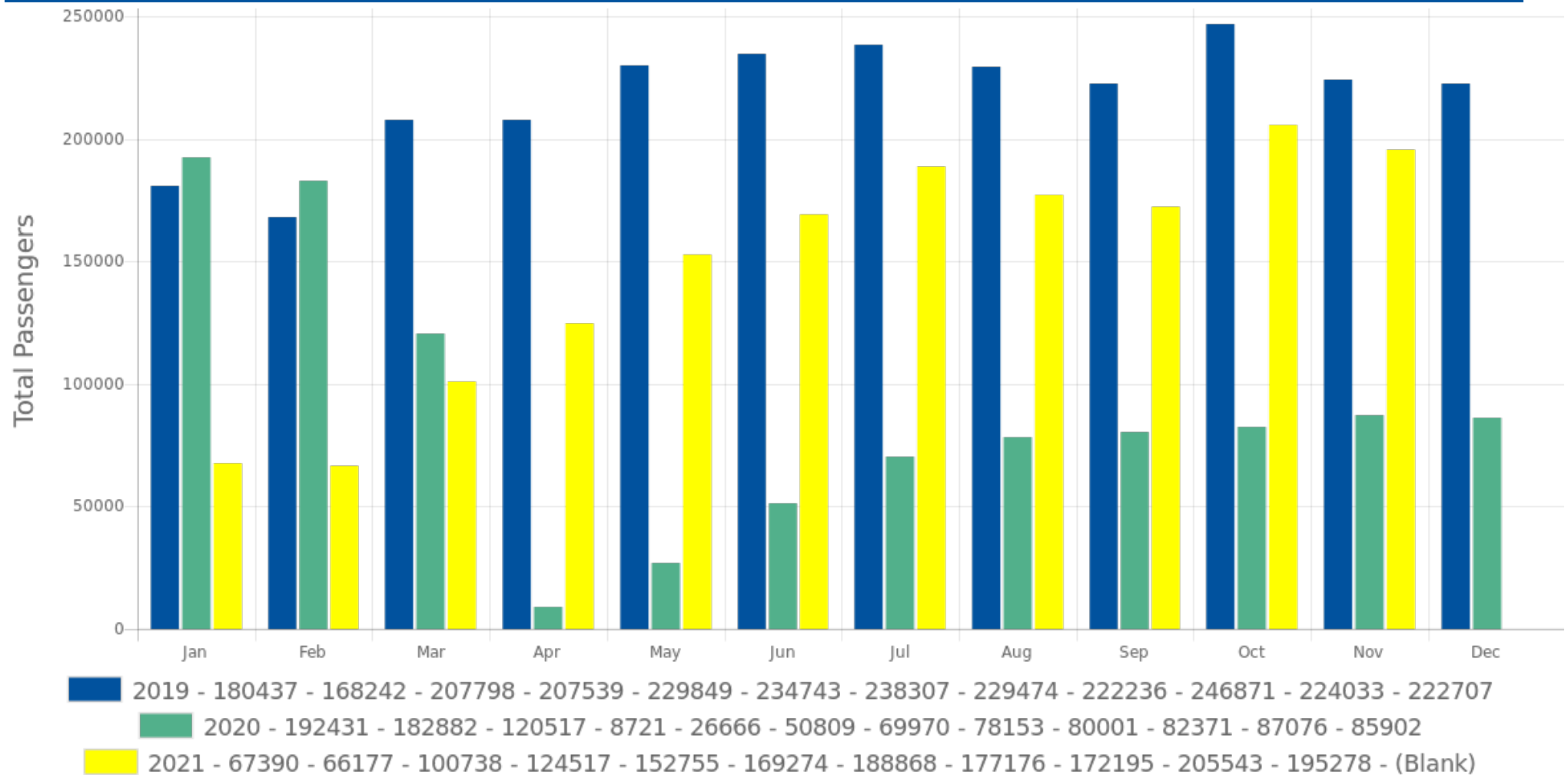
Report Period From January 2019 Through November 2021



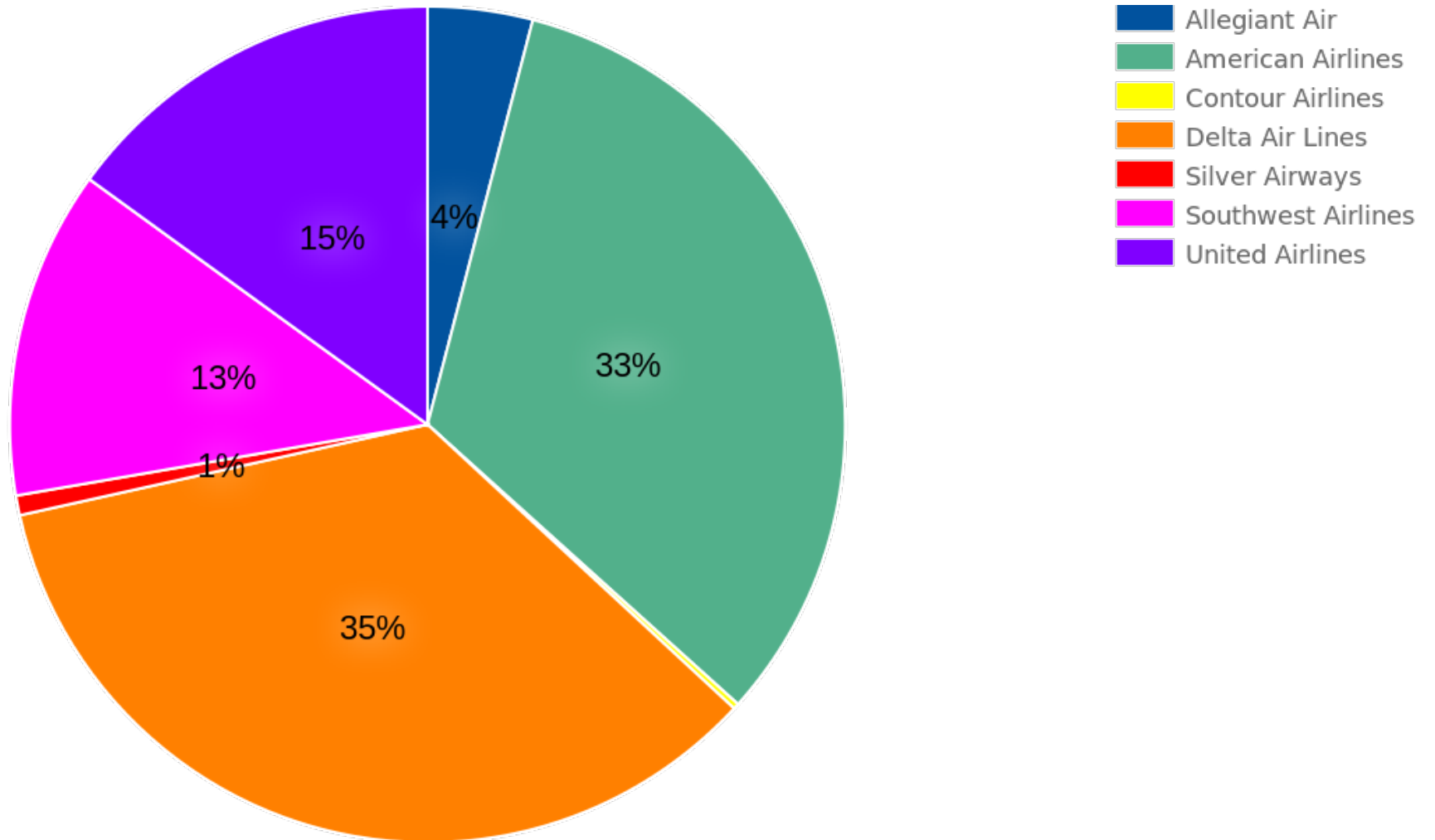
# Total Monthly Passengers By Year

## Greenville-Spartanburg International Airport

Report Period From January 2019 Through November 2021



# Scheduled Airline Market Shares (Enplanements) Greenville-Spartanburg International Airport Report Period From November 2021 Through November 2021



# Airline Flight Completions

## Greenville-Spartanburg International Airport

November 2021



Airline	Scheduled Flights	Cancellations Due To				Total Cancellations	Completed Flights (%)
		Field	Mechanical	Weather	Other		
Air Atlanta Icelandic	16	0	0	0	0	0	100.0%
Air Canada	6	0	0	0	0	0	100.0%
Allegiant Air	28	0	0	0	0	0	100.0%
American Airlines	528	0	1	3	0	4	99.4%
Ameriflight	3	0	0	0	0	0	100.0%
Ameristar Jet Charter	4	0	0	0	0	0	100.0%
Atlas Air	14	0	0	0	0	0	100.0%
Berry Aviation	6	0	0	0	0	0	100.0%
British Airways	6	0	0	0	0	0	100.0%
Cargo Logic Air	3	0	0	0	0	0	100.0%
Castle Aviation	1	0	0	0	0	0	100.0%
Contour Airlines	21	0	0	0	0	0	100.0%
Delta Air Lines	320	0	0	0	0	0	100.0%
Delta Air Lines Charter	2	0	0	0	0	0	100.0%
Everts Air Cargo	13	0	0	0	0	0	100.0%
Federal Express	38	0	0	0	0	0	100.0%
Fenix Air Charter	1	0	0	0	0	0	100.0%
Freight Runners Express	1	0	0	0	0	0	100.0%
Global X Airlines	2	0	0	0	0	0	100.0%
IFL Group	12	0	0	0	0	0	100.0%
InterJet West	4	0	0	0	0	0	100.0%

Airline	Scheduled Flights	<u>Cancellations Due To</u>				Total Cancellations	Completed Flights (%)
		Field	Mechanical	Weather	Other		
Jet Blue	2	0	0	0	0	0	100.0%
Kalitta Air	1	0	0	0	0	0	100.0%
Kalitta Charters II	3	0	0	0	0	0	100.0%
McNeely Charter Service	2	0	0	0	0	0	100.0%
National Air Cargo Airlines	1	0	0	0	0	0	100.0%
Priority Air Cargo	5	0	0	0	0	0	100.0%
Royal Air Freight	3	0	0	0	0	0	100.0%
Silver Airways	22	0	0	0	0	0	100.0%
Southwest Airlines	123	0	0	0	0	0	100.0%
Sun Country Airlines	5	0	0	0	0	0	100.0%
Supreme Air Cargo	1	0	0	0	0	0	100.0%
Swift Air, LLC	1	0	0	0	0	0	100.0%
United Airlines	269	0	0	0	0	0	100.0%
UPS	34	0	0	0	0	0	100.0%
USA Jet	4	0	0	0	0	0	100.0%
<b>Total</b>	<b>1,505</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>4</b>	<b>99.8%</b>



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## MEMORANDUM

TO: Members of the Airport Commission

FROM: David Edwards, President/CEO

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item A

December 2021 - Traffic Report

### SUMMARY

Passenger traffic continues to recover at a much better rate. For December 2021, passenger traffic was 81.7% of normal traffic levels. Preliminary passenger numbers for January 2022 are currently trending at an 83% recovery level as well. In December 2021 passenger traffic reflects a **110.7%** increase over the same month in 2020. Cargo numbers for December 2021 were up **10.2%** for the same period. Passenger load factors were up **30.6%** for the month, at an average of **79.3%**.

A comparison of the North America National Passenger Traffic Growth Averages for **2021** to GSP's Passenger Traffic Growth is depicted below:

Month	2021		
	GSP	National Average	Difference
Jan	-65.30%	-64.20%	-1.10%
Feb	-63.40%	-63.80%	0.40%
Mar	-51.70%	0.80%	-52.50%
April	1359.00%	1397.10%	-38.10%
May	472.80%	618.90%	-146.10%
June	231.40%	311.80%	-80.40%
July	169.90%	212.39%	-42.49%
August	126.70%	170.17%	-43.47%
September	115.20%	136.70%	-21.50%
October	149.50%	122.29%	27.21%
November	124.30%	Data Not Available	
December	110.70%	Data Not Available	
Average	223.26%	284.22%	-60.96%

Attached are copies of the detailed traffic report for December 2021.

Providing a look forward into the service levels for **February 2022** is a schedule comparison for the month vs the same month last year, including flights and seats by airline and non-stop markets served. Currently in the schedules, GSP flights are up at 62.9%, and seats are up at 79.2%.

Schedule Monthly Summary Report for Passenger (Air - All) flights from GSP for travel February 2022 vs. February 2021									
All flights, seats, and ASMs given are per month.									
Travel Period		Feb 2022		Feb 2021		Diff		Percent Diff	
Mkt	AI	Dest	Flights	Seats	Flights	Seats	Flights	Seats	
3M		JAX	8	376	0	0	8	376	
3M		MCO	8	526	0	0	8	526	
3M		TPA	8	376	0	0	8	376	
AA		CLT	210	14,616	172	12,522	38	2,094	22.1% 16.7%
AA		DCA	80	5,200	0	0	80	5,200	
AA		DFW	80	6,080	56	4,256	24	1,824	42.9% 42.9%
AA		MIA	28	2,128	0	0	28	2,128	
AA		ORD	38	2,095	16	800	22	1,295	137.5% 161.9%
AA		PHL	74	4,324	19	1,235	55	3,089	289.5% 250.1%
DL		ATL	184	30,040	182	15,566	2	14,474	1.1% 93.0%
DL		DTW	42	3,186	42	2,898	0	288	0.0% 9.9%
DL		LGA	72	5,472	0	0	72	5,472	
G4		FLL	8	1,416	8	1,416	0	0	0.0% 0.0%
G4		PIE	8	1,488	8	1,416	0	72	0.0% 5.1%
G4		SFB	8	1,410	8	1,308	0	102	0.0% 7.8%
LF		BNA	20	600	0	0	20	600	
UA		DEN	28	1,978	0	0	28	1,978	
UA		EWB	49	2,860	0	0	49	2,860	
UA		IAD	47	2,350	48	2,400	(1)	(50)	(2.1%) (2.1%)
UA		IAH	28	2,026	46	3,220	(18)	(1,194)	(39.1%) (37.1%)
UA		ORD	56	3,646	49	2,850	7	796	14.3% 27.9%
WN		ATL	56	9,672	28	4,004	28	5,668	100.0% 141.6%
WN		BWI	28	4,004	28	4,004	0	0	0.0% 0.0%
WN		HOU	28	4,004	24	3,432	4	572	16.7% 16.7%
TOTAL			1,196	109,873	734	61,327	462	48,546	62.9% 79.2%

Attachment



# Monthly Traffic Report

## Greenville-Spartanburg International Airport

December 2021



Category	Dec 2021	Dec 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change	*MOV12-2021	*MOV12-2020	Percentage Change
<b>Passenger Traffic</b>									
Enplaned	92,789	43,801	111.8%	905,233	535,945	68.9%	905,233	535,945	68.9%
Deplaned	<u>88,177</u>	<u>42,101</u>	109.4%	<u>895,644</u>	<u>529,554</u>	69.1%	<u>895,644</u>	<u>529,554</u>	69.1%
<b>Total</b>	<b>180,966</b>	<b>85,902</b>	<b>110.7%</b>	<b>1,800,877</b>	<b>1,065,499</b>	<b>69.0%</b>	<b>1,800,877</b>	<b>1,065,499</b>	<b>69.0%</b>
<b>Cargo Traffic (Pounds)</b>									
<b>Express and Mail</b>									
Enplaned	871,336	846,642	2.9%	9,858,406	10,560,221	-6.6%	9,858,406	10,560,221	-6.6%
Deplaned	<u>1,331,291</u>	<u>1,299,110</u>	2.5%	<u>11,753,386</u>	<u>10,508,232</u>	11.8%	<u>11,753,386</u>	<u>10,508,232</u>	11.8%
<b>Subtotal</b>	<b>2,202,627</b>	<b>2,145,752</b>	<b>2.7%</b>	<b>21,611,792</b>	<b>21,068,453</b>	<b>2.6%</b>	<b>21,611,792</b>	<b>21,068,453</b>	<b>2.6%</b>
<b>Freight</b>									
Enplaned	4,088,812	2,809,025	45.6%	56,372,209	35,424,643	59.1%	56,372,209	35,424,643	59.1%
Deplaned	<u>9,317,540</u>	<u>9,208,603</u>	1.2%	<u>115,288,144</u>	<u>69,795,282</u>	65.2%	<u>115,288,144</u>	<u>69,795,282</u>	65.2%
<b>Subtotal</b>	<b>13,406,352</b>	<b>12,017,628</b>	<b>11.6%</b>	<b>171,660,353</b>	<b>105,219,925</b>	<b>63.1%</b>	<b>171,660,353</b>	<b>105,219,925</b>	<b>63.1%</b>
<b>Total</b>	<b>15,608,979</b>	<b>14,163,380</b>	<b>10.2%</b>	<b>193,272,145</b>	<b>126,288,378</b>	<b>53.0%</b>	<b>193,272,145</b>	<b>126,288,378</b>	<b>53.0%</b>

\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.

Category	Dec 2021	Dec 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change	*MOV12-2021	*MOV12-2020	Percentage Change
<b>Aircraft Operations</b>									
Airlines	2,359	1,833	28.7%	26,489	20,040	32.2%	26,489	20,040	32.2%
Commuter/Air Taxi	<u>779</u>	<u>383</u>	103.4%	<u>8,366</u>	<u>6,202</u>	34.9%	<u>8,366</u>	<u>6,202</u>	34.9%
<b>Subtotal</b>	<b>3,138</b>	<b>2,216</b>	<b>41.6%</b>	<b>34,855</b>	<b>26,242</b>	<b>32.8%</b>	<b>34,855</b>	<b>26,242</b>	<b>32.8%</b>
General Av.	982	818	20.0%	11,544	9,206	25.4%	11,544	9,206	25.4%
Military	<u>231</u>	<u>207</u>	11.6%	<u>2,432</u>	<u>2,125</u>	14.4%	<u>2,432</u>	<u>2,125</u>	14.4%
<b>Subtotal</b>	<b>1,213</b>	<b>1,025</b>	<b>18.3%</b>	<b>13,976</b>	<b>11,331</b>	<b>23.3%</b>	<b>13,976</b>	<b>11,331</b>	<b>23.3%</b>
<b>Total</b>	<b>4,351</b>	<b>3,241</b>	<b>34.2%</b>	<b>48,831</b>	<b>37,573</b>	<b>30.0%</b>	<b>48,831</b>	<b>37,573</b>	<b>30.0%</b>

#### Fuel Gallons

<b>General Aviation</b>									
100LL	2,138	1,844	15.9%	29,892	20,930	42.8%	29,892	20,930	42.8%
Jet A	<u>141,468</u>	<u>76,927</u>	<u>83.9%</u>	<u>1,648,071</u>	<u>1,054,004</u>	<u>56.4%</u>	<u>1,648,071</u>	<u>1,054,004</u>	<u>56.4%</u>
<b>Subtotal</b>	<b>143,606</b>	<b>78,771</b>	<b>82.3%</b>	<b>1,677,963</b>	<b>1,074,934</b>	<b>56.1%</b>	<b>1,677,963</b>	<b>1,074,934</b>	<b>56.1%</b>
<b>Commercial Aviation</b>									
Jet A	1,804,804	1,106,446	63.1%	21,224,031	11,912,813	78.2%	21,224,031	11,912,813	78.2%
<b>Total</b>	<b>1,948,410</b>	<b>1,185,217</b>	<b>64.4%</b>	<b>22,901,994</b>	<b>12,987,747</b>	<b>76.3%</b>	<b>22,901,994</b>	<b>12,987,747</b>	<b>76.3%</b>

\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.

# Scheduled Airline Enplanements, Seats, and Load Factors Greenville-Spartanburg International Airport

December 2021



	Dec 2021	Dec 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change
<b>Allegiant Air</b>						
Enplanements	4,315	2,592	66.5%	36,645	27,363	33.9%
Seats	5,319	5,343	-0.4%	53,754	47,853	12.3%
Load Factor	81.1%	48.5%	67.2%	68.2%	57.2%	19.2%
<b>American Airlines</b>						
Enplanements	32,280	16,145	99.9%	318,985	203,987	56.4%
Seats	38,835	23,525	65.1%	404,419	320,934	26.0%
Load Factor	83.1%	68.6%	21.1%	78.9%	63.6%	24.1%
<b>Contour Airlines</b>						
Enplanements	430	0	-	644	0	-
Seats	690	0	-	1,020	0	-
Load Factor	62.3%	-	-	63.1%	-	-
<b>Delta Air Lines</b>						
Enplanements	27,098	11,736	130.9%	274,402	160,676	70.8%
Seats	32,998	20,703	59.4%	354,037	296,181	19.5%
Load Factor	82.1%	56.7%	44.9%	77.5%	54.2%	42.9%

	Dec 2021	Dec 2020	Percentage Change	*CYTD-2021	*CYTD-2020	Percentage Change
<b>Silver Airways</b>						
Enplanements	554	0	-	7,404	0	-
Seats	1,010	0	-	12,610	0	-
Load Factor	54.9%	-	-	58.7%	-	-
<b>Southwest Airlines</b>						
Enplanements	12,738	6,294	102.4%	118,717	55,518	113.8%
Seats	19,409	12,426	56.2%	208,617	150,513	38.6%
Load Factor	65.6%	50.7%	29.6%	56.9%	36.9%	54.3%
<b>United Airlines</b>						
Enplanements	15,163	6,311	140.3%	145,058	77,445	87.3%
Seats	18,548	8,984	106.5%	177,658	127,613	39.2%
Load Factor	81.8%	70.2%	16.4%	81.7%	60.7%	34.5%
<b>Totals</b>						
Enplanements	92,578	43,078	114.9%	901,855	524,989	71.8%
Seats	116,809	70,981	64.6%	1,212,115	943,094	28.5%

Load Factor	79.3%	60.7%	30.6%	74.4%	55.7%	33.7%
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**\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.**

**Totals**

Enplanements	92,578	43,078	114.9%	901,855	524,989	71.8%
Seats	116,809	70,981	64.6%	1,212,115	943,094	28.5%

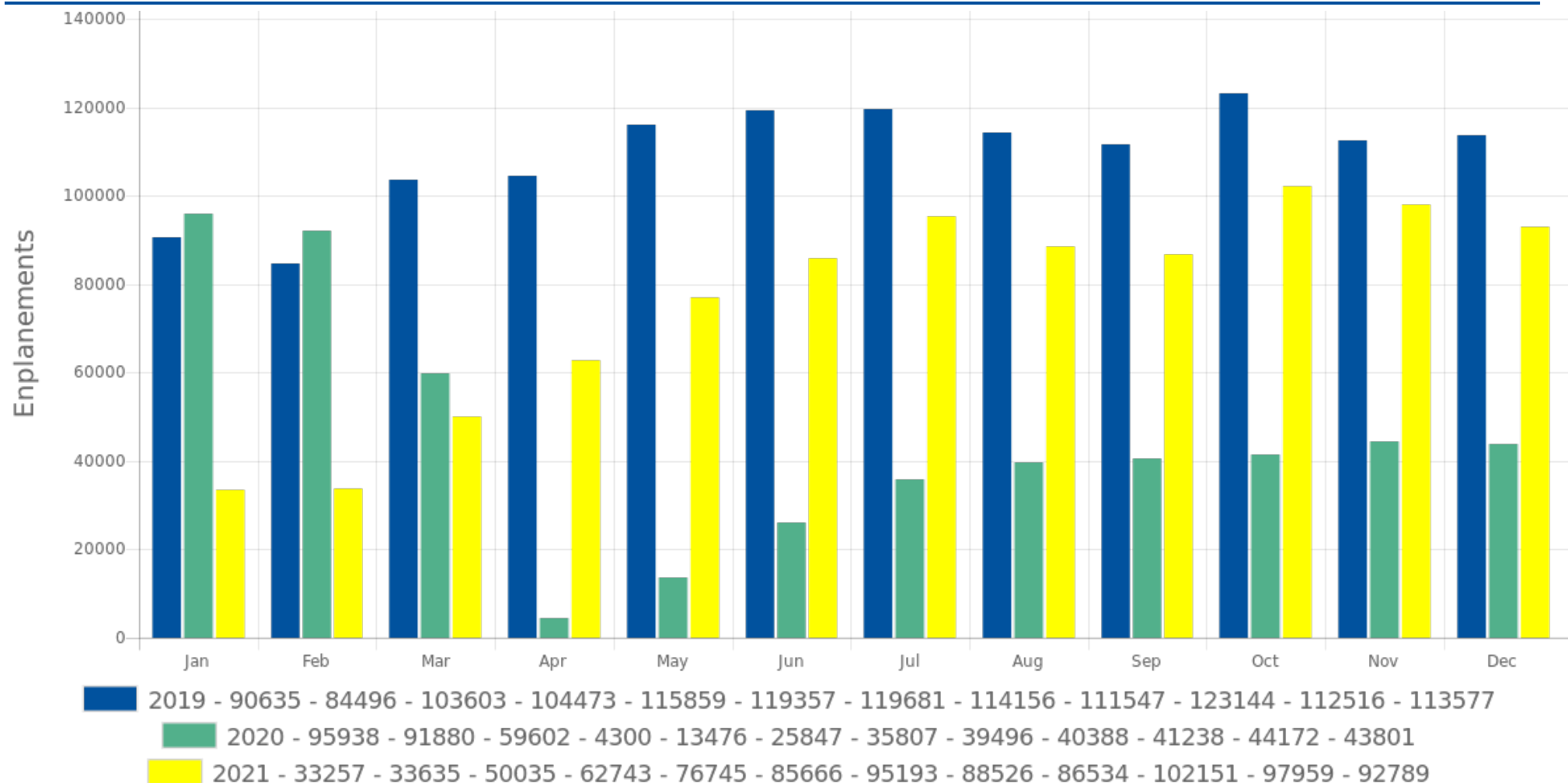
Load Factor	79.3%	60.7%	30.6%	74.4%	55.7%	33.7%
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**\*CYTD = Calendar Year to Date and \*Mov12 = Moving Twelve Months.**

# Monthly Enplanements By Year

## Greenville-Spartanburg International Airport

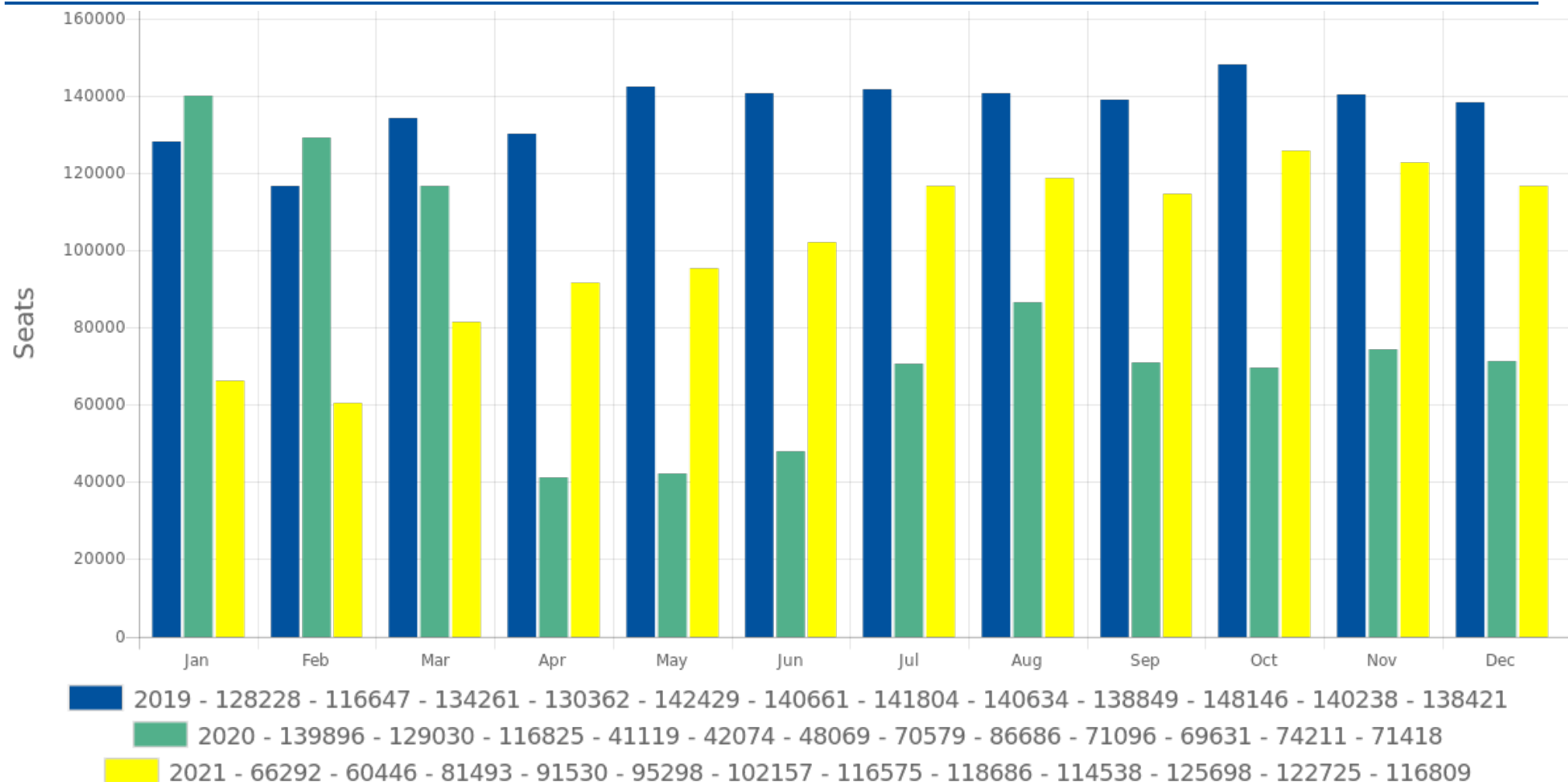
Report Period From January 2019 Through December 2021



# Monthly Seats By Year

## Greenville-Spartanburg International Airport

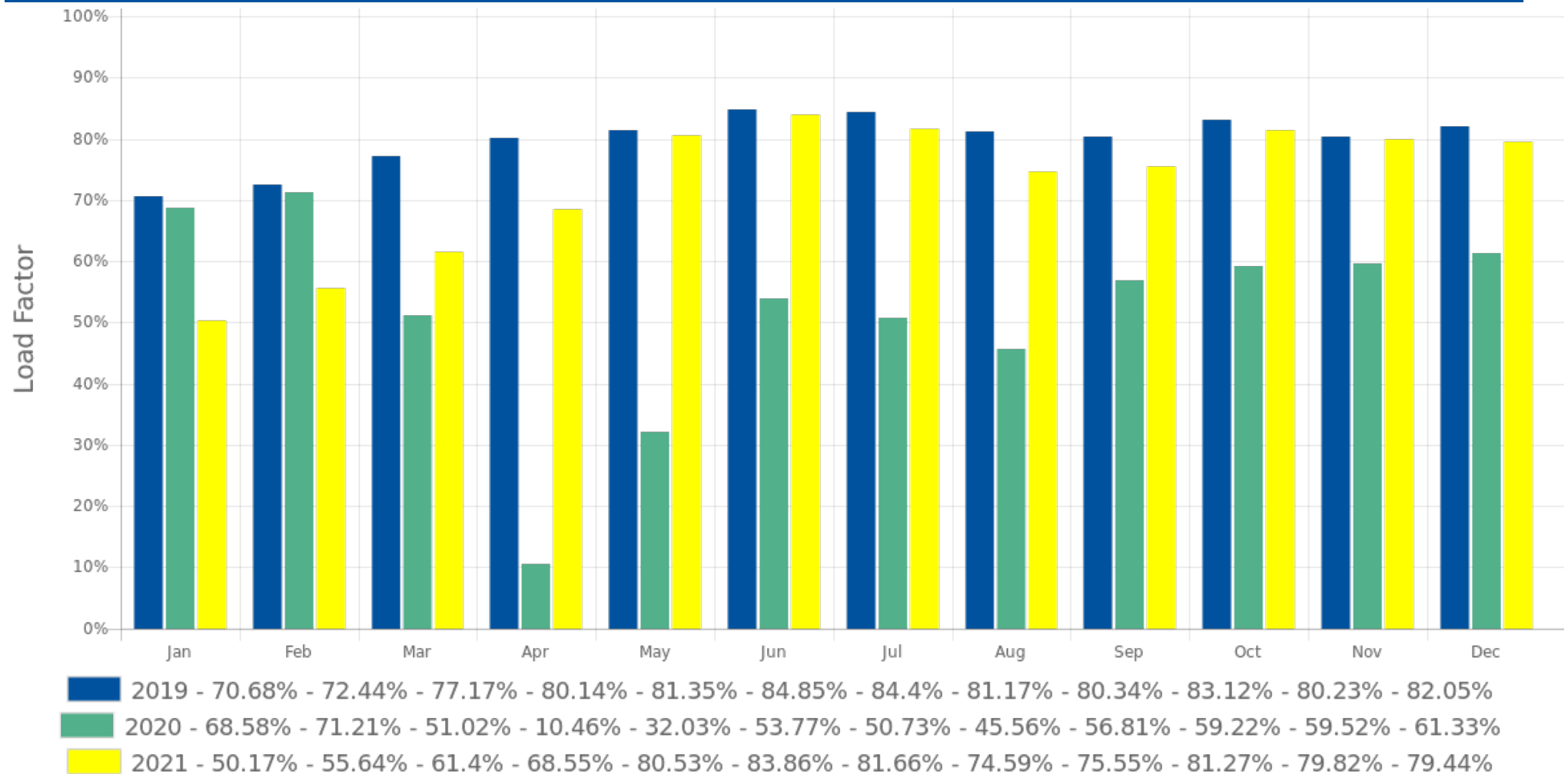
Report Period From January 2019 Through December 2021



# Monthly Load Factors By Year

## Greenville-Spartanburg International Airport

Report Period From January 2019 Through December 2021

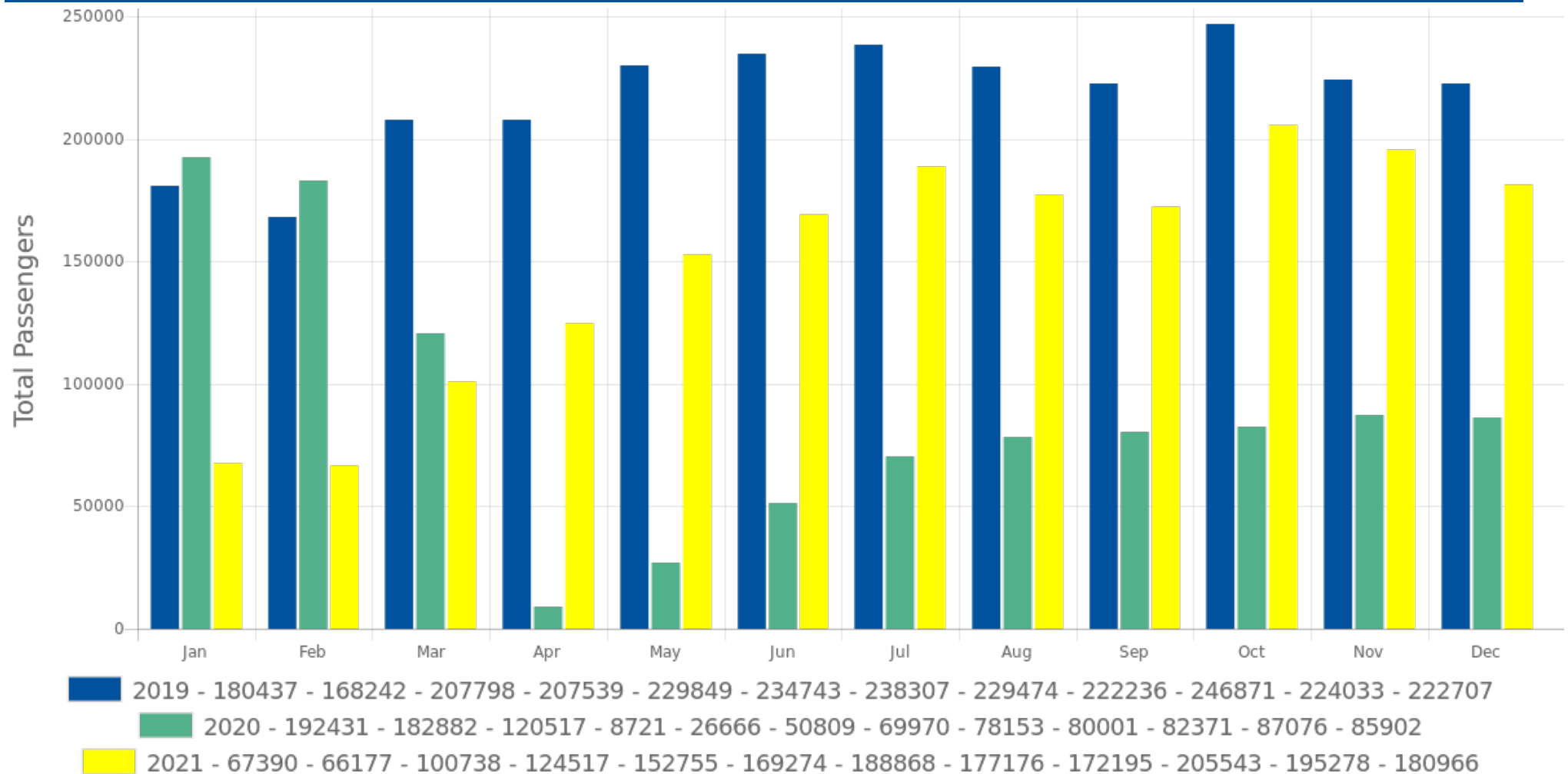




# Total Monthly Passengers By Year

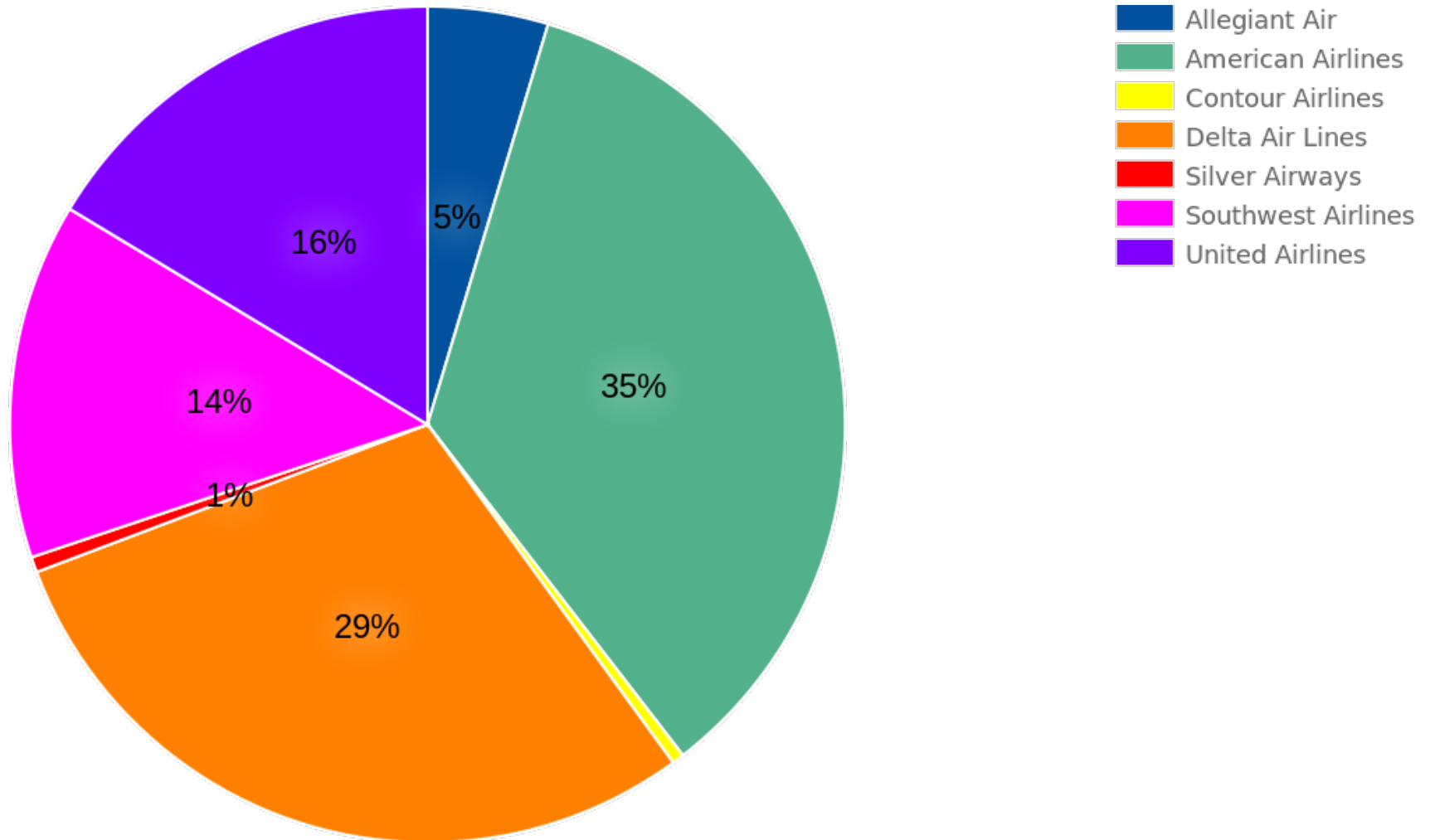
## Greenville-Spartanburg International Airport

Report Period From January 2019 Through December 2021



# Scheduled Airline Market Shares (Enplanements) Greenville-Spartanburg International Airport

Report Period From December 2021 Through December 2021



# Airline Flight Completions

## Greenville-Spartanburg International Airport

December 2021



Airline	Scheduled Flights	Cancellations Due To				Total Cancellations	Completed Flights (%)
		Field	Mechanical	Weather	Other		
Air Atlanta Icelandic	17	0	0	0	0	0	100.0%
Allegiant Air	30	0	0	0	0	0	100.0%
American Airlines	539	4	0	0	0	4	99.4%
Ameriflight	3	0	0	0	0	0	100.0%
Ameristar Jet Charter	1	0	0	0	0	0	100.0%
Atlas Air	12	0	0	0	0	0	100.0%
Berry Aviation	4	0	0	0	0	0	100.0%
Breeze Airways	2	0	0	0	0	0	100.0%
British Airways	2	0	0	0	0	0	100.0%
Cargo Logic Air	3	0	0	0	0	0	100.0%
Contour Airlines	23	0	0	0	0	0	100.0%
Delta Air Lines	278	0	0	0	1	1	99.6%
Delta Air Lines Charter	4	0	0	0	2	2	50.0%
Federal Express	60	0	0	0	0	0	100.0%
Fenix Air Charter	2	0	0	0	0	0	100.0%
Freight Runners Express	3	0	0	0	0	0	100.0%
Hi Fly	5	0	0	0	0	0	100.0%
IFL Group	1	0	0	0	0	0	100.0%
Kalitta Charters II	5	0	0	0	0	0	100.0%
National Air Cargo Airlines	1	0	0	0	0	0	100.0%

Airline	Scheduled Flights	<u>Cancellations Due To</u>				Total Cancellations	Completed Flights (%)
		Field	Mechanical	Weather	Other		
PAK West Airlines/Sierra West	1	0	0	0	0	0	100.0%
Priority Air Cargo	2	0	0	0	0	0	100.0%
Royal Air Freight	3	0	0	0	0	0	100.0%
Silver Airways	18	0	0	0	0	0	100.0%
Southwest Airlines	127	0	0	0	0	0	100.0%
Suburban Air Freight	1	0	0	0	0	0	100.0%
Sun Country Airlines	1	0	0	0	0	0	100.0%
Swift Air, LLC	1	0	0	0	0	0	100.0%
TUI Airways	3	0	0	0	0	0	100.0%
United Airlines	282	0	0	0	0	0	100.0%
UPS	42	0	0	0	0	0	100.0%
USA Jet	1	0	0	0	0	0	100.0%
<b>Total</b>	<b>1,477</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>7</b>	<b>99.6%</b>



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## MEMORANDUM

TO: Members of the Airport Commission

FROM: Basil O. Dosunmu, Senior VP of Administration & Finance/CFO

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item B

November 2021 – Monthly Financial Report

### SUMMARY

Attached is a copy of the detailed financial report for November 2021.

Operating Income was up by **31.40%** when compared to the budget for Year-to-Date November 2021. Operating Expenses were up by **2.13%** when compared to the budgeted amount for the period. Net operating income was up by **130.71%** when compared to the budget through November 2021. For the period ending November 2021, which represents five (5) months of the fiscal year, a total of about **\$9.12 million** has been returned to the bottom line in operating income.

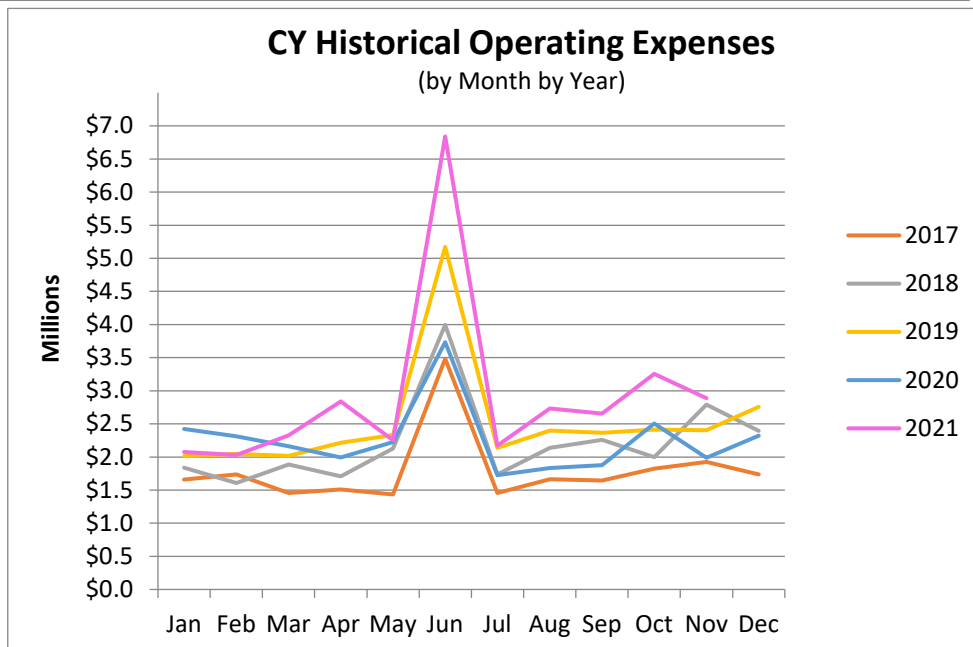
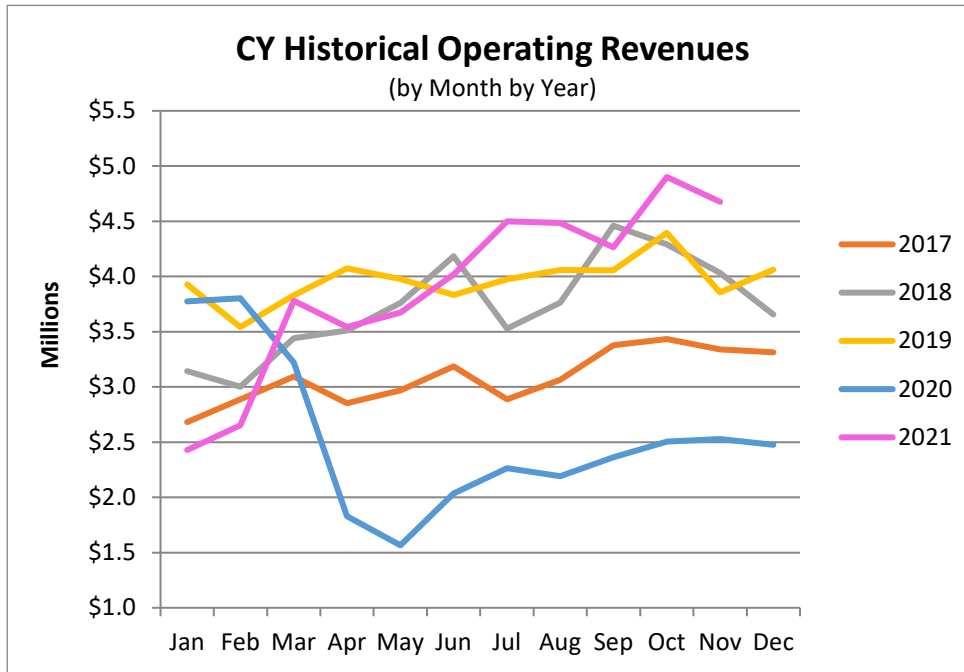
Please recognize that this is a preliminary report, unaudited, and only represents *five months* of activity resulting in variances from budget which can be quite volatile.

**November 30, 2021 FINANCIAL STATEMENT PACKAGE**

**GREENVILLE SPARTANBURG AIRPORT DISTRICT**  
**STATEMENT OF NET POSITION**

	<b>Current FY</b> <b>11/30/2021</b>	<b>Prior FY</b> <b>11/30/2020</b>	
<b>Assets</b>			
Cash Accounts	48,043,643.20	21,754,499.49	
Investments-Airport	40,603,779.97	30,729,420.07	
Bond Trustee Assets	-	647,598.68	
Accounts Receivable	3,893,469.04	6,419,207.35	
Less: Reserve for Doubtful Accts	(149,500.00)	(149,500.00)	
Net Accounts Receivable	<u>3,743,969.04</u>	<u>6,269,707.35</u>	
Inventory	605,032.24	416,287.48	
Prepaid Insurance	500,953.90	484,064.94	
Notes Receivable-RAC District Funds	410,767.99	725,333.69	
Property, Plant & Equipment (PP&E)	495,785,734.84	473,226,240.44	
Less: Accumulated Depreciation	(191,976,266.48)	(177,521,211.75)	
Net PP&E	<u>303,809,468.36</u>	<u>295,705,028.69</u>	
<b>TOTAL ASSETS</b>	<b><u>397,717,614.70</u></b>	<b><u>356,731,940.39</u></b>	
<b>PLUS: Deferred Outflows of Resources</b>			
Deferred Pension & OPEB	6,822,099.00	6,339,480.05	
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b><u>6,822,099.00</u></b>	<b><u>6,339,480.05</u></b>	
<b>LESS: Liabilities</b>			
Accounts Payable	8,705,270.18	5,298,331.94	(aa)
TD Bank LOC	-	-	
Revenue Bonds Payable	-	904,600.86	
TD Bank LT Debt	32,958,333.24	34,780,302.24	
SCRS Pension Liability	23,867,728.00	21,435,242.00	
Benefit Liability	4,040,338.97	1,915,797.65	
<b>TOTAL LIABILITIES</b>	<b><u>69,571,670.39</u></b>	<b><u>64,334,274.69</u></b>	
<b>LESS: Deferred Inflows of Resources</b>			
Deferred Revenues	1,305,465.99	910,225.69	
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b><u>1,305,465.99</u></b>	<b><u>910,225.69</u></b>	
<b>NET POSITION</b>			
Invested in Capital Assets, net of Related Debt	270,440,367.13	259,334,392.76	
Restricted:			
A/P - Capital Projects - Restricted	-	607,997.82	
Contract Facility Charges	2,438,272.00	2,350,122.66	
Passenger Facility Charges	4,418,238.61	824,185.67	
Total Restricted:	<u>6,856,510.61</u>	<u>3,782,306.15</u>	
Unrestricted	56,365,699.58	34,710,221.15	
<b>TOTAL NET POSITION</b>	<b><u>333,662,577.32</u></b>	<b><u>297,826,920.06</u></b>	

**GREENVILLE SPARTANBURG AIRPORT DISTRICT  
REVENUES AND EXPENSES TREND GRAPHS**





GREENVILLE SPARTANBURG AIRPORT DISTRICT  
**PROFIT and LOSS STATEMENT**

<----- FISCAL YEAR TO DATE ----->					
	November 30, 2021 Actual	November 30, 2021 Budget	Actual - Budget	% Change	
<b>INCOME</b>					
Landing Area:					
Landing Fees	1,264,758.11	1,171,629.85	93,128.26	7.95%	(a)
Aircraft Parking Fees	198,202.67	146,936.50	51,266.17	34.89%	(b)
Subtotal Landing Area	1,462,960.78	1,318,566.35	144,394.43	10.95%	
Space & Ground Rentals	5,573,318.37	4,942,094.85	631,223.52	12.77%	(c)
Auto Parking	6,113,770.93	3,264,468.25	2,849,302.68	87.28%	(d)
Commercial Ground Transportation	160,771.04	184,291.65	(23,520.61)	-12.76%	
Concessions:					
Advertising	125,166.65	125,600.00	(433.35)	-0.35%	
Food & Beverage	76,746.97	67,553.40	9,193.57	13.61%	
Rental Car	1,876,826.97	1,619,367.50	257,459.47	15.90%	(e)
Retail	193,982.00	159,168.25	34,813.75	21.87%	
Other	21,297.88	20,122.50	1,175.38	5.84%	
Subtotal Concessions	2,294,020.47	1,991,811.65	302,208.82	15.17%	
Expense Reimbursements	853,221.05	672,547.35	180,673.70	26.86%	(f)
Other Income	102,906.48	73,893.30	29,013.18	39.26%	
Other-Aviation Services	2,380,943.78	2,097,988.80	282,954.98	13.49%	(g)
Gross Profit on Fuel Sales	2,664,656.31	1,778,153.30	886,503.01	49.86%	(h)
Gross Profit on Restaurant Sales	1,217,453.67	1,046,307.78	171,145.89	16.36%	(i)
<b>Total Operating Income</b>	<b>22,824,022.88</b>	<b>17,370,123.28</b>	<b>5,453,899.60</b>	<b>31.40%</b>	
<b>EXPENSES</b>					
Salary & Benefits	7,869,806.80	7,654,264.96	215,541.84	2.82%	(j)
Professional Services	468,031.56	416,892.25	51,139.31	12.27%	(k)
Promotional Activities	245,557.08	270,997.32	(25,440.24)	-9.39%	
Administrative	1,024,878.32	1,106,737.25	(81,858.93)	-7.40%	(l)
Insurance	435,170.85	435,379.15	(208.30)	-0.05%	
Contractual Services	1,888,108.57	1,669,655.68	218,452.89	13.08%	(m)
Rentals & Leases	172,805.46	158,714.38	14,091.08	8.88%	
Repairs & Maintenance	298,474.66	239,432.33	59,042.33	24.66%	(n)
Supplies & Equipment	575,906.11	567,441.73	8,464.38	1.49%	
Utilities	722,338.34	896,332.72	(173,994.38)	-19.41%	(o)
<b>Total Operating Expenses</b>	<b>13,701,077.75</b>	<b>13,415,847.77</b>	<b>285,229.98</b>	<b>2.13%</b>	
<b>NET OPERATING INCOME</b>	<b>9,122,945.13</b>	<b>3,954,275.51</b>	<b>5,168,669.62</b>	<b>130.71%</b>	

November 30, 2021

**STATEMENT OF NET POSITION - CURRENT YTD ACTUAL FOOTNOTES - SUMMARY**

(aa)	<b>Accounts Payable</b>	<b>8,705,270.18</b>	Consists of the following:
			2,038,675 Retainage accrual required until the end of contract
			3,621,158.10 Trade A/P, varies monthly
			1,550,027.18 Year End Payroll, Vacation & Sick Benefits accrual
			528,383.90 Security Deposits
			260,633.00 RAC True-up
			705,719.08 Food & Beverage
			674 Other
		<u>8,705,270</u>	

**PROFIT & LOSS STATEMENT -YTD ACTUAL VS YTD BUDGET FOOTNOTES - SUMMARY**

(a)	<b>Landing Fees</b>	OVER BUDGET	<b>\$93,128.26</b>	- Senator and other freighter Cargo is trending higher than anticipated
(b)	<b>Aircraft Parking Fees</b>	OVER BUDGET	<b>\$51,266.17</b>	- Senator and other freighter Cargo is trending higher than anticipated
(c)	<b>Space &amp; Ground Rentals</b>	OVER BUDGET	<b>\$631,223.52</b>	- Airline Terminal Space actual is higher than budget - Hangar rent is over budget - Airline Per Turn actual is higher than budget: general increase in turns
(d)	<b>Auto Parking</b>	OVER BUDGET	<b>\$2,849,302.68</b>	- Passenger traffic is trending higher than anticipated
(e)	<b>Rental Car</b>	OVER BUDGET	<b>\$257,459.47</b>	- Passenger traffic is trending higher than anticipated and rental car rates have increased

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Diff</u>
AVIS	326,069	214,193	111,877
Budget	346,244	209,333	136,912
E/A	356,882	382,605	(25,723)
Hertz	325,030	234,439	90,591
National	521,047	577,549	(56,501)
GA	1,554	1,250	304
<b>TOTAL</b>	<b>1,876,827</b>	<b>1,619,368</b>	<b>257,459</b>

(f)	<b>Expense Reimbursements</b>	OVER BUDGET	<b>\$180,673.70</b>	- Security fees 97K over budget, trending higher than anticipated - O&M Reimbursements 100K over budget, primarily annual CAM Fee true up
(g)	<b>Other-Aviation Services</b>	OVER BUDGET	<b>\$282,954.98</b>	Over budget due to more cargo operations than budgeted: - GSE Lease/Usage 47K over budget - Ground A/C Handling Cargo 207K over budget
(h)	<b>Gross Profit on Fuel Sales</b>	OVER BUDGET	<b>\$886,503.01</b>	- The increase in cargo operations
(i)	<b>Gross Profit on Restaurant Sales</b>	OVER BUDGET	<b>\$171,145.89</b>	- Passenger traffic is trending higher than anticipated

November 30, 2021

**PROFIT & LOSS STATEMENT -YTD ACTUAL VS YTD BUDGET FOOTNOTES - SUMMARY**

(j)	<b>Salary &amp; Benefits</b>	OVER BUDGET	<b>\$215,541.84</b>	- Retirement liability accrual 681K, partially offset by less employees (207 ee) than budgeted (235 ee)
(k)	<b>Professional Services</b>	OVER BUDGET	<b>\$51,139.31</b>	Professional Services is over budget due to the following - Consulting fees 93K under budget - Audit under budget 49K - Legal over budget 190K due to settlement payment related to RMF Engineering
(l)	<b>Administrative</b>	UNDER BUDGET	<b>\$81,858.93</b>	Administrative is under budget due to the following - Corporate Function 42K under budget as much of this activity has not yet resumed - Credit Card Processing 57K over budget for parking and Metz - Dues & Subscriptions 37K under budget - Uniforms 17K under budget - Taxes 160K over budget, Metz sales taxes & liquor taxes - Travel/Training 131K under budget - Franchise Fees 24K over budget - Independent Contractor 94K under budget
(m)	<b>Contractual Services</b>	OVER BUDGET	<b>\$218,452.89</b>	Contractual Services is over budget due to the following - Computer-annual contracts 61K under budget due to invoice timing - Parking Management Agreement Expense 34K over budget - Elevator & Escalator 66K over budget; annual contract pd in Sept while budget was spread - Metz under budget 4K per month on space rent - Miscellaneous 62K over budget due to screening service for international cargo - Telephone Equip 43K under budget - Reimbursement Service Program 43K over budget on Customs Border
(n)	<b>Repairs &amp; Maintenance</b>	OVER BUDGET	<b>\$59,042.33</b>	Repair & Maintenance is over budget due to the following - Boarding Bridges 14K over budget - Building 25K over budget; Replacement of ACM panel 13K damaged by Volo Volo - Heat & Air -Airfield vault computer 13K (Emergency Funds) - Vehicles 11 over budget; Rebuild pump on Fire Truck 6K
(o)	<b>Utilities</b>	UNDER BUDGET	<b>\$173,994.38</b>	Utilities is under budget due to the following - Milder summer (electricity) - Projects coming online later than anticipated (Parking lot projects delayed) - RACs using less water (less rentals to be washed) - Irrigation less due to rain - Technical adjustments made (updated boilers, flowage control and standard terminal temperature adjustments, etc.)

Note: Please recognize that this is a preliminary report, unaudited, and only represents five month of activity, resulting in variances which can be quite volatile.

GREENVILLE SPARTANBURG AIRPORT DISTRICT  
**Other Operating and Maintenance Reserve Funds**

	<b>FY \$ Amount Authorized</b>	<b>Estimated Cost</b>
<b>Emergency Repair/Replacement/Operations Fund</b>	<b>\$ 500,000</b>	
6185 Airfield Vault Computer		\$ 15,000
		<b>\$ 15,000</b>
<b>Uncommitted Balance</b>	<b>\$ 485,000</b>	
 <b>Business Development Obligations/Incentives</b>	 <b>\$ 500,000</b>	
6186 Survey Burger King		\$ 38,300
6186 New Contour Airline Advertising		\$ 100,000
		<b>\$ 138,300</b>
<b>Uncommitted Balance</b>	<b>\$ 361,700</b>	
 <b>Contingency Fund (Operational &amp; Capital)</b>	 <b>\$ 1,000,000</b>	
6187 Compensation Study-Implementation		\$ 500,000
2700 Cargo Dollies (IFB)		\$ 99,220
2700 Lifting Struts		\$ 7,000
		<b>\$ 606,220</b>
<b>Uncommitted Balance</b>	<b>\$ 393,780</b>	

	Initial Purchase	Maturity Date	Interest Rate	Cost Basis or BOY FMV	Par	EOM FMV
U.S. Treasury Securities:						
Note	10/29/2020	2/28/2022	1.750%	1,021,850.00	1,000,000.00	1,004,150.00
Note	10/29/2020	5/31/2022	1.875%	1,849,997.39	1,800,000.00	1,815,822.00
Note	3/22/2021	8/31/2022	0.125%	1,200,600.00	1,200,000.00	1,199,808.00
Note	3/22/2021	9/30/2022	0.125%	1,200,456.12	1,200,000.00	1,199,340.00
Note	4/16/2021	12/31/2022	2.125%	827,352.54	800,000.00	816,032.00
Note	6/30/2021	1/31/2023	0.125%	999,759.69	1,000,000.00	998,130.00
Note	4/16/2021	2/28/2023	1.500%	820,472.00	800,000.00	812,160.00
Note	6/29/2021	3/31/2023	1.500%	818,740.28	800,000.00	1,015,660.00
Note	7/00/2021	3/31/2023	1.500%	204,668.00	200,000.00	
Note	4/16/2021	4/30/2023	2.750%	842,296.00	800,000.00	826,816.00
Note	6/29/2021	5/31/2023	1.625%	1,027,459.69	1,000,000.00	1,018,560.00
Note	4/16/2021	6/30/2023	1.375%	821,388.85	800,000.00	812,376.00
Note	6/29/2021	7/31/2023	2.750%	1,052,615.76	1,000,000.00	1,038,630.00
Note	4/16/2021	8/31/2023	2.750%	848,617.50	800,000.00	831,848.00
Note	6/8/2021	9/30/2023	1.375%	828,693.75	950,000.00	965,694.00
Note	4/16/2021	10/31/2023	1.625%	828,693.75	800,000.00	817,096.00
Note	6/8/2021	11/30/2023	2.125%	1,048,025.62	1,000,000.00	1,031,760.00
Note	4/16/2021	12/31/2023	2.250%	843,169.00	800,000.00	827,936.00
Note	6/8/2021	1/31/2024	2.500%	1,060,259.38	1,000,000.00	1,041,090.00
Note	4/16/2021	2/29/2024	2.375%	847,976.00	800,000.00	831,248.00
Note	4/16/2021	3/31/2024	2.125%	1,502,990.00	1,000,000.00	1,034,220.00
Note	4/16/2021	4/15/2024	0.375%	801,705.50	800,000.00	794,560.00
Note	6/8/2021	5/31/2024	2.000%	1,050,243.40	1,000,000.00	1,032,340.00
Note	6/29/2021	6/30/2024	1.750%	1,039,913.13	1,000,000.00	1,026,370.00
Note	6/29/2021	7/31/2024	2.125%	1,051,670.00	1,000,000.00	1,036,720.00
Note	9/23/2021	8/31/2024	1.250%	1,534,770.00	1,500,000.00	1,520,040.00
Note	9/23/2021	9/15/2024	0.375%	1,495,644.67	1,500,000.00	1,483,830.00
U.S. Government Bonds:						
Note	8/4/2020	1/13/2022	2.375%	336,555.44	326,000.00	326,873.68
Note	5/28/2020	1/28/2022	1.550%	1,278,014.35	1,250,000.00	1,252,875.00
Note	6/4/2020	3/30/2022	1.950%	928,251.73	900,000.00	905,508.00
Note	8/3/2020	4/8/2022	0.375%	1,084,287.35	1,080,000.00	1,081,155.60
Note	3/22/2021	6/14/2022	1.875%	1,084,287.35	1,200,000.00	1,211,316.00
Note	3/22/2021	7/25/2022	0.125%	1,084,287.35	1,200,000.00	1,199,820.00
Note	3/22/2021	10/13/2022	1.600%	1,084,287.35	1,200,000.00	1,214,196.00
Note	3/22/2021	11/23/2022	0.125%	1,084,287.35	1,200,000.00	1,198,260.00
<b>Subtotal-UST</b>				<b>35,434,286.29</b>	<b>34,706,000.00</b>	<b>\$ 35,222,240.28</b>
<b>Money Market Fund Balance (matured UST)</b>						<b>\$ 5,381,539.69</b>
<b>Total Investment Balance</b>						<b>\$ 40,603,779.97</b>

Weighted blended  
yield = **1.497%**

**Company** Greenville–Spartanburg Airport District  
**Report Name:** Procurement / Capital Acquisitions  
**Created On:** 12/20/2021

Project Type	Project name	Vendor Name	Date	Amount
Capital Improvement	Southwest Ticket Counter Kiosk	Embross USA Inc.	11/18/2021	16,031.00
Capital Improvement	Airfield Improvement Program Ph 1 - Construction	Kimley- Horn And Associates	11/30/2021	18,180.00
Capital Improvement	Qdoba Project	The Harper Corporation	11/30/2021	22,500.58
Capital Improvement	Airfield Pavement Improvements Program			
Capital Improvement	Priority 2 & 4 - Design: Design	Wk Dickson	11/17/2021	22,963.00
Capital Improvement	Airfield Improvement Program Ph 1 - Construction	Mcmillan Pazdan Smith	11/30/2021	27,359.29
Capital Improvement	GA Expansion Phase 1a - Site Prep (Constr)	Mcmillan Pazdan Smith	11/30/2021	86,673.92
Capital Improvement	Security Access Control Project	A3 Communications, Inc.	11/30/2021	151,066.48
Capital Improvement	Airfield Improvement Program Ph 1 - Construction	Rogers Group, Inc.	11/30/2021	878,903.09
Capital Improvement	Airfield Improvement Program Ph 1 - Construction	Rogers Group, Inc.	11/30/2021	1,413,873.45
Professional Service Project	Utility Master Plan: Programming	Wk Dickson	11/17/2021	28,798.21
Professional Service Project	Environmental Assessment (EA):			
Professional Service Project	Programming	Mcfarland Johnson	11/17/2021	43,196.67
Renewal & Replacement	Office Furniture for Remodeled Space	Young Office Enviroments	11/24/2021	16,791.74
Small Capital & Equipment	Vehicle Gate Switch Refresh Project	Service Express, LLC	11/15/2021	15,000.00

Sum Total 2,741,337.43



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## MEMORANDUM

TO: Members of the Airport Commission

FROM: Kevin Howell, Senior Vice President/COO

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item C

December 2021 – Development/Project Status Report

### SUMMARY

#### **2102 GSP Drive Hangar Renovation Project:**

**Status** – Revising Renovation Scope  
**Project Budget** – \$1,675,000  
**Estimated Completion Date** – TBD

This project includes the renovation of the hangar located at 2102 GSP Drive adjacent to the FBO Terminal. Planned renovation scope includes interior finishes, restroom improvements, exterior paint, door hardware and integration to the GSP campus access control and CCTV systems. The original project budget was reduced by \$2,000,000 at the November 23, 2020 Commission meeting. The start of this project was delayed until other projects could be finalized. Staff is working to define the project scope before engaging the IDIQ contractor pool to procure the project.

#### **Fuel Farm Expansion Project:**

**Status** – Design  
**Project Budget** - \$6,000,000  
**Estimated Completion Date** – Summer 2022

The FY20 capital budget included the design phase for the next phase of the fuel farm expansion. An RFQ/RFP to select a Design-Build contractor was issued in February. Attaway Services was selected as the Design/Build Contractor. The Project is underway



and is scheduled to be completed this summer.

### **General Aviation Expansion Site Prep Project:**

**Status** – Construction Phase

**Project Budget** - \$4,290,000 (Construction Phase)

**Estimated Completion Date** – February 2022

This project includes site prep for General Aviation (GA) Phase 1 to expand the GA area north towards the Center Cargo Ramp area. WK Dickson is leading the engineering work for this project. Graham County Land Development is the contractor. The project budget was increased by \$990,000 to increase the project work area and allow the future taxiway and hangar development area to accommodate larger aircraft. The contractor is wrapping up the final work elements, cleaning up the site and closing out the project.

### **General Aviation Hangar Site 1 Infrastructure Project:**

**Status** – Procurement

**Project Budget** - \$2,900,000

**Estimated Completion Date** – Summer 2022

The GA Hangar Site 1 Infrastructure Project includes certain infrastructure necessary for the development of a hangar development site. Work includes taxiway, apron, road, utilities, and other related site work. WK Dickson is the engineer of record for this project. The utility, roadway and retaining wall work for the project was competed amongst the IDIQ contractor pool and Mavin Construction was selected for this work. The apron paving portion of the project will be bid in February.

### **Access Control/VMS Upgrade Project:**

**Status** – Construction

**Project Budget** - \$2,000,000

**Estimated Completion Date** – Summer 2022

The Access Control & VMS Upgrade Project includes replacement of the primary airport security and CCTV systems. A competitive RFQ and RFP process was held, and the project was awarded to A3. The project is underway and is scheduled to be complete in the summer of 2022.





### **Campus Signage Replacement Program - Phase I:**

**Status** – Construction Phase

**Project Budget** - \$750,000

**Estimated Completion Date** – March 2022

This project includes the replacement of most of the campus signage and wayfinding. Mavin Construction is handling signage construction and installation. The completion schedule has been extended due to design revisions necessary to improve signage legibility.

### **Cargo Building Expansion Project**

**Status** – Design Phase

**Project Budget** - \$5,000,000

**Estimated Completion Date** – Summer 2022

This project includes a 50,000 SF expansion to the Center Cargo Building. Design/Build proposals were solicited from the IDIQ contractor pool. Harper Construction was selected for this project. Underground and slab prep work is underway for the expansion.

### **Campus Signage Replacement Program - Phase II:**

**Status** – Procurement Phase & Design Phase

**Project Budget** - \$750,000

**Estimated Completion Date** – Summer 2022

This project includes the completion of the remaining campus signage and wayfinding. The project also includes the design and construction of an entry monument sign on Aviation Parkway based on the Signage Masterplan. McMillan Pazdan Smith will be assisting with final construction documents for the entry monument sign and Mavin Construction will be handling the construction work for the balance of campus signage and the entry sign. The Phase II work is scheduled to be completed in the summer of 2022.



### **Landside Roadway Improvements Project:**

**Status** – Planning and Programming Phase  
**Project Budget** - \$4,000,000  
**Estimated Completion Date** – Spring 2022

This project includes the design and construction of the initial roadway improvements in the Terminal Complex per the Airport Masterplan. The first step of this project is to complete additional project planning and program definition work before starting full design. A presentation is scheduled for January Commission Meeting.

### **FBO Expansion Project:**

**Status** – Design Phase  
**Project Budget** – \$500,000  
**Estimated Completion Date** – Spring 2022

The design phase is budgeted for FY22. Design work is in the early stages and is led by McMillan Pazdan Smith. An RFP/RFQ is being conducted for a construction manager. The construction manager will be brought on for pre-construction services including estimating, plan review, constructability review, etc. during design. Construction will be budgeted in the FY23 capital budget.

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The following projects have been put on indefinite hold due to COVID-19 and the financial impacts caused by the downturn in passenger traffic.

### **Parking Garage C & CONRAC Facility:**

**Status** – On Hold  
**Project Budget** – \$2,300,000 (Design Phase); \$75,000,000 (Construction Phase)  
**Estimated Completion Date** – TBD

This project includes the design and construction of a new combined public parking and rental car ready/return garage. The design was led by LS3P. Due to the COVID-19 impacts on the airport and the travel industry, this project is on hold until traffic and revenue return to an acceptable level.



### **Facilities Department Building Expansion Project:**

**Status** – On Hold

**Project Budget** – TBD

**Estimated Completion Date** – TBD

The FY20 planning and programming task for this project is complete. The design phase has been put on hold due to COVID-19 impacts.



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## MEMORANDUM

TO: Members of the Airport Commission

FROM: Tom Tyra, Director, Communications & Air Service Development

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item D

December 2021 – Communications Status Report

### SUMMARY

#### **News Stories ~ Broadcast, Print and Online 12/01/21 through 12/31/21:**

##### **Holiday Travel**

WYFF: [GSP sees 'noticeable uptick' in passengers this holiday season](#)

WSPA: [Holiday travel picking up, reminders for travelers taking to the skies](#)

Yahoo: [GSP airport holiday travel tips](#)

WNHS: [Travel picks up at GSP](#)

SC Biz News: [GSP expects half of last December's traffic in one week](#)

WSPA: [Busy Week at GSP Airport](#)

WJZY: [Special Family Reunions at GSP](#)

Post & Courier: [GSP Airport Advice](#)

Who's On the Move: [Holiday Travel Tips from GSP](#)

WHNS: [Flights Canceled Over the Holiday Weekend](#)

WSPA: [No major delays at GSP](#)

##### **General Travel Features**

GVL Today: [Your Greenville Horoscope 2022](#)

WSPA: [New restrictions for international travelers begin](#)

Greenville News: [Why did GSP stop valet services?](#)

Spartanburg Herald: [Infrastructure Investment Act impacts SC](#)

WYFF: [Greenville volunteer heads to Kentucky](#)

##### **Police Department Feature**

WSPA: [First Responder Friday](#)



## **Personnel Achievements**

Upstate Business Journal: [Basil Dosunmu graduates from Riley Institute DLI Class](#)

Post & Courier: [Bruton named Top 40 Under 40](#)

Aviation Pros: [2021 Top 40 Under 40-Ashley Bruton, MSHR, SHRM-CP, PHR](#)

## **Adaptability Award**

WYFF: [GSP Airport Keeping Passengers Safe During Pandemic](#)

Aviation Pros: [GSP Recognized for Excellence During Pandemic](#)

GVL Today: [GSP Awarded the Adaptability Award by ACI-NA](#)

## **Airport Museum**

Airport Experience News: [GSP Opens Museum](#)

Airport Improvement: [GSP Celebrates History, Looks to Future with New Museum](#)

In The Burg: [Gateway to the World](#)

WYFF: [Special Tour of New Museum](#)

## **Autonomous Vehicle**

Airport Experience News: [GSP Demonstrates Electric, Automated Vehicle Capabilities](#)

Airport Improvement: [GSP Hosts Demonstration of Advanced Electric Vehicle](#)

## **Reach of GSP Media Appearing on National Social Networks**

Twitter: 936,840    Facebook: 414,910

## **Airport Digital and Social Media 12/01/21-12/31/21:**

### **Website**

Sessions –63,302

New Users –44,283

Page/Session –2.11

Average Session Duration –2:04

Page Views – 133,296

### **Facebook**

Total followers –14,645

New followers –94

Page Views -1,844

Reach —535,363

Post Engagements –63,042



## Instagram

Total Reach –40,150  
Total Impressions –105,161  
Followers –2,931  
New followers –94

## Twitter

Impressions –5,326  
Visits –1,445  
Followers –6,482  
New followers –9  
Mentions –60

## Top Performing Social Media Posts

 **Greenville-Spartanburg International Airport**  
December 16, 2021 at 9:46 AM

Traveling for the holidays? Book three days of parking and get the fourth day free when you pre-book online using the code JINGLE21. Promotion is valid in all GSP lots and garages. Offer valid December 21, 2021 - January 2, 2022. Parking must be pre-booked for four or more days in order to receive a free day. Visit [gspairport.com/parking](https://gspairport.com/parking) to pre-book.



**HOLIDAY SALE**  
Book three days and get the fourth day free when you pre-book parking online using the code **JINGLE21**  
Valid in all GSP lots and garages.  
Offer valid December 21, 2021 - January 2, 2022.  
Parking must be pre-booked online for four days or more in order to receive free day. Must provide an account to use promo code.

**PARK 3 DAYS, GET 1 DAY FREE**

**GSP INTERNATIONAL AIRPORT**  
ROGER MILLIKEN FIELD

[GSPAIRPORT.COM](https://gspairport.com)  
Parking - Greenville-Spartanburg International Airport (GSP) | South  
[Book now](#)



**gspairport** GSP recently held a demonstration of an all-electric automated vehicle in the airport's new Economy P1 parking.

The demonstration was designed to show airport and community partners the capabilities of the latest Group Rapid Transit (GRT) vehicle technology and its application to the airport environment.

The future for all-electric automated Group Rapid Transit vehicles in the airport environment is very bright and we look forward to further investigating applications for GSP.

Dec 6, 2021



Replying to [@timwallergvl](#) and [@WFPChief](#)



9:57 AM · Dec 6, 2021 · Twitter Web App

[View Tweet activity](#)

1 Quote Tweet 4 Likes



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## MEMORANDUM

TO: Members of the Airport Commission

FROM: Scott C. Carr, A.A.E., Vice President – Commercial Business & Communications

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item E

December 2021 – Commercial Business and Marketing Report

### COMMERCIAL BUSINESS SUMMARY

#### **Air Cargo Americas Conference:**

**Status** – Conference postponed until March 8-10, 2022 due to international travel restrictions associated with the COVID-19 pandemic.

**Business Development Budget** – \$20,000

**Completion Date** – March 10, 2022

Air Cargo Americas is a business development and exhibiting opportunity for the Airport District to showcase the airport's cargo handling capabilities and to serve as a gateway for freight forwarders along the east coast of the U.S. This year's conference is in Miami, FL and was scheduled to run from October 26-28, 2021. The conference has been postponed due to the COVID-19 pandemic until March 8-10, 2022.

#### **MRO Americas Conference:**

**Status** – Booth location selected.

**Business Development Budget** – \$15,000

**Completion Date** – April 29, 2022

MRO Americas is a business development and exhibiting opportunity for the Airport District to showcase our GSP360 land development program as well as target MRO development on the airport like PSA Airlines. This year's conference is in Dallas, TX and runs from April 26-28, 2022.





### **National Business Aviation Association (NBAA) Conference:**

**Status** – Staff has registered for the conference and is awaiting the lottery to select our booth location.

**Business Development Budget** – \$25,000

**Completion Date** – October 21, 2022

NBAA is a business development and exhibiting opportunity for the Airport District to showcase our GSP360 land development program as well as Cerulean Aviation. This year's conference is in Orlando, FL and runs from October 18-20, 2022.

### **Air Cargo Forum Miami & Transport Logistic Americas Conference:**

**Status** – Booth location selected.

**Business Development Budget** – \$20,000

**Completion Date** – November 11, 2022

Air Cargo Forum is a business development and exhibiting opportunity for the Airport District to showcase the airport's cargo handling capabilities and to serve as a gateway for freight forwarders along the east coast of the U.S. This year's conference is in Miami, FL and runs from November 8-10, 2022.

### **Ready Credit – Cash-to-Card Kiosks:**

**Status** – Concessions agreement under review by their legal counsel for their signature.

**Project Budget** – All costs are being covered by Ready Credit.

**Estimated Completion Date** – TBD

The Airport District has received requests from our airline partners to provide turn-key cash-to-card kiosks capable of accepting cash and dispensing an anonymous, instant issue Visa or MasterCard. These kiosks will permit the airlines to go cashless at all the ticket counters. In addition, in July 2020, the District transitioned to cashless operations in all its parking facilities due to the pandemic. Therefore, there is a need to provide these kiosks to assist the traveling public with making cashless payments for both airline and parking-related services at the airport.



### **Tract A – Residential Property Acquisition**

**Status** – Currently in negotiations and discussing lead paint issue that was disclosed by owner.

**Project Budget** – \$280,000

**Estimated Completion Date** – TBD

In October 2021, the property owner of a 1,746 square foot residential home situated on 1.21 acres and an adjacent lot with a 1,678 square foot garage located on 0.77 acres contacted the Airport District to gauge our interest in purchasing the property. This property is identified on the FAA approved airport master plan for land use acquisition.

### **Palmetto Sites Program:**

**Status** – Phase I review of the project is underway with the SC Department of Commerce's consultant for all nine of the Airport District's developable tracts of land in the GSP360 Beyond the Runway Program. Staff received the draft report from SC Department of Commerce's consultant, and it is currently under review.

**Project Budget** – All Phase I costs are being covered by SC Department of Commerce.

**Estimated Completion Date** – TBD

The SC Department of Commerce has an industrial site readiness program entitled the Palmetto Sites Program to designate property in the State of South Carolina that has been determined to be "checked for readiness" from a development perspective. This helps market the property by having it listed in a statewide database and providing developers with a sense of comfort in knowing that the initial site evaluation work has already been completed.

Phase II of the project requires a Phase I ESA, wetland delineation map, threatened and endangered species survey, archaeological and historical investigation, Geotech assessment, etc. of each of the nine tracts. There is a grant program available to help cover some of these costs once we reach that point.

### **SB Acquisitions – Tract A Development Site:**

**Status** – Construction phase underway.

**Project Budget** – All development costs are being covered by SB Acquisitions.

**Estimated Completion Date** – June 30, 2022

On November 25, 2019, the Airport District approved an initial 20-year lease with two five-year option periods for approximately 43 acres of land on Tract A. The lease agreement was fully executed by both parties on January 25, 2020. Once completed, the site will be for light manufacturing and assembly for after-market vehicles modifications as well as vehicle parking.

### **T-Mobile Signal Strength & Data Transfer Speed Enhancement Project:**

**Status** – T-Mobile is reevaluating this project based on their announced merger with Sprint. Sprint already has a cell phone tower on Parking Garage A.

**Project Budget** – All costs are being covered by T-Mobile.

**Estimated Completion Date** – TBD

T-Mobile has received customer service complaints regarding their signal strength for their wireless customers while at the airport. They are presently evaluating the current signal strength. Subsequently they will evaluate options to determine the best corrective action to boost that signal strength and data transfer speeds around the airport campus.

### **Delta Air Lines – Gate Information Display System (GIDS) Project:**

**Status** – Delta is presently doing a test of their software integration with the Amadeus software at MIA. If successful, this will be rolled out next at GSP.

**Project Budget** – All costs are being covered by Delta Air Lines.

**Estimated Completion Date** – TBD

In order to enhance the overall passenger experience, the Airport District has been encouraging Delta Air Lines to provide their proprietary GIDS to our mutual customers at GSP. This will provide detailed flight information, standby and cleared list passenger information, etc. in the same format that the Delta passengers are accustomed to seeing at other airports and will replace the current default GIDS that only provides basic flight information.

### **Southwest Airlines – Gate Information Display System (GIDS) Project:**

**Status** – Project is moving forward again with software integration testing ongoing.

**Project Budget** – All costs are being covered by Southwest Airlines.

**Estimated Completion Date** – TBD

In order to enhance the overall passenger experience, the Airport District has been encouraging Southwest Airlines to provide their proprietary GIDS to our mutual



customers at GSP. This will provide detailed flight information, standby and cleared list passenger information, etc. in the same format that the Southwest passengers are accustomed to seeing at other airports and will replace the current default GIDS that only provides basic flight information.

## **MARKETING SUMMARY**

### **Routes Americas – Air Service Development Conference:**

**Status** – Airline meetings requested.

**Business Development Budget** – \$5,000

**Completion Date** – February 18, 2022

Routes Americas is an opportunity for the Airport District to meet with both existing and prospective airlines to discuss airline route retention and future development. This year's conference was in San Antonio and runs from February 15-17, 2022.

### **Contour Airlines – Nonstop BNA Marketing Campaign:**

**Status** – Media buys completed and currently running ads to promote the new route.

**Project Budget** – \$100,000

**Completion Date** – February 28, 2022

In August 2021, Contour Airlines announced new nonstop service to Nashville (BNA). This service provides travelers with nonstop service to BNA. This marketing campaign will help educate the traveling public that the new nonstop flight is available on Contour.

### **Airport History Book Project:**

**Status** – Research underway. Interviews are being scheduled with the Airport Commission, Executive Team, etc.

**Project Budget** – \$40,000

**Completion Date** – July 31, 2022

The Airport District is under contract with Slant Media to author a new history book to capture events from 2009 to present. The book will complement the previously completed history book.



### **Time to Fly – Reserved Parking Marketing Campaign:**

**Status** – Waiting for the parking access revenue control system project to be completed.

**Project Budget** – TBD

**Estimated Completion Date** – TBD

The Airport District plans to introduce a new reserved parking program to the traveling public. This marketing campaign will help educate travelers on the benefits of using reserved parking at GSP, how to sign up, and provide them with an incentive to do so. In addition, this will provide the District with their contact information, so that we can market new airline service and airport amenities, future parking offers, etc. to them.

### **Bon Secours Wellness Arena Rebranding:**

**Status** – Currently in design with District staff.

**Project Budget** – \$15,000

**Estimated Completion Date** – TBD

The Airport District has an advertising/marketing agreement with the Bon Secours Wellness Arena. As a part of that agreement, we have the branding rights to the ticket office. The current branding is over four years old and in need of a refresh.

### **Children’s Play Area Alcove Project:**

**Status** – Currently in design by Plus Plus USA.

**Project Budget** – All installation costs will be covered by Plus-Plus USA

**Estimated Completion Date** – TBD

During the terminal building renovation project, two alcoves were developed in the Grand Hall. Based on past direction from the Airport Commission, one will be for a children’s play area and another will be for an airport history alcove. The children’s play area alcove will be located on the Concourse A side of the Grand Hall.



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## MEMORANDUM

TO: Members of the Airport Commission

FROM: Ashley Bruton, Director of Human Resources

DATE: January 24, 2022

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### ITEM DESCRIPTION – Information Section Item F

December 2021 – OSHA Recordable Injury Report

### SUMMARY

Monthly Activity as December 31, 2021

- 0 OSHA Recordable Injuries

2021 Calendar Year-to-Date

- 14 OSHA Recordable Injuries

2 Year Historical Annual OSHA Recordable Submissions:

Calendar Year	Annual Average # Employees	Total Hours Worked by all Employees	# OSHA Recordable Work-Related Injuries	# OSHA Recordable Work-Related Illnesses	# Days away from Work
2019	206	399,715	9	0	102
2018	195	379,203	12	0	112