

GREENVILLE-SPARTANBURG AIRPORT COMMISSION

MINUTES

March 20, 2017

The Greenville-Spartanburg Airport Commission met on March 20, 2017 at 9:00 a.m. in the Greenville-Spartanburg District Office Board Room located at 500 Aviation Parkway Greer, South Carolina 29651. The public and media were given proper notice of this meeting, under applicable law. This was a regular, non-emergency meeting.

MEMBERS PRESENT: Minor Shaw, Hank Ramella, Bill Barnet, Doug Smith, Leland Burch, and Valerie Miller

MEMBERS NOT PRESENT: None

STAFF AND LEGAL COUNSEL PRESENT: David Edwards, President/CEO; Kevin Howell, Vice President Operations/COO; Kristie Weatherly, Finance Manager; Marsha Madore, Director of Human Resources; Scott Carr, Vice President Commercial Business and Properties (Environs Area Administrator); Betty O. Temple, WCSR; Stefanie Hyder, Executive Assistant/Recording Secretary

GUESTS PRESENT: Chad Nixon, McFarland Johnson; John Mafera, McFarland Johnson; Zach Nelson, McFarland Johnson; Brandon Bailey, SHARP; Bob Anderson, Michael Baker International; Tom Lockhart, McMillan Pazdan Smith; Karen Calhoun, McMillan Pazdan Smith; David King, Gresham Smith and Partners; Dennis Wiehl, Mead & Hunt.

CALL TO ORDER: Chair Minor Shaw called the meeting to order at 9:00 a.m. Mr. David Edwards welcomed the guests.

CONSENT AGENDA: A motion was made, seconded, and unanimous vote received to approve the regular meeting minutes from the January 9, 2017 Commission Meeting.

PRESENTATIONS:

A. GSP Airport Master Plan Project

Mr. Kevin Howell, Vice President Operations/COO, introduced the McFarland Johnson team managing the GSP Airport Master Plan project. The team is led by Chad Nixon, John Mafera and Zach Nelson. John Mafera presented an informational overview to the Board of the Airport Master Plan project and tasks, as well as the project schedule, agency and public engagement, and next steps.

The Commissioners were invited to ask questions.

The Airport Master Plan Task Force Committee Kick-off meeting is scheduled following this regularly scheduled Commission meeting.

B. Security Briefing

Chief of Police, Bobby Welborn, presented a security briefing to the Board in Executive Session that included an overview of the GSP Police Department as well as a briefing on recent airport industry/airport security related issues.

OLD BUSINESS:

No old business

PRESIDENT/CEO REPORT:

Aviation Industry Update: The new administration in Washington D.C. continues to press forward on the infrastructure bill. Two key Aviation programs that got cut include the Essential Air Service Program, cut from a budget of approximately \$54 million, and the TSA Law Enforcement Officer (LEO) reimbursement which affects GSP directly. Historically, GSP received annual reimbursement for providing officers at Security Checkpoints.

David Edwards, President/CEO, stated that both he and Commissioner Burch are attending the 2017 ACI-NA AAAE Washington Legislative Conference in Washington D.C. scheduled for March 21-22, 2017. A Georgia-South Carolina Legislative Breakfast is scheduled for Tuesday morning of which 10-12 airports will gather to discuss various aviation platform items to include the passenger facility charge. Mr. Edwards and Mr. Burch have a scheduled one-on-one meeting with Senator Graham on Wednesday morning to further discuss aviation related issues.

Airlines continue to be extremely profitable and there is nothing on the horizon to indicate a downturn in passenger traffic.

Routes Americas 2017 Update: Mr. Edwards attended the air service development conference *Routes Americas 2017* in February. Out of continuing discussions with American Airlines over the past two to three years regarding Chicago service, American Airlines announced that beginning July 5th, AA will start three new non-stop flights per day to Chicago O'Hare Airport from GSP; therefore bringing the total non-stop flights to Chicago per day, between United Airlines and American Airlines, to seven.

Terminal Celebration Event: The date for the formal WINGSPAN celebration is May 23, 2017 at 6pm. Mrs. Rosylin Weston, VP of Communications, has been working closely with TSA to assist in managing the guests in the Grand Hall during this evening event.

The terminal project is scheduled for final completion on March 31, 2017 with the exception of Concessions which should be complete in the next 60 days.

The Commissioners recognized the GSP staff for their efforts during the terminal renovation.

Mr. Edwards briefly commented on the individual department reports. Traffic continues to be slightly positive. Seats look positive and capacity continues to grow from a seating standpoint.

The financial report continues to be positive. Future projects, including the new ARFF station, Parking Garage C, and the hangar facilities, total a \$100 million investment over the next few years. The turnover of the FBO at the first of the year was smooth. The challenge remains that demand for hangar space is greater than what is available. General Aviation fuel sales continue to be strong year over year.

COMMISSIONER'S REPORT:

Mrs. Shaw noted the participation level at Mr. Edwards' Legislative Update Luncheon on March 17, 2017.

Mr. Edwards commented on the status of Senator International operations. Mr. Edwards further noted that GSP continues to have terrific meetings with the business community interested in utilizing GSP for air freight movements.

As an update and in response to air cargo apron needs, Mr. Edwards and Mr. Howell have a meeting scheduled with FAA on April 5, 2017 to discuss discretionary funding for the \$17 million aircraft apron project.

Mr. Burch provided a brief report on the 2017 CEO Forum & Winter Board of Directors Meeting in February. On the downside, small communities have lost 32% of their scheduled air service over the past ten years and South Carolina departures are down 10% over this period. Airlines continue to dictate air service which is one of the top problems, in addition to pilot shortages, that airports are facing today. Mr. Burch also attended the Small Airports Committee Meeting and recognized Mr. Edwards' participation on that committee.

As Chairman of the ACI-NA AAAE Board, Mr. Burch reminded everyone that GSP is the host airport for the ACI-NA AAAE Board and Commissioners Conference April 2-4, 2017. The golf tournament will be held at the Carolina Country Club on Saturday, April 1, 2017. The conference begins on Sunday morning. The opening reception is on Sunday evening. Agenda topics include government affairs, drones, etc. GSP is sponsoring a Welcome Reception at The Commerce Club on Monday, April 3, 2016 from 5:30 p.m.-7 p.m. The conference closes Tuesday morning with an airport security update. Following the close of the conference, participants will have the opportunity to take advantage of the BMW driving experience.

Mr. Ramella stated that he will be attending the 2017 Airports@Work Conference next week and will provide a report to the Commission. Mr. Ramella is the Commissioners Liaison for the Business Technology division.

EXECUTIVE SESSION:

There being no further business, a motion was made, seconded, and carried to go into Executive Session. The Airport Commission held an Executive Session for the purpose of discussing security personnel, devices and related security issues, and property dispositions.

ADJOURNMENT:

At approximately 10:37 a.m., public session resumed with no action being taken in Executive Session.

There was a motion to approve the voluntary annexation of Tract B of the Logistics Park by the City of Greer subject to the negotiation and execution of a Memorandum of Agreement covering the annexation and related matters acceptable to the Commission. The motion was seconded and unanimous vote received.

The meeting was adjourned at 10:39 a.m. The next meeting is scheduled for May 8th at 9:00 a.m.

SIGNATURE OF PREPARER:



Stefanie Hyder