

**GREENVILLE-SPARTANBURG
AIRPORT DISTRICT**



GSP INTERNATIONAL
AIRPORT
ROGER MILLIKEN FIELD

MEDIA GUIDE

March 17, 2021

Contacting GSP International Airport

The Greenville-Spartanburg International Airport Communications Department is here to help you cover your story about Greenville-Spartanburg International Airport (GSP).

Office hours for the Airport District's (District) communications team are Monday through Friday 8:00 a.m. to 5:00 p.m. Inquiries taking place outside of office hours can be directed to **864-968-4274** or media@gspairport.com. Every effort will be made to respond within 30 minutes to inquiries made between the hours of 6:00 a.m. and 9:00 p.m. each day, including weekends and holidays.

To better accommodate the coverage of stories at GSP, we request that members of the media contact us as a courtesy prior to arriving at the airport. Please notify us when you plan to be onsite by contacting us at 864-968-4274 or media@gspairport.com.

Members of the Communications team can be contacted directly at:

Michelle Newman
Communications Manager
(864) 848-6257 – direct
(828) 817-2897 – cell

Tiffany Cherry
Communications Specialist
(864) 848-6249 - direct
(419) 376-0593 - cell

Airport Emergencies

In the event of an emergency, the District's primary responsibility is safe and orderly airport operations. Media requests will be handled as quickly as possible by the Communications Department. During emergency situations, please contact the airport's Communications team at 864-968-4274 or media@gspairport.com for event updates and to request information. Only the Communication Department is authorized to speak on behalf of the District. Therefore, please do not contact other District departments requesting information.

If an emergency occurs at GSP, the District will experience a high volume of media inquiries. To ensure you receive the most accurate information:

- Follow GSP's Twitter account: [@GSPAairport](https://twitter.com/GSPAairport)
- E-mail a request to be added to the media relations distribution list at media@gspairport.com
- If the need for a media briefing arises, the airport will share the media briefing location and time via Twitter at [@GSPAairport](https://twitter.com/GSPAairport) and via email press releases.

During emergencies, media calls will be returned individually, as District staff are able to provide information.

Parking

Media vehicles should be parked in public parking lots. Large satellite trucks will be accommodated on a case-by-case basis. Please call 864-968-4274 or email media@gspairport.com in advance of coming to the airport to verify parking arrangements. Security regulations require that vehicles parked along the airport's roadways must be attended at all times. Unattended vehicles will be ticketed and towed at the owner's expense.

While at the Airport

Media outlets are welcome in all areas of the airport that are accessible to the public including the ticket lobby, baggage claim, parking lots and roadways. The terminal concourses, airfield areas, buildings and land will require a personal escort by a credentialed member of the District's communications team.

Restaurants, shops, lounges, airline and rental car operating spaces, and all other tenant leasehold areas are private. Permission must be obtained from those entities before filming inside spaces leased by third-parties.

Equipment and/or personnel at the security checkpoint may not be filmed or photographed. In the event that enhanced security procedures are mandated by the Federal Aviation Administration (FAA), Transportation Security Administration (TSA) or other regulatory authority, there may be additional restrictions on media access.

Interior building live shots are permitted with wireless technology. Cords may not be used inside buildings. Do not block egress or walking paths. Media visits must not impede passenger traffic or airport operations.

Requests to film from the airfield at GSP are handled on a case-by-case basis. Decisions are made based on the airport's manpower to accommodate such requests, as well as operational and safety considerations.

Social Media Channels

@GSPAairport – Twitter

@GSPAairport – Instagram

@greenvillespartanburgairport – Facebook

Other Media Contacts

Allegiant

mediarelations@allegiantair.com
702-800-2020

American

mediarelations@aa.com
(817) 967-1577 8 a.m. to 5:30 p.m. CT
(817) 931-1348 after hours

Delta

media@delta.com
(404) 715-2554

Silver

mediarelations@silverairways.com

Southwest

swamedia@wnco.com
(214) 792-4847, option 1

United

media.relations@united.com
(872) 825-8640

Federal Express (FEDEX)

(901) 434-8100

United Parcel Service (UPS)

(404) 828-7123

Transportation Security Administration (TSA)

tsamedia@tsa.dhs.gov
(571) 227-2829

Federal Aviation Administration (FAA)

Southern Region
kathleen.bergen@faa.gov
(404) 305-5100

South Carolina FAA Flight Standards District Office (FSDO)

(803) 765-5931

National Transportation Safety Board (NTSB)

(202) 314-6000