



Greenville-Spartanburg Airport District

GSP Janitorial Services Contract

Addendum Number 1

Date of issue: 8/11/2017

Question No. 1 I am reviewing the RFP and I see on page 7 section 2 – line item f and g concerning insurance and performance bond. Are there more details on what you are requiring?

Answer No. 1 Insurance requirements shall be; Worker’s Comp - \$1 million. General Liability (includes both Bodily Injury and Property Damage) - \$5 million per occurrence and \$5 million aggregate.

Performance bond requirement will be “one-third of annual contract amount”, renewed annually.

Question No.2 Is there any costs associated with the airport’s badging process?

Answer No.2 Yes. The current cost for badging per employee is \$56.00. There will be a bi-annual renewal cost of \$38.00 per badged employee.

Question No. 3 Can we receive a copy of the compensation worksheet? I did not see it included in the RFP.

Answer No. 3 The Compensation Worksheet, labeled as the Proposal Form is attached below. When completed this document shall become part of the submitted proposal.



Janitorial RFP -
Proposal Form.docx

-End-

Proposal Form

Proposer certifies that this proposal is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a proposal for the same service, materials, supplies, or equipment and is in all respects fair and without collusion or fraud.

Proposer agrees to abide by all conditions of this proposal and certify that they are authorized submit and sign this proposal. Proposer understands the Request for Proposal (RFP) along with the submitted proposal becomes part of the Contract documents upon award. Where there is conflict, the RFP takes precedent.

The undersigned, as Proposer, agrees, to pay all required fees, taxes and permits, and to furnish any necessary materials, tools, equipment, apparatus, transportation, and labor to satisfy the District’s Janitorial Services Contract requirements.

Acknowledgement of RFP Addenda: _____
(identify addenda by number)

Base Bid

Monthly Costs for Janitorial Services by Area

Terminal Building - Public Area	\$ _____
Terminal Area – District Administrative Offices	\$ _____
Terminal Area – District Police and Operations Offices	\$ _____
Terminal Area - Back of House Areas	\$ _____
Facilities Department Administrative Offices & Shop	\$ _____
Cerulean Aviation Commercial – S. Cargo & Offices	\$ _____
Cerulean Aviation – FBO Terminal & 2102 GSP Drive Hangar	\$ _____
North Federal Inspection Station	\$ _____
Parking Garage A & B	\$ _____

Greenville-Spartanburg Airport District
Request for Proposals – GSP Janitorial Services Contract

Rental Car Customer Center \$ _____

Base Bid - Total Monthly Cost for Janitorial Services \$ _____

Add Alternates

Monthly Costs for Janitorial Services by Area

Airline Baggage Service Offices \$ _____

Airline Ticket Offices

 Southwest Airlines \$ _____

 United Airlines \$ _____

 Allegiant \$ _____

 American \$ _____

 Delta \$ _____

 Total Airline Ticket Offices \$ _____

Airline Ramp & Operations Offices

 Southwest Airlines \$ _____

 United Airlines \$ _____

 Allegiant \$ _____

 American \$ _____

 Delta \$ _____

 Total Airline Ramp & Operations Offices \$ _____

Additional Costs for Providing Miscellaneous Services

Hourly Cost for Additional Personnel for Special Occasions \$ _____

Tile Cleaning (cost per square foot) \$ _____

Carpet Cleaning (cost per square foot) \$ _____

Hot Water Extraction (cost per square foot) \$ _____

Window Cleaning below 15' (cost per square foot) \$ _____

Window Cleaning above 15' (cost per square foot) \$ _____

Exterior Sidewalk Pressure Washing (cost per square foot) \$ _____

Company: _____

Authorized Signature: _____

Name (typed/printed): _____

Title: _____