

**GREENVILLE-SPARTANBURG AIRPORT COMMISSION
MINUTES
April 11, 2011**

The Greenville-Spartanburg Airport Commission met for a "Special" meeting on April 11, 2011 at 9:00 a.m. in the Greenville-Spartanburg Airport Commission Office Conference Room located at 2000 GSP Drive, Suite 1, Greer, SC 29651.

MEMBERS PRESENT: Minor Shaw, Hank Ramella, Bill Barnet, Leland Burch, Valerie Miller, and Doug Smith.

MEMBERS ABSENT: None

STAFF AND LEGAL COUNSEL PRESENT: Dave Edwards-President/CEO, Larry Holcombe-Executive Vice President, Kevin Howell-Vice President/COO, Jack Murrin-Vice President Administration and Finance/CFO, Rosylin Weston-Vice President Communications, Larry Estridge-WCSR Firm, and Wanda Jones-Secretary.

GUESTS: Wallace Storey, Martha Ray Storey, Dick Graham, Gary Jackson, Jim Fair-Greer Today, Nancy Milliken, and David Milliken

CALL TO ORDER: Minor Shaw called the meeting to order. Mr. Edwards asked for a motion to approve the Information Section of the Agenda, a motion was made, seconded, and a unanimous vote to approve the Information Section.

CONSENT AGENDA: None.

PRESENTATIONS:

- A. GSP Recognition of Roger Milliken: Chair Shaw recalled some memories of Mr. Milliken and presented his children, David and Nancy Milliken with the framed Resolution, and five (5) photo books which were in memory of Mr. Milliken and his many accomplishments as the Chairman of the GSP Airport Commission. Nancy Milliken also spoke of her dad. The Resolution reads:

Whereas Roger Milliken was a builder of leaders, companies and communities
and

Whereas he was a visionary joining with his friend and business associate Charlie Daniel in 1957 to assemble a team and develop a design that would one day become Greenville-Spartanburg International Airport *and*

Whereas Roger Milliken and Charlie Daniel worked quickly and quietly to assemble a team of experts in the field of engineering, design, landscaping and financial analysis and paid for those services themselves *and*

Whereas Roger Milliken helped lead the effort to present a proposal to the legislative delegations of Greenville and Spartanburg to build a \$5,500,000 airport *and*

Whereas he was one of the six original commissioners appointed in April 1959 and elected as chairman at the first commission meeting *and*

Whereas he set the construction timetable, guided the construction process and ensured the timely opening of the airport in October 1962 *and*

Whereas he has helped guide the airport through numerous phases of growth and expansion including, the construction of an air freight building and the establishment of a United States Customs office; the addition of two parking garages, the expansion of the terminal, two runway extensions and the elevation of the airport to International status *and*

Whereas he was instrumental in the construction of a new 110,000 square foot FedEx facility, 5 new rental car service facilities and the complete redesign of the airport entrance road *and*

Whereas the airfield was renamed in his honor *and*

Whereas his teachings of patience and persistence have helped guide and direct the airport commission and its staff in the pursuit of the best airlines in the country to provide the people of Upstate South Carolina and beyond with the best air service possible *and*

Whereas he was kind, gentle and humble family man, friend, advocate and coworker who believed in equality of opportunity and working with others to solve problems *and*

Whereas he was persistent salesman of useful and teachable slogans such as "good is the enemy of better and better is the enemy of best" and "the largest room in the world is the room for improvement,"

Now, therefore, be it resolved that the members of the Greenville-Spartanburg Airport Commission assembled this 11th day of April, 2011, do hereby unanimously pay tribute to the career, accomplishments, example and life of Roger Milliken with gratitude for his more than five decades of wise and energetic leadership as one of the co-founders of the Greenville-Spartanburg

International Airport and as the Chairman of this Airport Commission from 1959 to 2010.

- B. SEC-AAAE Lifetime Achievement Award - Roger Milliken: Mr. Edwards attended the SEC-AAAE Conference last week in Mobile, Al where he was asked to accept the following award:

The Southeast Chapter American Association of Airport Executives awarded a Special Recognition Lifetime Achievement to Roger Milliken, Chairman of the Greenville-Spartanburg Airport Commission. The award reads: Presented in special recognition for service to the Greenville Spartanburg Airport Commission beginning with the founding of the Commission in 1962. May all who witness this award know that Roger Milliken rendered invaluable service to his God, his country, his family, and his profession and he has touched the hearts of his fellow peers in the business of Airport and Aviation Development. Presented April 4, 2011.

OLD BUSINESS: None.

NEW BUSINESS:

- A. Approval of Economy Parking Lot Expansion Project and Temporary Parking Lot Changes:

Kevin Howell discussed that with the start up of Southwest Airlines to GSP, we began to experience an increase in demand for public parking. This issue has been specifically problematic in the Economy Parking Lot. On several occasions since the March 13th Southwest start date, the Economy Lot has been filled in excess of the official 1,097 vehicle space capacities. When the Economy Parking Lot inventory exceeds a preset amount, the lot is closed to additional vehicles and customers are forced to park in other locations. The Daily Surface Parking Lot has similarly experienced increase demand, primarily due to the diverted economy lot parkers, also requiring closure when capacity has been reached.

Commission Staff has been reviewing alternative solutions with AMPCO, and the LPA Group. Mr. Edwards said the one thing that airport does not want to get behind on is parking. Kevin explained the expansion requires approximately three (3) months for design and eight (8) months for permitting before being able to bid and begin construction work. Staff is recommending immediate proceeding with design and permitting task utilizing the LPA Group. At the conclusion of the design and permitting phase, Staff will present the latest parking lot passenger data to the Commission to determine if bidding and construction should proceed. If authorized, once bidding is complete the parking lot construction could be completed in approximately four (4) months.

Staff is currently working with AMPCO on a "short-term" solution to provide additional temporary parking to customers until the permanent expansion project is completed. The temporary solution will involve purchasing additional parking lot equipment and devices. Once the expansion is complete, the equipment would become part of the GSP inventory of equipment/assets and be usable elsewhere in the parking lot system.

The preliminary cost estimate for the Economy Lot Expansion Project from the LPA Group is \$1,800,000.00 and a possible environmental mitigation cost of \$310,000.00 to \$400,000.00. Commission Staff recommends carrying an additional 20% project contingency to deal with any unknowns and potential cost increases due to rising oil and fuel costs. The total project budget for the Economy Parking Lot Expansion Project would be \$2,500,000.00. Staff is also budgeting \$200,000.00 for the parking lot equipment, devices and installation necessary for the short-term/temporary parking accommodations until the permanent project can be completed. The total potential fiscal impact would be \$2,700,000.00.

It is respectfully requested that the Airport Commission resolve to (1) authorize Staff to proceed with the design and permitting phase of work on the Economy Parking Lot Expansion Project; (2) authorize Staff to negotiate and finalize a work authorization with the LPA Group for related design and permitting services in an amount not to exceed \$300,000.00; (3) authorize Staff to complete the purchase and installation of the equipment necessary for the temporary parking accommodations in an amount not to exceed \$200,000.00 and (4) authorize the President/CEO to execute all necessary documents.

After a brief discussion, a motion was made, seconded, and a unanimous vote received to approve the request as stated above. The Commission made a request that a financial analysis (revenues and expenses) for revenue generating projects be presented with such project requests in the future.

PRESIDENT/CEO REPORT:

A. Appointment to the Environs Commission:

Due to the resignation of Mr. Storey from the Environs Commission, Mr. Edwards asked the Commission to be thinking about the replacement appointment to the Environs Commission at the May Commission Meeting.

B. Electric Rental Car Project:

Mr. Edwards reported that General Electric, Greenville City, Greenville County and local companies are interested in placing an electric rental car pilot program at GSP Airport. Four (4) or five (5) charging stations would be put in place and local companies participating in the program would have the ability to rent one of the electric cars when in need of a rental car. Mr. Edwards has a meeting later this month to discuss the pilot program further.

C. Southwest and Vision Updates:

Mr. Edwards reported that both airlines are doing great. Vision has reported that GSP is in their top five (5) markets. Vision has terminated service in some markets already that were not successful. Vision is excited about the GSP market.

D. Terminal Improvement Program:

Mr. Edwards reported that the design efforts are being re-tooled. There could be a \$25 million dollar savings on changing the concept to preserve the 1962 structure as much as possible. The garden will be preserved as much as possible also. The new concept will also preserve the basement instead of constructing a new central plant. Workshops with the consultants will be scheduled for the commissioners within the next 30-60 days.

E. YWCA Women of Achievement Awards:

Mr. Edwards congratulated Minor Shaw and Rosylin Weston for their accomplishments in receiving the YWCA Women of Achievement Awards; Minor Shaw for Philanthropy and Rosylin Weston for Business.

Commission Member Reports: None.

Adjournment: There being no further business, a motion was made, seconded and a unanimous vote received to go adjourn the meeting. The meeting was adjourned at 10:45 am.

The next Commission Meeting will be on Tuesday, May 10, 2010 at 9:00 a.m.