



**REQUEST FOR QUALIFICATIONS  
FOR  
INDEFINITE DELIVERY INDEFINITE QUANTITY  
GENERAL CONTRACTING SERVICES  
FOR THE  
GREENVILLE-SPARTANBURG AIRPORT INTERNATIONAL DISTRICT**

**Issue Date:** March 13, 2020

**Pre-Submittal Conference:** March 25, 2020 @ 8:30 a.m.  
Greenville-Spartanburg International Airport  
GSP Conference Center

**Pre-Submittal Question Deadline:** April 3, 2020; no later than 12:00 p.m.  
Greenville-Spartanburg Airport District  
Attn: Jeff Clifton, Director of Design & Construction  
Email: [jclifton@gspairport.com](mailto:jclifton@gspairport.com)

**RFQ Submittal Deadline:** April 10, 2020 @ 11:30 a.m.  
Greenville-Spartanburg Airport District  
Attn: Jeff Clifton, Director of Design & Construction  
2000 GSP Drive, Suite 1  
Greer, SC 29651-9202

**Point of Contact:** Jeff Clifton, Director of Design & Construction  
Phone: 864-848-6268  
Email: [jclifton@gspairport.com](mailto:jclifton@gspairport.com)

**DESCRIPTION:** The Greenville-Spartanburg Airport District (District) is inviting qualified and experienced general contracting firms to submit a Response to this Request for Qualifications (RFQ) for Indefinite Delivery Indefinite Quantity (IDIQ) - General Contracting Services.

The District desires to establish a general contractor pool to assist with executing work for non-federally funded projects at the Greenville-Spartanburg International Airport (GSP) over the next five (5) years. General contractors should be qualified and experienced in a variety of delivery methods including but not limited to design-build, design-bid-build, design-assist, construction manager at risk, etc. Projects may include a variety of vertical and horizontal work up to \$5,000,000 in total project value. The District intends to award 2-3 IDIQ contracts for general contracting services for a five (5) year period (July 2020 through June 2025).

General Contracting Services may include:

- A. Preconstruction Services
  - General planning
  - Cost estimating
  - Conceptual scheduling
  - Total project estimating/budgeting
  - Constructability reviews
  - Procurement strategy
  - Evaluation of materials / processes
  - Site logistics / phasing
  - Means and methods
  - Field / site investigation
  - Coordination with design services teams (A/E, geotechnical, topographical services)
  - Preconstruction planning
  - Long lead material determination
  - Procurement services
- B. Construction Services
  - Safety oversight
  - Permitting
  - Quality control
  - Project scheduling
  - Total project cost control and budget management
  - Procurement
  - Construction execution
  - Coordination with Owner's contractors/vendors
  - Construction progress reporting
  - As built documentation
  - Project closeout
- C. Resident project representative
  - Project oversight as an extension of Owner staff

**IDIQ for Indefinite Delivery Indefinite Quantity (IDIQ)  
General Contracting Services  
Greenville-Spartanburg International Airport District**

**March 13, 2020**

Interested and qualified firms shall submit a response to the RFQ in accordance with requirements of this RFQ by the deadline indicated above.

This RFQ will request each respondent to address an upcoming project at GSP. Hangar 2102 is an existing facility which will undergo a renovation in 2020 and most likely will be the first project assigned to a selected general contractor from the IDIQ pool. As part of this RFQ, each respondent is requested to submit a project approach (including phasing, site logistics and schedule) to evaluate the capabilities and qualifications of the general contractor. The shortlisted general contractors may be requested to present their approach in the interview as well for further discussion.

The District may elect to issue addenda to this RFQ. All addenda will be posted on the District website at the following URL:

<http://www.gspairport.com/businessopportunities>

It is the responsibility of the respondent to view, obtain or download all addenda issued by the District for this RFQ. The respondent shall acknowledge all issued addenda as part of the submittal.

TABLE OF CONTENTS

PART I: Instructions and Information to Respondents

PART II: Request for Qualifications (RFQ)

PART III: Evaluation of Submittals

PART IV: Submittal Requirements Checklist

PART V: Submittal Forms

- Form 1: Application Certificate
- Form 2: Proof of Insurance
- Form 3: Acknowledgement of Addenda
- Form 4: Acceptance of Contract Form
- Form 5: Client References Form

PART VI: General Contracting Services Agreement (To be issued as an addenda)

APPENDICES:

- Attachment A - Insurance Requirements
- Attachment B - Hangar 2102 Document List

## PART I: INSTRUCTIONS AND INFORMATION TO RESPONDENTS

### SECTION 1 - INSTRUCTIONS

1. **PRE-RESPONSE INFORMATION AND QUESTIONS:** Each response that is timely received will be evaluated on its merit and completeness of all requested information. In preparing responses, respondents are advised to rely only upon the contents of this RFQ and accompanying documents and any written clarifications or addenda issued by the District. If discrepancies or omissions in this document are found by any prospective respondent, or if there are RFQ related questions, a written request for clarification or interpretation must be submitted to the Point of Contact indicated on page 1 of this RFQ. **THE DISTRICT IS NOT RESPONSIBLE FOR ANY VERBAL INSTRUCTIONS.** All questions must be submitted in writing to the Point of Contact before the Pre-Submittal Question Deadline indicated on page 1 of this document. All answers will be issued in the form of a written addendum. Addenda will be posted to the District's website as shown on page 2 of this RFQ. It is the responsibility of the respondents to obtain all addenda used for this RFQ.

2. **PROHIBITED CONTACTS:** Other than with the consent of the Point of Contact, all respondents, including any persons affiliated with or in any way related to a Respondent, are strictly prohibited from contacting any Commissioners or any District Staff on any matter having to do in any respect with this RFQ after March 13, 2020. Any other contact with such persons associated with the District shall be made only through and in coordination with the Point of Contact and may be required to be in writing, in appropriate circumstances or cases, as directed by the Point of Contact. Prohibitive or inappropriate contacts made by respondents may result in the disqualification of the respondent. This requirement will be strictly enforced.

3. **PRE-SUBMITTAL MEETING:** A pre-submittal meeting concerning this RFQ will be held. Attendance at the pre-submittal meeting is recommended for at least one representative of any firm that intends to submit a response to the RFQ. The date, time and location are indicated on page 1 of this RFQ. District Staff will be available at this meeting to present information about this RFQ.

4. **RFQ MODIFICATIONS:** Clarifications, modifications, or amendments may be made to this RFQ at the discretion of the District. Any changes made will be made through issuance of an addendum. Addenda will be posted to the Airport website under "Business Opportunities". All interested parties are instructed to view the listed website regularly for any issued addenda. It is the responsibility of the Respondent to obtain the available addenda and acknowledge any issued addenda on the Response Form, found in Part V of this RFQ.

**5. RESPONSE SUBMISSION:** To be considered, the indicated number of copies of the response must be prepared and submitted in the manner and detail specified in this RFQ.

- a. Responses must be submitted to the Point of Contact indicated on page 1 of this RFQ by the date and time indicated as the Response Deadline on page 1 of this RFQ. The Point of Contact or his designated representative time stamp will determine the official receipt time. It is each respondent's responsibility to ensure that its response is time stamped by the receiver by the Response Deadline. This responsibility rests entirely with the respondent, regardless of delays resulting from postal handling or for any other reasons. Responses will be accepted prior to the Response Deadline at any time during the normal course of business only, said hours being 8:00 a.m. to 5:00 p.m., Monday through Friday, except for holidays observed by the District.
- b. Responses received after the above Response Deadline will not be accepted and will be returned to the respondent unopened.
- c. The opening and reading of a response do not constitute the District's acceptance of the respondent as a responsive and responsible Respondent.

Responses must be enclosed in a sealed envelope, box or package, and clearly marked on the outside with the following: DO NOT OPEN – RFQ RESPONSE ENCLOSED, "RFQ for Indefinite Delivery Indefinite Quantity (IDIQ) General Contracting Services", respondent's firm's name, address, phone, and primary contact name. Respondents shall submit five (5) hard copies of their response. In addition, each respondent shall submit one complete soft copy of the response on a USB flash drive in a single portable document format (PDF).

- d. Submission of a response establishes a conclusive presumption that the respondent is thoroughly familiar with the Request for Qualifications (RFQ) and that the respondent understands and agrees to abide by all of the stipulations and requirements contained therein.
- e. All notations must be typed or printed in ink. No erasures are permitted. Mistakes may be crossed out and corrections must be initialed in ink by the person(s) signing the Response Form.
- f. Responses sent by facsimile, or other electronic means will not be considered.
- g. All costs incurred in the preparation and presentation of the response is the respondent's sole responsibility; no costs will be reimbursed to any respondent.

- h. All documentation submitted with the response will become the property of the District.
- i. Response Format: Paper size shall be set at 8½ x 11 inch using Tahoma font, 12-point minimum font size for text and limited to a total of twenty-five (25) printed pages. Covers, title pages, table of contents, dividers, and individual resumes of key personnel will not be included in the page count. Specialized graphics may be included on larger, fold-out style sheets, not to exceed a maximum of 11 x 17 inches. Any information that needs to be returned should not be submitted. Responses are to be submitted as outlined below:

- 1. Title Page;
- 2. Table of Contents;
- 3. Cover Letter;
- 4. Executive Summary;
- 5. Firm Overview;
- 6. General Project Management Approach;
- 7. DBE Participation, Small & Local Business Inclusion;
- 8. Hangar 2102 Specific Approach, Phasing and Schedule;
- 9. Resumes of Key Personnel (limited to one (1) page);
- 10. Proposal Forms
  - Form 1: Application Certificate
  - Form 2: Proof of Insurance
  - Form 3: Acknowledgement of Addenda
  - Form 4: Acceptance of Contract Form
  - Form 5: Client References Form

**6. DUPLICATE RESPONSES:** No more than one (1) response as the prime contractor from any respondent, including its subsidiaries, affiliated companies and franchises will be considered by the District. In the event multiple Responses are submitted in violation of this provision, the District will have the right to determine which response will be considered, or at its sole option, reject all such multiple Responses.

**7. CANCELLATION / REJECTION:** The District reserves the right to cancel any or all solicitations, in whole or in part, as well as reject any or all responses, or to accept or reject any response in part, and to waive any minor informality or irregularity in responses received if it is determined by the President/CEO or his designee that the best interest of the District will be served by so doing. If the solicitation is cancelled or all responses are rejected by the District, a notice will be posted on the Airport website as identified for the posting of addenda. A response will not be considered from any person, firm or corporation that is in arrears or in default to the District on any contract, debt, or other

obligation, or if the Respondent is debarred by the District from consideration for a contract award.

**8. PROCUREMENT POLICY:** Procurement for the District will be handled in a manner providing fair opportunity to all businesses. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the District. The President/CEO has the vested authority to execute a contract, subject to Commission approval where required.

**9. FREEDOM OF INFORMATION ACT ("FOIA") REQUIREMENTS:** Responses are subject to public disclosure after the final ranking in accordance with state law. All information contained in any submitted bid, request for proposal, or request for qualifications document to the District will be available for public review upon FOIA request. All respondents are hereby advised that any information that they may consider to be confidential or proprietary and would give a competitive advantage if disclosed, should be identified, along with a statement as to whether or not a claim of confidential or proprietary privilege is being asserted. If such information is later sought by a FOIA request, the respondent will be allowed to justify its claim of privilege and the District will assess the validity of said claim in advance of any release.

**10. DISCRIMINATION:** In the event a contract is entered into pursuant to this RFQ, the company shall not discriminate against any qualified employee or qualified applicant for employment because of race, sex, color, creed, national origin or ancestry. The company must include in any and all subcontracts a provision similar to the above.

**11. AMBIGUITY:** Any ambiguity in any statement as a result of omission, error, lack of clarity or non-clarity by the company with this RFQ, instructions, and all conditions of the submission shall be interpreted in the light most favorable to the District.

**12. SUPPLEMENTARY INFORMATION REQUEST:** The District reserves the right to request any supplementary information it deems necessary to evaluate the respondent's experience, qualifications, or to clarify or substantiate any information contained in the respondent's submittal.



**13. RFQ SCHEDULE:** The following is the current schedule. The District reserves the right to modify any part of this schedule. If the schedule is modified an addendum will be published.

- Issue/Post RFQ March 13, 2020
- Pre-Submittal Conference March 25, 2020
- Deadline for Pre-Submittal Questions April 3, 2020
- Final Addendum (estimated) April 6, 2020
- RFQ Submittals Deadline April 10, 2020
- Shortlist Notification April 17, 2020
- Presentations and Interviews Week of April 27
- Recommended Final Ranking Presented to the Commission for Approval May 18, 2020
- Intent to Award Issued May 19, 2020
- Master Agreements Executed (estimated) June 19, 2020

## **SECTION 2 - INFORMATION**

### **(1) BACKGROUND:**

- (a) The District intends to award on-call professional service agreements to 2-3 general contracting firms for preconstruction and construction services for projects up to a total value of \$5,000,000 anticipated in the Capital Improvement Program (CIP) and other work or projects that may occur during the term of the agreement.
- (b) For major projects, IDIQ firm(s) may be invited to submit a brief Technical Proposal or a Priced Proposal for review. On priced proposals, the District will evaluate and award the project based on Best Value as determined solely in the opinion of the District. Technical proposal(s) will be reviewed and ranked based on pre-determined criteria by the District. The first ranked firm will then be asked to submit a proposal, outlining the scope of services, fee and schedule. If the scope, fee and schedule are agreeable to the District, a work authorization may be issued. If an agreement cannot be established with the top ranked firm, negotiations will be terminated and the process will be repeated with the next ranked firm until an agreement can be finalized.
- (c) The District reserves the right to either (1) directly negotiate a work authorization with the firm that is determined to be in the best interest of the District for that project; or (2) request a fee proposal from all IDIQ firms, and the District may select the firm with the most advantageous scope, fee and or schedule in the sole opinion of the District.

- (2) PROJECTS OVERVIEW:** The list below is a sample list of projects currently anticipated to occur over the next 5 (five) years (2020-2025). The actual quantity and type of projects may vary from this list. The District reserves the right to award projects to any or none of the selected IDIQ contractors or to conduct a special RFQ or RFP outside of the selected IDIQ contractors for any project at the sole discretion of the District.

#### Sample Projects:

- Airport Maintenance Facilities Improvements and Expansion
- Campus Signage and Wayfinding Project(s)
- District Administrative Office Renovations and Expansion
- District Facility Capital Maintenance Projects
- Fixed Based Operation (FBO) Terminal Improvements and Expansion
- General Aviation (GA) Facilities / Corporate Aviation Hangars (new construction and renovation of existing)
- Landside Landscaping and Streetscaping

- Parking Garage Improvements / Rehabilitation
- Terminal Improvements / Expansion(s)
- Tenant Upfit(s)
- Utility Infrastructure

**(3) SCOPE OF SERVICES:** The District is inviting general contractors to submit responses to the RFQ for providing preconstruction, construction and owner's representative services. Services are anticipated to include, but are not limited to:

**A. Preconstruction Services**

- General planning – Contractor to provide input to the A/E firms design documents during schematic, design development and construction document phases to ensure the design is comprehensive and captures the full intent of the work;
- Conceptual scheduling – Contractor to develop initial milestone schedule to determine the overall timing of each project. The Contractor will expand the initial milestone schedule to a comprehensive working project schedule capturing all activities to complete the work including the District's key vendor activities;
- Cost Estimating – Contractor to create estimates to determine the total project value in each in phase of design including schematic, design development, and construction document phase. The estimates will reflect the total project value. Estimates will be reviewed with the project team. Changes will be tracked from one phase of design to the next as the design advanced in order to report trends in the project value. Contractor may also price alternatives to assist the District in determining appropriate course of action;
- Constructability Reviews – Contractor shall provide comments relative to constructability which impacts the design during each phase ensuring the work can be performed efficiently, safely within the budget and schedule forecast;
- Evaluation of materials / processes – Contractor to provide input to materials/processes to the project team allowing high quality, cost effective and readily available materials are incorporated into design;
- Site logistics / phasing – Contractor shall develop a site logistics plan and determine phasing during preconstruction in order to define the scope and capture those items which have a cost / schedule impact to the project and confirm orderly arrangement of the site;
- Means and methods – Contractor to provide means and methods during the design phase which may impact the project;
- Field / site investigation – Contractor to provide personnel to investigate site conditions or existing conditions in support of the design effort and project definition;

- Coordination with design services teams (A/E, geotechnical, topographical services, FF&E) – Contractor shall coordinate activities with the A/E, geotechnical, topographical and other service providers necessary to accomplish the scope of the project;
- Preconstruction planning – Contractor shall conduct necessary planning of construction activities in order for a highly effective and efficient construction phase;
- Long lead material determination – Contractor shall determine long lead items which impact the construction schedule and develop a procurement strategy to mitigate any influence on the work.
- Procurement services – Contractor shall develop and implement a procurement strategy (packaging of scope/development of a GMP) in such a way which maximizes the financial benefit of GSP, conducts the work in a safe manner, and achieves the project objectives. Contracting delivery methods may include lump sum, unit price, construction management at risk with a GMP, design/build and others depending on the character of the project;

**B. Construction Services**

- Safety oversight – Contractor shall establish and implement a safe work culture and manage the site in such a way to avoid injuries;
- Permitting – Contractor shall pay for and obtain all necessary permits to execute the work as defined by project documentation;
- Quality control – Contractor shall establish and implement quality control procedures for each project. Contractor shall coordinate activities with the Owner's quality assurance team;
- Project scheduling – Contractor shall develop, maintain and communicate each project's timing, coordinate the subcontractors to obtain the schedule and keep the District informed of progress, create and deploy mitigation measure which may be needed to obtain the schedule commitments;
- Total project cost control and budget management – Contractor shall develop and implement a cost control / budget process ensuring commitments are achieved, periodic updates are provided, and work is completed within the project's objectives including FF&E, geotechnical, topographical, etc.;
- Construction execution – Contractor shall execute each phase of the work in compliance with the project's drawings/specifications and ensure the project is constructed to all appropriate codes and regulations;
- Coordination with the District's contractors/vendors/stakeholders – Contractor shall coordinate activities with the District's contractors/vendors such as but not limited to FF&E, tenants, internal/external stakeholders, geotechnical/topographical contractors, etc.;

- Construction progress reporting – Contractor shall maintain periodic construction progress reporting in commensurate with the scale, complexity and needs of each project. Regular OAC meetings will be conducted, meeting minutes issued, telephone confirmations distributed as needed to effectively communicate construction progress;
- Project closeout – Contractor shall effectively close-out each project both in a financial aspect and in delivery of close-out documentation including but not limited to warranties, O&M manuals, as-built documents, completed permits, AHJ reports/permits, etc.

**C. Resident Project Representative (RPR)**

- Project oversight as an extension of the District – The Contractor may serve as the RPR on a project providing oversight to the work as an extension of the District. The Contractor shall monitor and inspect the work, maintain cost and schedule control, report progress, coordinate internal stakeholders, review/provide input to change orders and pay applications and other activities necessary to maintain construction progress and obtain project objectives.

**PART II: Response to RFQ**

1. In order to be considered responsive, each submittal is required to respond to the information requested below:

**a. Title Page:**

The title page must contain the name of this RFQ, which is “**Indefinite Delivery Indefinite Quantity General Contractor Services**”, and identify the primary contact person of the respondent’s team along with company name, address, phone number, and email address. The contact name listed as the lead person in the respondent’s team will be considered by the District as the respondent’s main contact point for all communication regarding this RFQ. Accordingly, all communications made by the District or its Designated Representatives to the contact will be deemed communications to the Respondent.

**b. Table of Contents:**

Proposal statements must contain a detailed table of contents listing the major sections as identified in Article 5.i above that correspond to the requirements of the Request for Qualifications / Proposal. The table of contents should also list all tables, appendices, and figures contained in the Proposal.

**c. Cover Letter:**

A cover letter must be submitted with each proposal statement. The cover letter must be prepared on the letterhead of the respondent's team and signed by a representative who is empowered to enter into a contract with the District on the respondent's behalf. The cover letter is intended to introduce the respondent and to state the respondent's commitment to enter into a binding agreement to provide services if selected. It must contain at least the following information:

- (1) Complete legal name of the general contractor of the respondent team, including the identification of any Disadvantaged Business Enterprise (DBE) team members, and a discussion of the proposed role of each team member.
- (2) Designation of the person that will be responsible for executing a contract with the District on the respondent's behalf.

**d. Executive Summary:**

The purpose of the executive summary is to provide an overview of the respondent's qualifications to provide the anticipated services. At a minimum, the executive summary must contain the following information:

- (1) Name and location of the proposed primary project manager. The District prefers to work with a single project manager for the term of the agreement, in lieu of a different Project Manager for each project. Contractor shall be required to maintain at least 2 project managers with appropriate GSP and TSA security credentials at all times during the term of the IDIQ agreement in order to expedite responses to potential projects.
- (2) The general and specific capabilities and experience of the respondent that the respondent believes will benefit the District and the IDIQ program.
- (3) The value the respondent team will bring to the District.

**e. Firm Overview:**

- (1) Firm History
  - i. Ownership history and current key management;
  - ii. Location of corporate office;
  - iii. Size of firm (number of employees);

- iv. Annual construction volume – Include volume for the entire firm for the past 4 years and if the firm has multiple offices, include the construction volume of the office proposed to deliver the GSP Project;
  - v. Describe any significant changes in company ownership that have occurred over the past three years;
  - vi. Describe any corporate changes that are anticipated during the term of the agreement.
- (2) Project Office(s) - Location and size of office(s) that will provide services for the Project. Over each of the past three years, identify the total number of office staff, project managers and field supervisors/superintendents working from the/those offices.
- i. Firm Organization Chart - Organizational chart of the firm, showing authority, structure, and depth of resources;
  - ii. If in a partnership, an organizational chart for the partnership and provision of all the above information concerning the partner(s);
  - iii. If in a partnership, describe the relationship, and past history with identification of the number of times this partnership has executed projects together.
- (3) Firm Capabilities
- i. Capabilities Overview - Describe previous experience and capabilities in providing the design-build, design-bid-build, design-assist, construction manager at risk services described in this RFQ;
  - ii. Project Experience – Provide the following information regarding the firm's project experience:
    - Project Range – Identify typical dollar range of projects completed
    - Work Value – Identify percentage of the past three years of construction volume
    - If a partnership, identify the above Project Experience information for the partner firm(s).
  - iii. Relevant Project Experience Profiles - Provide descriptions of five projects most comparable to the proposed projects in which the firm has been involved over the last five years (at least two must be completed). The project profiles should focus on projects completed in the last five years, by the proposed general contractor's office, and the proposed team members.

If not included in the project experience profiles requested above, provide at least one related project on which the proposed project manager(s) have worked, and at least one related project on which the proposed project superintendent(s) have worked.

For the purpose of this selection process, related projects include but are not limited to the following:

- Aviation projects
- Projects completed in an active airport or campus environment
- Renovation projects
- Extensive utility projects
- Customer service areas/class A office space
- Experience with the District, McMillian Pazdan Smith, WK Dickson, LS3P Architects, and/or Kimley-Horn.

Include the following for each related project:

- Project description, location, completion date and original and final contract amounts
- Preconstruction and/or construction services provided
- Project manager and project superintendent assigned to the project
- Role, if applicable, of other proposed project team members
- Project performance
  - Project schedule (planned, actual start, completion and occupancy dates)
  - Project budget (estimate as prepared in preconstruction phase, and final contract price)
  - Provide explanation for any variances between planned vs actual schedule and/or budget performance
- Design firms and owner references
- Identify type of contract: CM-C, CM@R, negotiated fee, design build, lump sum, etc.
- Percentage/number of DBE involved in the project, if applicable
- Total cost and percentage of change orders as compared to the original contract amount.
- Owner reference with contact information (telephone/email)

iv. Staffing Expertise and Resource Capacity

1. Organization Chart - Include an Organization Chart identifying key individuals including those outlined below, their primary office location, their responsibilities, and identify those:
  - a. Employed by the proposing firm, or
  - b. Contracted and the firm they represent
  - c. Three owner references if different than project references



Principal-in-Charge. The Principal-In-Charge is the principal of the respondent's firm with overall responsibility for the respondent's commitment to the project. Identify and provide a description of the capabilities, qualifications, experience in leading similar programs, certifications, professional affiliations, education and training, and any other relevant information related to the Principal-In-Charge.

Project Manager(s). The Project Manager is the professional responsible for overseeing and coordinating the efforts of the respondent's team on a day-to-day basis for assigned projects and work authorizations. The project manager shall have management experience specific to projects of similar size. The project manager shall report to the Principal-In-Charge and act on behalf of the respondent's team as the liaison to other team members, the District and its designated representatives, and project stakeholders. Identify and provide a description of the proposed project managers, his or her capabilities, qualifications, experience in managing similar On-Call projects, certifications, professional affiliations, education and training. Provide examples in which the project managers have demonstrated experience in issue resolution. Provide examples where the project managers have provided leadership in a similar project team environment, demonstrated the ability to reach consensus and resolve issues, and other relevant information relating to the project managers. The District believes that in order for the designated project managers to function successfully in this role for the duration of a project, they must be able to readily respond for in-person meetings onsite at GSP during a Project. The project managers will be specifically named and designated for the complete term of the Agreement, and any change in the project managers will require the District's prior written approval.

Superintendent(s). The Superintendent is the professional responsible for overseeing and coordinating the efforts of all field activities for the respondent's team on a day-to-day basis. The superintendent shall have field oversight experience specific to projects of similar size and scope. The superintendent shall report to the project manager and act on behalf of the respondent's team as the field liaison coordinating all activities in the field with other team members, the District and its designated representatives, and project stakeholders. Identify and provide a description of the proposed superintendents, his or her capabilities, qualifications, experience in managing similar On-Call projects, certifications,

professional affiliations, education and training. Provide examples in which the superintendents have demonstrated experience in issue resolution. Provide examples where the superintendents have provided leadership in a similar project team environment, demonstrated the ability to reach consensus and resolve issues, and other relevant information relating to the project managers. The District believes that in order for the designated superintendents to function successfully in this role for the duration of a project, they must be on site to manage the work at all times when work is being performed. The superintendents will be specifically named and designated for the complete term of the Agreement, and any change in the superintendents will require the District's prior written approval.

2. Resumes - Provide a detailed, (not more than one (1) page) resume for each of the key personnel proposed. (Resumes not included in the page count.)
3. Preferred Subcontractors -- List planned/preferred vendor/subcontractors list for the primary trades of earthwork, concrete, and MEP.

v. Financial Information

1. Submit most recent audited financial statements (including at a minimum, balance sheets and income statements) for previous three years (2017, 2018, 2019) and the most current quarter. (Include in the Appendix);
2. Provide bank reference(s) that are less than six months old;
3. Confirm the firm's ability to provide the necessary insurance requirements. Please see Attachment A and complete Form 2;
4. Submit verification of current bonding capacity, rating of bonding company and bond rate. Such verification shall be provided by the firm's bonding agent, signed on its company letterhead;
5. Provide a list and brief description of any judgments, claims, arbitration proceedings or suits entered and/or pending/outstanding against the firm, its officers or principals within the last three years;
6. Provide a list and brief explanation of any lawsuits, arbitration or mediation requests originated by the firm with regard to construction agreements within the last three years;
7. Provide an explanation of the Firm's, or any organization with which its officers or principals were involved during the last three years, having filed for protection under bankruptcy or

circumstances in which the same have made an assignment for the benefit of creditors, or filed for a voluntary or involuntary reorganization;

8. Provide an explanation of the circumstances (if any) in which the Firm or any organization with which its officers or principals were involved during the last five years, or any of the officers or principals, individually, have had its/their business license or any other license/permits required to maintain operations, or to provide services described herein, suspended or revoked.

vi. Safety Program

1. Describe the overall safety program and policies. If the firm has a written safety program, attach a copy of the table of contents and the first three pages;
2. State the EMR rating for each of the past three years (2017, 2018, and 2019). If the EMR rating has increased over this time period, please describe why;
3. OSHA 300 Log for each of the past three years;
4. Provide a list of any OSHA citations, fines or jobsite fatalities within the past three years. In addition, provide a description and the steps taken to prevent a reoccurrence;
5. If a partnership, the above information concerning the partner's Safety Program.

**f. General Project Management Approach:**

- (1) Describe your proposed management organization and how this organizational structure will facilitate managing projects in an effective and efficient manner. A chart shall graphically depict the organization in the Respondent's view on its staffing of the functions of project management, including: preconstruction services, procurement, construction phase services and close out phase services. The organization chart shall depict the relationship of all key position roles. Names of proposed candidates for each function on the chart shall be provided. The organization shall constitute an integrated team comprised of experienced professionals in each specialized area;
- (2) Describe the respondent's proposed method of achieving an integrated team within the respondent's organization and how this team will interface with District staff;
- (3) Describe the respondent's proposed method to:

- (a) Effect timely communication through its organization, the District and project stakeholders;
  - (b) Identify and resolve issues during the Project duration;
  - (c) Construct to a budget;
  - (d) Construct to a schedule;
  - (e) Make critical decisions.
- (4) In regard to methods to facilitate decision-making, this would include where appropriate, respondent's plan to delegate authority for decision making within its proposed organization.

**g. DBE Participation, Small & Local Business Inclusion:**

- (1) Once selected the successful contractor(s) shall when bidding the cost of work include engaging Disadvantaged Business Enterprise (DBE) participation as well as Small and Local Business inclusion;
- (a) A separate DBE goal will be established for all projects, generally our goal is 10%;
  - (b) Respondent should describe efforts completed or planned as Good Faith Outreach;
  - (c) Describe the firm's/team's past performance of complying with DBE goals and how they were accomplished;
  - (d) The respondent must provide a history of achieving DBE goals on other projects, by identifying the applicable project, client name, dates of service, initial goal, and final DBE utilization percentage;
  - (e) Describe the firm's or team's approach to increasing DBE, small and local business participation in all phases of work;

It is the policy of the District to ensure that DBE certified companies, as defined in CFR Part 26, have an equal opportunity to receive and participate in SCDOT-assisted contracts. It is our policy:

- To ensure nondiscrimination in the award and administration of SCDOT-assisted contracts;
- To create a level playing field on which DBEs can compete fairly for SCDOT-assisted contracts;
- To ensure only firms that fully meet the eligibility standards are set forth in 49 CFR Part 26 are permitted to participate as DBEs;
- To help remove barriers to participation of DBEs in SCDOT-assisted contracts.

The District shall award contracts without regard to race, color, sex, or national origin. The District shall not, nor shall it require its contractors to, award contracts or subcontracts to or to make purchases of materials or equipment for Disadvantaged Business Enterprises who are not qualified and who do not submit the lowest responsible bid(s).

The South Carolina Department of Transportation UCP Disadvantaged Business Enterprise (DBE) directory is provided as a service to those who are in search of certified DBE contractors. It is to be used as a guide for selecting certified Disadvantaged Business Enterprises to utilize on state and/or federal aid contracts. Information in the directory should be verified with the SCDOT's Office of Business Development and Special Programs.

[http://www.scdot.org/doing/dbe\\_listing.shtml](http://www.scdot.org/doing/dbe_listing.shtml)

#### **h. Approach for Hangar 2102 Renovation**

- (1) Identify added value concepts (scope, schedule and/or cost) that the firm proposes to be considered for this Project. These may include but not be limited to:
  - a. Identify key project risks and risk mitigation plan(s);
  - b. Creative project approaches (such as site logistics, constructability, scheduling, sequencing, etc.);
  - c. Cost savings opportunities;
  - d. Ideas that would add value for the District to this Project;
  - e. Advice (lessons learned) from GC's past experience.
- (2) Identify the tools that are proposed to be used to assure the Project is delivered within scope, on time, and on budget, including:

Identify the added value tools and concepts that are applicable to the project(s) such as electronic tools utilized by the Project Manager and Superintendent to track documents, progress, performance, and response

- (3) Provide a Construction/Phasing Plan;
- (4) Construction schedule for the Project. Schedule to be built and maintained on the calendar day basis;
- (5) Include one sample of the following items in the Appendix:
  - a. Monthly report to the District;
  - b. Owner/Architect/Contractor Meeting minutes;
  - c. RFI tracking log;
  - d. GC's Standard Subcontractor Agreements.

**NOTE: If selected for a shortlisted interview, the firm may be asked to describe its experience with some or all of the following items. Specific relevant items will be clarified at the notification of shortlisted interviews.**

- a. Pre-construction estimating methods/tools
- b. Procurement strategy
- c. Schedule generation and management
- d. Submittal review process
- e. Cost savings opportunities
- f. Project specific risk mitigation strategies
- g. Document management system
- h. Project performance metrics and communication
- i. Existing conditions verification means and methods
- j. Project schedule / phasing plan development and management
- k. Action item and punch-list process management
- l. In-house quality control practices
- m. Site layout plan
- n. Self-perform capabilities and opportunities
- o. Experience with applicable regulatory agencies

### **PART III: EVALUATION OF SUBMITTALS**

#### **1. Evaluation Process:**

- a. The RFQ submittal is the first step in a two-step process for selecting 2-3 on-call general contractors. The RFQ provides information necessary for the respondent to submit qualifications for consideration, evaluation and ranking by the District.

Based on the evaluation criteria established, each properly submitted responses to the RFQ will be reviewed, evaluated and ranked by a Selection Committee (Committee). Based on the rankings of the Committee, presentations and interviews will be held with short-listed respondents. Upon completion of the presentation / interview process, a final ranking in priority order of the interviewed respondents will be prepared. Once the final ranking is approved, contract negotiations will begin with two highest ranked firms for general contracting services. If the District is unable to negotiate a satisfactory contract with any of the top firms, negotiations will be formally terminated and negotiations will commence with the next ranked firm and so forth, until satisfactory contracts can be negotiated with 2-3 general contracting firms.

- b. The District reserves the right to reject any respondent who does not satisfy the District as to its ability to perform the work successfully. Causes for disqualification or rejection may include but are not limited to the following:
  - (1) Lack of ability, capacity and skill of respondent firms to perform the contract or to provide the services required promptly, or within the time specified, without delay or interference;
  - (2) Lack of character, integrity, reputation, judgment, experience, and efficiency of respondent firms as determined through past client verification or other supportable information;
  - (3) Inadequate performance of previous contracts or services by respondent firms as determined through past client verification;
  - (4) Insufficiency of the financial resources and financial ability of respondent firms to perform the Contract;
  - (5) Inadequate quality, availability and adaptability of the supplies or services proposed by respondent's proposal statement to the particular use required for the Contract; and / or
  - (6) Failure to fully disclose information requested by the District.
  
- c. The selected firms/teams will be notified in writing. All non-selected firms will be notified in writing as well.

**2. Evaluation Factors:**

<b>Relative Weight</b>	<b>Graded Item</b>	<b>Score</b>
20	Past and current project and on-call experience and performance of respondent on similar projects	
20	Resumes of key personnel committed to project w/relevant experience on similar projects	
15	Project approach for Hangar 2102 Renovation	
15	Ability to meet project goals, respond in a timely manner on project related tasks/items	
15	Firm overview, safety program, DBE program and general project approach	
10	Responsiveness to RFQ requirements	
5	Experience with GSP, McMillian Pazdan Smith, WK Dickson, LS3P Architects, and/or Kimley-Horn	
100%	TOTAL SCORE	
Pass/Fail	Insurance Requirements	



**PART IV: SUBMITTAL REQUIREMENTS CHECKLIST**

<b>ITEM</b>	<b>DESCRIPTION</b>
<b>1</b>	<b>Title Page</b>
<b>2</b>	<b>Table of Contents</b>
<b>3</b>	<b>Cover Letter</b>
<b>4</b>	<b>Executive Summary</b>
<b>5</b>	<b>Firm Overview</b>
<b>6</b>	<b>General Project Management Experience</b>
<b>7</b>	<b>DBE Participation, Small &amp; Local Business Inclusion</b>
<b>8</b>	<b>Hangar 2102 Specific Approach, Phasing and Schedule</b>
<b>9</b>	<b>Resumes of Key Personnel</b>
<b>10</b>	<b>Submittal Forms</b>
	<b>Form 1 – Application Certificate</b>
	<b>Form 2 – Proof of Insurance</b>
	<b>Form 3 – Acknowledgement of Addenda</b>
	<b>Form 4 – Acceptance of Contract Form</b>
	<b>Form 5 – Client Reference Form</b>

**PART V: SUBMITTAL FORMS**

Forms 1-5 are included on the following pages:

- Form 1: Application Certificate
- Form 2: Proof of Insurance
- Form 3: Acknowledgement of Addenda
- Form 4: Acceptance of Contract Form
- Form 5: Client References Form

**PART VI: General Contracting Services Agreement (To be issued as an addenda)**

**Form 1 – Application Certificate**

The undersigned certifies that under oath the information provided herein is true and sufficiently complete so as not to be misleading.

Submitted by (Firm):

Address of principal office:

Address of office to be prequalified (if different from above):

Name:

Signature:

Date:

SEAL

**Form 2 - Proof of Insurance**

Respondent shall provide the District with satisfactory evidence of the Respondent's Professional Liability Insurance from a company satisfactory to the District and licensed to transact business in the State of South Carolina. Respondent shall submit this form with its Submission.

---

**INSURER:**

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CONTACT NAME AND PHONE: \_\_\_\_\_

**Respondent is required to submit a letter or certificate from the Company providing insurance certifying that the Company has professional liability insurance in accordance with the terms set forth in this RFQ.**

Date: \_\_\_\_\_

Corporate Respondent:

[Insert Corporate Name]

---

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

---

Corporate Secretary/Assistant  
Secretary (Seal)

Non-Corporate Respondent:

[Insert Respondent Name]

---

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

---

Notary Public (Seal)

My Commission Expires: \_\_\_\_\_

**Form 3 - Acknowledgment of Addenda**

Respondents must sign below and return this form with Submission as acknowledgment of receipt of all issued Addenda.

---

This is to acknowledge receipt of the following **Addenda** for **Request for Qualifications (RFQ) / IDIQ General Contracting Services**:

1. \_\_\_\_\_;
2. \_\_\_\_\_;
3. \_\_\_\_\_; and
4. \_\_\_\_\_.

Dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Corporate Respondent:**  
**[Insert Corporate Name]**

\_\_\_\_\_  
**By:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Title:** \_\_\_\_\_

\_\_\_\_\_  
**Corporate Secretary/Assistant Secretary (Seal)**

**Non-Corporate Respondent:**  
**[Insert Respondent Name]**

\_\_\_\_\_  
**By:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Title:** \_\_\_\_\_

\_\_\_\_\_  
**Notary Public (Seal)**

**My Commission Expires:** \_\_\_\_\_

**Form 4 - Acceptance of Contract Form**

By submitting a response to the Acceptance of Contract Form, Form 4, the respondent Firm acknowledges the GSP Standard Form of Agreement as included in the attachments.

Please check the appropriate box below. If you would like the District to review any Articles in the Standard Form of Agreement they must be listed here.

Please check this box if the Firm agrees to the District Standard Form of Agreement with **NO** modifications.

Please check this box if the Firm agrees to the District Standard Form of Agreement but with the following Articles needing to be reviewed.

List Articles that need to be reviewed below and proposed language modification. Add more lines as needed:

Article: \_\_\_\_\_

Proposed Modification: \_\_\_\_\_

Article: \_\_\_\_\_

Proposed Modification: \_\_\_\_\_

Article: \_\_\_\_\_

Proposed Modification: \_\_\_\_\_

Article: \_\_\_\_\_

Proposed Modification: \_\_\_\_\_

Article: \_\_\_\_\_

Proposed Modification: \_\_\_\_\_

I hereby sign the Acceptance of Contract Form and agree that by signing this Form my Firm is agreeing to the GSP Standard Form of Agreement as notated by the appropriate checked box.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**Form 5 – Client References**<sup>1</sup>

Respondents should provide a list of clients as references using the following format:

1. Client:                      Name  
   Address  
   City, State, Zip  
   Phone  
   Fax

Project:                      Any Applicable Project

Contact Person              Mr. John Doe, Title  
& Title:                      (864) 555-5555  
   Email address

Date(s) of Project:      Month Day, XXXX to Month Day, XXXX

Description/Summary of Services:

Cost/Amount of Contract:

Firm's Role:                Responsible for etc.

Completion Status:

---

2. (Next Client)

---

<sup>1</sup> Respondent may supplement this form by attaching additional pages to it or may create its own form for including in its Submission as long as such form meets the informational requirements of this form.

## **Attachment A - Insurance Requirements**

Contractor and its Sub-Contractor shall, at its sole cost, obtain and maintain for the duration of the contract, insurance of the following types with limits not less than those set forth below:

- Commercial General Liability Insurance with minimum limits for all projects:
  - \$5,000,000 each occurrence for bodily injury and property damage combined;
  - \$5,000,000 each occurrence for personal and advertising injury;
  - \$5,000,000 annual general aggregate
- Products-Completed Operations Insurance in an amount not less than \$5,000,000 per occurrence for damages including bodily injury and property damage that arises out of Contractor's product or work.
- Worker's Compensation and Employer's Liability Insurance, including occupational illness or disease coverage, to meet statutory requirements of coverage with a minimum limit of \$1,000,000 per accident and, for bodily injury by disease, \$1,000,000 per employee.
- Automobile Liability Insurance for all projects covering use of all owned, non-owned and hired automobiles with a minimum combined single limit of liability for bodily injury and property damage of \$1,000,000 per occurrence. This policy shall be endorsed to name District, its Commissioners, officials, servants, agents, and employees as additional insureds.
- Contractor shall, at its sole cost, obtain and maintain for the duration of the contract, Professional Liability insurance in an amount not less than \$5,000,000 for each claim for damages caused by any negligent act, error or omission by Contractor, or of any other person retained or engaged by Contractor for the performance of services in a professional capacity pursuant to this agreement.
- Sub-Contractors working with or under the direction of the primary Contractor on any project shall carry Professional Liability insurance in an amount not less than \$1,000,000 for each claim for damages caused by any negligent act, error or omission by Sub-Contractor, or of any other person retained or engaged by Sub-Contractor for the performance of services in a professional capacity pursuant to this agreement.
- Contractor is fully and solely responsible for any physical loss or damage to all personal property utilized in the performance of Contractor's work. Contractor agrees to waive its rights of recovery and cause its insurers to waive their rights of subrogation against District for any such damage or loss, howsoever caused. Contractor shall include District, its Commissioners, officials, servants, agents, and

employees as additional insured by including the following statement on its insurance certificate:

*"Greenville-Spartanburg Airport District, its Commissioners, officials, servants, agents, and employees are named as additional insureds."*

- The certificate shall unconditionally provide that the requisite coverage shall not be terminated or adversely modified or not renewed until District has received thirty (30) day written notice thereof. In the event that an insurance carrier should terminate or adversely modify or not renew the above coverage, Contractor shall immediately contract with another insurance carrier to provide requisite coverage and shall insure that there is no gap or reduction in coverage and shall immediately deliver to District a replacement certificate. The coverage shall be written through an admitted carrier in the State of South Carolina.



**Attachment B – Hangar 2102 Document List**

Documents for the Hangar 2102 Renovation may be obtained from the following website:

<https://www.gspplanroom.com/>



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>TITLE</b>				
T1.1	TITLE SHEET	20 DEC 2019	A	14 JAN 2020
T1.2	GENERAL ACCESSIBILITY DETAILS	20 DEC 2019	A	14 JAN 2020
T1.2	GENERAL ACCESSIBILITY DETAILS	20 DEC 2019	A	14 JAN 2020
<b>LIFE SAFETY</b>				
LS1.1	CODE SUMMARY	20 DEC 2019	A	14 JAN 2020
LS1.2	LIFE SAFETY PLAN	20 DEC 2019	A	14 JAN 2020
<b>CIVIL</b>				
C1.0	GENERAL NOTES	20 DEC 2019	A	14 JAN 2020
C2.0	TEMPORARY TRAILER LOCATION PLAN	20 DEC 2019	A	14 JAN 2020
C3.0	EXISTING CONDITIONS AND DEMOLITION PLAN	20 DEC 2019	A	14 JAN 2020
C4.0	SITE PLAN	20 DEC 2019	A	14 JAN 2020
C5.0	UTILITY PLAN - HANGAR 2102	20 DEC 2019	A	14 JAN 2020
C6.0	UTILITY PLAN - TENANT C&D TEMP. TRAILERS	20 DEC 2019	A	14 JAN 2020
C7.0	LANDSCAPING PLAN	20 DEC 2019	A	14 JAN 2020
C8.0	SITE DETAILS - SHEET 1	20 DEC 2019	A	14 JAN 2020
C9.0	SITE DETAILS - SHEET 2	20 DEC 2019	A	14 JAN 2020
C10.0	DUMPSTER PAD DETAILS	20 DEC 2019	A	14 JAN 2020
<b>ARCHITECTURAL DEMOLITION</b>				
D1.1	DEMOLITION PLAN - FIRST FLOOR	20 DEC 2019	A	14 JAN 2020
D1.2	DEMOLITION PLAN - SECOND FLOOR	20 DEC 2019	A	14 JAN 2020
<b>ARCHITECTURE</b>				
A0.1	ARCHITECTURAL SITE PLAN - TEMP. TRAILERS	20 DEC 2019	A	14 JAN 2020
A0.2	ARCHITECTURAL SITE PLAN - HANGAR 2102	20 DEC 2019	A	14 JAN 2020
A1.0	WALL TYPE LEGEND	20 DEC 2019	A	14 JAN 2020
A1.1	FIRST FLOOR - DIMENSION PLAN	20 DEC 2019	A	14 JAN 2020
A1.2	FIRST FLOOR - NOTED PLAN	20 DEC 2019	A	14 JAN 2020
A1.3	SECOND FLOOR - DIMENSION PLAN	20 DEC 2019	A	14 JAN 2020
A1.4	SECOND FLOOR - NOTED PLAN	20 DEC 2019	A	14 JAN 2020
A1.5	ROOF PLAN	20 DEC 2019	A	14 JAN 2020
A2.1	REFLECTED CEILING PLANS	20 DEC 2019	A	14 JAN 2020
A3.1	ENLARGED RESTROOM PLANS & ACCESSORIES	20 DEC 2019	A	14 JAN 2020
A3.2	ENLARGED RESTROOM ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A3.3	ENLARGED RESTROOM ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A4.1	EXTERIOR ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A4.2	EXTERIOR ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A5.1	BUILDING SECTIONS	20 DEC 2019	A	14 JAN 2020
A7.1	WALL SECTIONS	20 DEC 2019	A	14 JAN 2020
A7.2	WALL SECTIONS	20 DEC 2019	A	14 JAN 2020
A9.1	STAIR PLANS AND ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A9.2	STAIR PLANS AND ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A10.1	DOOR SCHEDULE	20 DEC 2019	A	14 JAN 2020
A10.2	STORFRONT ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A10.3	HEAD, JAMB, AND SILL DETAILS	20 DEC 2019	A	14 JAN 2020
A11.1	MILLWORK PLANS & ELEVATIONS	20 DEC 2019	A	14 JAN 2020
A11.2	MILLWAOR DETAILS	20 DEC 2019	A	14 JAN 2020
A12.0	FINISH SCHEDULE & LEGEND	20 DEC 2019	A	14 JAN 2020



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>STRUCTURAL</b>				
S0.1	GENERAL NOTES	20 DEC 2019	A	14 JAN 2020
S0.2	BASIS OF DESIGN	20 DEC 2019	A	14 JAN 2020
S1.1	HANGAR FOUNDATION SLAB PLAN	20 DEC 2019	A	14 JAN 2020
S1.2	HANGAR SECOND FLOOR SLAB PLAN	20 DEC 2019	A	14 JAN 2020
S2.1	HANGAR EXISTING ROOF FRAMING PLAN	20 DEC 2019	A	14 JAN 2020
S3.1	SECTIONS AND DETAILS	20 DEC 2019	A	14 JAN 2020
S3.2	SECTIONS AND DETAILS	20 DEC 2019	A	14 JAN 2020
S3.3	SECTIONS AND DETAILS	20 DEC 2019	A	14 JAN 2020
<b>PLUMBING DEMOLITION</b>				
PD1.1	PLUMBING DEMOLITION PLANS	20 DEC 2019	A	14 JAN 2020
<b>PLUMBING</b>				
P1.1	OVERALL PLUMBING NEW WORK PLANS & ENLARGED PLUMBING FIRST FLOOR PLAN	20 DEC 2019	A	14 JAN 2020
P1.2	ENLARGED PLUMBING PLANS AND RISER DIAGRAM	20 DEC 2019	A	14 JAN 2020
P1.3	ENLARGED PLUMBING PLANS, RIDERS, SCHEDULES, & DETAILS	20 DEC 2019	A	14 JAN 2020
<b>FIRE PROTECTION</b>				
FS0.1	FIRE PROTECTION NOTES	03 JAN 2020	A	14 JAN 2020
FS0.2	FIRE PROTECTION DETAILS	03 JAN 2020	A	14 JAN 2020
FS1.1	FIRE PROTECTION PLANS	03 JAN 2020	A	14 JAN 2020
<b>MECHANICAL DEMOLITION</b>				
MD1.1	HVAC FIRST FLOOR DEMOLITION PLANS	20 DEC 2019	A	14 JAN 2020
MD1.2	HVAC SECOND FLOOR DEMOLITION PLANS	20 DEC 2019	A	14 JAN 2020
<b>MECHANICAL</b>				
M1.1	HVAC FIRST FLOOR PLAN - NEW WORK	20 DEC 2019	A	14 JAN 2020
M1.2	HVAC SECOND FLOOR PLAN - NEW WORK	20 DEC 2019	A	14 JAN 2020
M1.3	HVAC ROOF PLAN - NEW WORK	20 DEC 2019	A	14 JAN 2020
M1.4	HVAC CONTROLS & DETAILS	20 DEC 2019	A	14 JAN 2020
M1.5	HVAC SCHEDULES	20 DEC 2019	A	14 JAN 2020
M1.6	HVAC SCHEDULES	20 DEC 2019	A	14 JAN 2020
<b>ELECTRICAL DEMOLITION</b>				
ED1.1	ELECTRICAL DEMOLITION PLAN - FIRST FLOOR	15 NOV 2019	A	14 JAN 2020
ED1.2	ELECTRICAL DEMOLITION PLAN - SECOND FLOOR	15 NOV 2019	A	14 JAN 2020



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>ELECTRICAL</b>				
E0.1	ELECTRICAL LEGEND AND EQUIPMENT SCHEDULE	15 NOV 2019	A	14 JAN 2020
E0.2	ELECTRICAL COMCHECK	15 NOV 2019	A	14 JAN 2020
E0.3	ELECTRICAL LIGHTING FICTURE SCHEDULE	15 NOV 2019	A	14 JAN 2020
E0.4	ELECTRICAL LIGHTING CONTROL PANEL SCHEDULES & DETAILS	15 NOV 2019	A	14 JAN 2020
E0.5	ELECTRICAL DETAILS	15 NOV 2019	A	14 JAN 2020
E0.6	EXISTING/DEMOLITION ELECTRICAL RISER DIAGRAM	15 NOV 2019	A	14 JAN 2020
E0.7	ELECTRICAL RISER DIAGRAM	15 NOV 2019	A	14 JAN 2020
E0.8	ELECTRICAL PANELBOARD SCHEDULES	15 NOV 2019	A	14 JAN 2020
E1.1	ELECTRICAL LIGHTING PLAN - FIRST FLOOR	15 NOV 2019	A	14 JAN 2020
E1.2	ELECTRICAL LIGHTING PLAN - SECOND FLOOR	15 NOV 2019	A	14 JAN 2020
E2.0	ELECTRICAL SITE PLAN - HANGAR 2112	15 NOV 2019	A	14 JAN 2020
E2.1	ELECTRICAL POWER PLAN - FIRST FLOOR	15 NOV 2019	A	14 JAN 2020
E2.2	ELECTRICAL POWER PLAN - SECOND FLOOR	15 NOV 2019	A	14 JAN 2020
E2.3	ELECTRICAL ENLARGED TOILET PLANS	15 NOV 2019	A	14 JAN 2020
E3.1	ELECTRICAL EQUIPMENT POWER PLANS	15 NOV 2019	A	14 JAN 2020
<b>TECHNOLOGY</b>				
TD1.1	FIRST FLOOR - EXISTING	20 DEC 2019	A	14 JAN 2020
TD1.2	SECOND FLOOR - EXISTING	20 DEC 2019	A	14 JAN 2020
TE0.1	LEGEND AND NOTES	20 DEC 2019	A	14 JAN 2020
TE1.0	TEMPORARY TRAILERS COMMUNICATION SITE PLAN	20 DEC 2019	A	14 JAN 2020
TE1.1	FIRST FLOOR TECHNOLOGY	20 DEC 2019	A	14 JAN 2020
TE1.2	SECOND FLOOR TECHNOLOGY	20 DEC 2019	A	14 JAN 2020
TE3.1	ENTRANCE AND IDF ROOF ENLARGED PLANS	20 DEC 2019	A	14 JAN 2020
TE4.1	ACCESS CONTROL SYSTEMS DIAGRAMS	20 DEC 2019	A	14 JAN 2020
TE4.2	SECURE DOOR DETAILS	20 DEC 2019	A	14 JAN 2020
TE4.3	CCTV DETAILS	20 DEC 2019	A	14 JAN 2020
TE5.1	TECHNOLOGY DETAILS	20 DEC 2019	A	14 JAN 2020
TE5.2	TECHNOLOGY DETAILS	20 DEC 2019	A	14 JAN 2020



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>PROJECT MANUAL</b>				
<b>SERIES 0 BIDDING REQUIREMENTS AND CONTRACT FORMS</b>				
00 01 07	SEALS PAGE			14 JAN 2020
00 01 10	TABLE OF CONTENTS			14 JAN 2020
00 42 00	SITE REPORTS			14 JAN 2020
	<i>Comprehensive Asbestos &amp; Lead Inspection Report</i>			
APPENDIX A	GSP CONSTRUCTION SAFETY AND SECURITY GUIDELINES			14 JAN 2020
<b>DIVISION 1 - GENERAL REQUIREMENTS</b>				
01 10 00	SUMMARY			14 JAN 2020
01 20 00	PRICE AND PAYMENT PROCEDURES			14 JAN 2020
01 21 00	ALLOWANCES			14 JAN 2020
01 23 00	ALTERNATES			14 JAN 2020
01 30 00	ADMINISTRATIVE REQUIREMENTS			14 JAN 2020
01 40 00	QUALITY REQUIREMENTS			14 JAN 2020
01 42 16	DEFINITIONS			14 JAN 2020
01 42 50	REFERENCE STANDARDS			14 JAN 2020
01 45 23	COLLECTIVE INSPECTIONS AND STRUCTURAL TESTING			14 JAN 2020
01 50 00	TEMPORARY FACILITIES AND CONTROLS			14 JAN 2020
01 60 00	PRODUCT REQUIREMENTS			14 JAN 2020
01 73 00	EXECUTION REQUIREMENTS			14 JAN 2020
01 74 19	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL			14 JAN 2020
01 77 00	CLOSEOUT PROCEDURES			14 JAN 2020
<b>DIVISION 2 - SITE CONSTRUCTION</b>				
02 41 18	SITE DEMOLITION			14 JAN 2020
02 80 00	LANDSCAPE WORK			14 JAN 2020
<b>DIVISION 3 - CONCRETE</b>				
03 30 00	CAST-IN-PLACE CONCRETE			14 JAN 2020
03 30 02	CONCRETE CURB & GUTTER & SIDEWALKS			14 JAN 2020
<b>DIVISION 4 - MASONRY (Not Used)</b>				
<b>DIVISION 5 - METALS</b>				
05 12 00	STRUCTURAL STEEL FRAMING			14 JAN 2020
05 21 00	STEEL JOIST FRAMING			14 JAN 2020
05 31 00	STEEL DECKING			14 JAN 2020
05 40 00	COLD-FORMED METAL FRAMING			14 JAN 2020
<b>DIVISION 6 - WOOD AND PLASTICS</b>				
06 10 00	ROUGH CARPENTRY			14 JAN 2020
06 20 00	FINISH CARPENTRY			14 JAN 2020
06 41 00	ARCHITECTURAL WOOD CASEWORK			14 JAN 2020



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>DIVISION 7 - THERMAL AND MOISTURE PROTECTION</b>				
07 21 00	THERMAL INSULATION			14 JAN 2020
07 21 30	PRE-ENGINEERED BUILDING INSULATION			14 JAN 2020
07 42 93	SOFFIT AND LINER PANELS			14 JAN 2020
07 62 00	SHEET METAL FLASHING AND TRIM			14 JAN 2020
07 92 00	JOINT SEALERS			14 JAN 2020
<b>DIVISION 8 - DOORS AND WINDOWS</b>				
08 11 13	HOLLOW METAL DOORS AND FRAMES			14 JAN 2020
08 14 16	FLUSH WOOD DOORS			14 JAN 2020
08 36 13	SECTIONAL DOORS			14 JAN 2020
08 43 13	ALUMINUM FRAMED STOREFRONTS AND ENTRANCES			14 JAN 2020
08 71 00	DOOR HARDWARE			14 JAN 2020
08 80 00	GLAZING			14 JAN 2020
<b>DIVISION 9 - FINISHES</b>				
09 21 16	GYPSON BOARD ASSEMBLIES			14 JAN 2020
09 30 00	TILING			14 JAN 2020
09 51 00	ACOUSTICAL CEILINGS			14 JAN 2020
09 65 00	RESILIENT BASE			14 JAN 2020
09 65 19	RESILIENT TILE FLOORING			14 JAN 2020
09 68 00	CARPETING			14 JAN 2020
09 90 00	PAINTING AND COATINGS			14 JAN 2020
<b>DIVISION 10 - SPECIALTIES</b>				
10 14 15	SIGNAGE			14 JAN 2020
10 21 13	TOILET COMPARTMENTS			14 JAN 2020
10 28 00	TOILET, BATH AND LAUNDRY ACCESSORIES			14 JAN 2020
10 44 00	FIRE EXTINGUISHERS AND CABINETS			14 JAN 2020
10 73 16	CANOPIES			14 JAN 2020
<b>DIVISION 11 – EQUIPMENT</b>				
11 31 00	KITCHEN APPLIANCES			14 JAN 2020
<b>DIVISION 12 – FURNISHINGS (Not Used)</b>				
<b>DIVISION 13 – FIRE PROTECTION</b>				
13910	FIRE PROTECTION SYSTEMS MATERIALS AND METHODS <i>Fire Sprinkler System Specifications Sheet</i>			14 JAN 2020
<b>DIVISION 14 - CONVEYING SYSTEMS</b>				
14 26 00	LIMITED USE/LIMITED APPLICATION ELEVATOR			14 JAN 2020



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>DIVISION 22 – PLUMBING</b>				
22 00 00	MECHANICAL GENERAL PROVISIONS			14 JAN 2020
22 05 14	PIPE, TUBE AND FITTINGS			14 JAN 2020
22 05 15	PIPING ACCESSORIES			14 JAN 2020
22 05 29	HANGERS, SUPPORTS AND ANCHORS			14 JAN 2020
22 05 48	SEISMIC PROTECTION FOR MECHANICAL SYSTEMS			14 JAN 2020
22 07 00	SYSTEMS INSULATION			14 JAN 2020
22 11 16	DOMESTIC WATER PIPING SYSTEMS			14 JAN 2020
22 13 00	SOIL AND WASTE PIPING SYSTEMS			14 JAN 2020
22 40 00	PLUMBING FIXTURES			14 JAN 2020
<b>DIVISION 23 – MECHANICAL</b>				
23 00 00	MECHANICAL GENERAL PROVISIONS			14 JAN 2020
23 05 14	PIPE, TUBE AND FITTINGS			14 JAN 2020
23 05 15	PIPING ACCESSORIES			14 JAN 2020
23 05 29	HANGERS, SUPPORTS AND ANCHORS			14 JAN 2020
23 05 48	SEISMIC PROTECTION FOR MECHANICAL SYSTEMS			14 JAN 2020
23 07 00	SYSTEMS INSULATION			14 JAN 2020
23 09 14	TESTING/ADJUSTING/BALANCING: HEATING/ VENTILATION/COOLING SYSTEMS			14 JAN 2020
23 09 24	BUILDING MANAGEMENT SYSTEMS			14 JAN 2020
23 30 00	AIR DISTRIBUTION			14 JAN 2020
23 36 16	VAV BOXES			14 JAN 2020
<b>DIVISION 26 – ELECTRICAL</b>				
26 01 16	ELECTRICAL DEMOLITION			14 JAN 2020
26 05 00	GENERAL PROVISIONS			14 JAN 2020
26 05 01	BASIC MATERIALS			14 JAN 2020
26 05 19	CONDUCTORS			14 JAN 2020
26 05 26	GROUNDING			14 JAN 2020
26 05 39	ELECTRICAL RACEWAYS			14 JAN 2020
26 05 48	VIBRATION AND SEISMIC CONTROLS			14 JAN 2020
26 05 73.13	SHORT CIRCUIT STUDIES			14 JAN 2020
26 05 73.16	COORDINATION STUDIES			14 JAN 2020
26 05 73.19	ARC-FLASH HAZARD ANALYSIS			14 JAN 2020
26 05 75	ELECTRICAL TESTING			14 JAN 2020
26 26 00	SERVICE & DISTRIBUTION			14 JAN 2020
26 51 00	LIGHTING			14 JAN 2020
26 51 07	ELEVATORS INSTALLATION			14 JAN 2020
<b>DIVISION 27 – COMMUNICATIONS</b>				
27 05 26	GROUNDING AND BONDING FOR COMMUNICATIONS SYSTEMS			14 JAN 2020
27 05 28	PATHWAYS FOR COMMUNICATIONS SYSTEMS			14 JAN 2020
27 05 29	HANGERS AND SUPPORTS FOR COMMUNICATIONS SYSTEMS			14 JAN 2020
27 11 00	COMMUNICATION EQUIPMENT ROOM FITTINGS			14 JAN 2020
27 13 00	PREMISE DISTRIBUTION SYSTEM			14 JAN 2020
27 21 00	LOCAL AREA NETWORK			14 JAN 2020
28 05 13	CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY			14 JAN 2020
28 13 00	ACCESS CONTROL SYSTEM			14 JAN 2020
28 23 00	CCTV SYSTEM			14 JAN 2020



**GREENVILLE-SPARTANBURG AIRPORT DISTRICT  
HANGAR 2102 DOCUMENT LIST**

**Attachment B**

3/13/2020

NUMBER	SHEET NAME	SHEET ISSUE DATE	CURRENT REVISION	CURRENT REV DATE
<b>DIVISION 28 – ELECTRONIC SAFETY AND SECURITY SYSTEMS (Not Used)</b>				
<b>DIVISION 31 – EARTHWORK</b>				
31 10 01	SITE CLEARING AND GRUBBING			14 JAN 2020
31 20 01	SITE GRADING			14 JAN 2020
31 30 02	TRENCHING, BACKFILLING FOR UTILITIES			14 JAN 2020
31 31 16	TERMITE CONTROL			14 JAN 2020
31 40 01	EROSION AND SEDIMENT CONTROL			14 JAN 2020
<b>DIVISION 32 – EXTERIOR IMPROVEMENTS</b>				
32 12 17	STONE BASE COURSE			14 JAN 2020
32 12 20	MILLING, CUTTING & REPLACING PAVEMENTS			14 JAN 2020
32 17 23	PAVEMENT MARKINGS			14 JAN 2020
32 31 13	CHAIN LINK FENCES			14 JAN 2020
32 92 02	GRASSING FOR STABILIZATION			14 JAN 2020
32 93 01	TREES AND PLANTINGS			14 JAN 2020
<b>DIVISION 33 – UTILITIES</b>				
33 05 01	WATER DISTRIBUTION SYSTEM			14 JAN 2020
33 05 03	DISINFECTION OF POTABLE WATER			14 JAN 2020
33 10 01	SANITARY SEWER - GRAVITY			14 JAN 2020

(END)